

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, January 13, 2021 via Zoom in order to comply with California Governor Gavin Newsom's and Alameda County's mandatory orders as revised on December 7, 2020 to comply with social distancing measures and other restrictions necessary to control the spread of COVID-19. Director Nicholson called the meeting to order at 6:00 pm and led those in attendance of the meeting in the Pledge of Allegiance.

*CALL TO ORDER*

*PLEDGE OF ALLEGIANCE*

Roll call was taken: Directors present: Michael Wallace; William Nicholson, MD; Jeannie Yee; Jacob Eapen, MD; Bernard Stewart, DDS  
Absent:

*ROLL CALL*

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Paul Kozachenko, Prasad Kilaru MD, Mary Bowron, John Lee, Angus Cochran, Dr. Jeff Stuart, Dianne Martin MD, and Sri Boddu.

Director Nicholson welcomed any members of the general public to the meeting. He stated that Governor's Newsom's Executive Order N-29-20 explicitly waives The Brown Act provision that requires physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in, or quorum for, a public meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing appropriate connection information in order to provide the public the opportunity to participate in the meeting and that Public Notice for this meeting, including connection information, was posted appropriately on our website.

*OPENING REMARKS*

Director Nicholson announced that this meeting, conducted via Zoom, will be recorded for broadcast at a later date. When asked if any members of the general public were in attendance and/or interested in speaking, there was no response.

Director Nicholson presented the Consent Calendar for consideration:

*CONSENT CALENDAR*

- A. Minutes of the Regular Meetings of the District Board: December 9, December 21, and December 28, 2020
- B. Medical Staff Credentialing Action Items
- C. Appointment and Reappointment to Washington township Hospital Development Corporation Board 2021

In accordance with District law, policies, and procedures, Director Stewart moved that the Board of Directors approve the Consent Calendar, items A through C. Director Wallace seconded the motion.

Roll call was taken:

William Nicholson, MD – aye  
Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Jacob Eapen, MD – aye  
Michael Wallace – aye

The motion unanimously carried.

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There were no Oral communications.

*COMMUNICATIONS:  
ORAL*

There were no Written communications.

*COMMUNICATIONS:  
WRITTEN*

Kimberly Hartz, CEO introduced Dr. Dianne Martin, Dr. Jeff Stuart and Mary Bowron who presented information on COVID-19 Vaccination. They walked about the benefits of the vaccine. Dr. Martin identified which vaccines have been approved (Pfiser and Moderna) and talked about a few more that are still in the approval process. She spoke about the difference between the Pfiser and Moderna vaccines and explained the "mRNA" technology. It was emphasized that the vaccine cannot give you COVID-19 because it does not use live virus.

*PRESENTATION:  
COVID-19  
VACCINATION*

Dr. Martin talked about the possible mild side-effects from the vaccine and noted that following the vaccination you will be monitored for fifteen minutes for an immediate reaction. Currently we are in Phase 1 of the vaccination process with plans to move to Phase 2 in February 2021. Ms. Bowron and Dr. Stuart reviewed Washington Hospital's vaccination plan which is aligned with Alameda County's prioritization plan. As of the date of this meeting, we have vaccinated about 70% of our overall health care personnel.

Dr. Prasad Kilaru reported there are 588 Medical Staff members including 351 active members. Dr. Kilaru reported that 95% of the medical staff has been vaccinated. The cardiac surgeons and pediatric fellows programs have started. The Medical Staff quarterly meeting was held on January 12<sup>th</sup>.

*MEDICAL STAFF  
REPORT*

Kimberly Hartz introduced Dr. Dianne Martin, Antimicrobial Stewardship Leader, who presented Washington Hospital's Infection Prevention Program for 2021. She reviewed the background, focus and oversight responsibilities of the Infection Prevention Committee and covered the key program components. She noted that Washington Hospital reports data through the National Healthcare Safety Network (NHSN) and talked about the COVID prevention and control measures for 2021.

*QUALITY REPORT:  
INFECTION  
PREVENTION  
PROGRAM 2021*

Dr. Martin reviewed the Joint Commission Hospital National Patient Safety Goals for 2021 as well as those from the Centers of Disease Control. She reviewed the improvement strategies that were implemented in 2020 and listed the key strategies for improvement planned for 2021. She spoke about C-diff and the steps taken at Washington Hospital to keep the C-diff infections ratio below the National benchmark. She expressed appreciation to the team for their efforts, including Environmental Services.

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for November 2020. The average daily census was 142.3 with admissions of 784 resulting in 4,270 patient days. Outpatient observation equivalent days were 206. The average length of stay was 4.99 days. The case mix index was 1.519. Deliveries were 132. Surgical cases were 356. Joint Replacement cases were 154. Neurosurgical cases were 23. Cardiac Surgical cases were 4. The Outpatient visits

*FINANCE REPORT*

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were 6,530; Emergency visits were 3,361; RSTU visits were 1,889. Total productive FTEs were 1,253.8. FTEs per adjusted occupied bed were 6.64.

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for December 2020. Preliminary information for the month indicated total gross revenue at approximately \$183,361,000. The Average Length of Stay was 5.67. The Average Daily Census was 168.3. There were 5,217 patient days. There were 332 Surgical Cases and 315 Cath Lab procedures at the Hospital. Deliveries were 109. Non-Emergency Outpatient visits were 6,934. Emergency Room visits were 4,211. RSTU visits were 1,440. Total Government Sponsored Preliminary Payor Mix was 73.2%, against the budget of 70.7%. Total FTEs per Adjusted Occupied Bed were 6.17. The Washington Outpatient Surgery Center had 482 cases and the clinics had approximately 15,076 visits. Ms. Hartz spoke on the CARES Act and HEROES funding possibilities.

*HOSPITAL  
OPERATIONS REPORT*

- On December 9<sup>th</sup>, Washington Hospital began a collaboration with Alameda County to offer mobile COVID-19 testing to residents of long-term care facilities, businesses and other congregate settings. In December, 330 Alameda County residents were tested for COVID-19.
- On January 13<sup>th</sup>, Dr. Dianne Martin participated on a virtual panel regarding COVID-19 vaccine.
- Danielle Weatherford, Cashier, is the January Employee of the Month.

*ANNOUNCEMENTS*

In accordance with Health & Safety Code Sections 32106 and 32155 and California Government Code 54956.9(d)(2), Director Nicholson adjourned the meeting to closed session at 7:46 p.m., as the discussion pertained to a Report of Medical Staff and Quality Assurance pursuant to Health & Safety Code Section 32155. Director Nicholson stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a Teleconference call and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning January 14, 2021. He indicated that the minutes of this meeting will reflect any reportable actions.


*ADJOURN TO CLOSED  
SESSION*


Director Nicholson reconvened the meeting to open session at 8:13 p.m. and reported that no reportable action occurred in closed session.

*RECONVENE TO OPEN  
SESSION & REPORT ON  
CLOSED SESSION*

There being no further business, Director Nicholson adjourned the meeting at 8:13 pm.

*ADJOURNMENT*

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 William F. Nicholson, M.D.  
 President

DocuSigned by:  
  
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 Michael J. Wallace  
 Secretary

A regular meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, January 18, 2021 via Teleconference in order to comply with Alameda County’s orders as revised on December 7, 2020 and revised on January 13, 2021 to slow the spread of COVID-19 and to maintain restrictions on movement and public gathering. Director Nicholson called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

*CALL TO ORDER*

Roll call was taken. Directors present: William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD; Michael Wallace

*ROLL CALL*

Absent:

Also present: Kimberly Hartz, Chief Executive Officer; Tina Nunez, Vice President; Stephanie Williams, Vice President; Paul Kozachenko, Legal Counsel; Dee Antonio, District Clerk

There were no oral communications.

*COMMUNICATIONS*

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and 32155 and California Government Code 54956.9(d)(2), Director Nicholson adjourned the meeting to closed session at 6:04 p.m., as the discussion pertained to a trade secret pursuant to Health & Safety Code section 32106 and a Report of Medical Staff and Quality Assurance pursuant to Health & Safety Code Section 32155. Director Nicholson stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a Teleconference call and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board’s report beginning January 19, 2021. He indicated that the minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED SESSION*

Director Nicholson reconvened the meeting to open session at 7:15 pm and reported that no reportable action was taken in closed session.

*RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION*

There being no further business, Director Nicholson adjourned the meeting at 7:15 pm.

*ADJOURNMENT*

DocuSigned by:  
*William Nicholson*  
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William Nicholson, M.D.  
President

DocuSigned by:  
*Michael Wallace*  
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Michael J. Wallace  
Secretary