

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on February 12, 2018 in the Board Room of Washington Hospital, 2000 Mowry Avenue, Fremont, California. Chairman Sah called the meeting to order at 7:37a.m. *CALL TO ORDER*

Present: Russ Blowers, Gloria Villasana Fuerniss, Miro Garcia, Benn Sah, M.D., and Jeannie Yee *ROLL CALL*

Absent: Nancy Farber, CEO

Also present: Kimberly Hartz, Sr. Associate Administrator, Ambulatory Care Services; Tina Nunez, Associate Administrator, Ambulatory Care Services; Chris Henry, Sr. Associate Administrator/CFO; Vanessa Terrasas, Executive Assistant; Holly Cedillo, Executive Assistant

Guest: Donald Pipkin, Chief of Strategic Management; Robert Alfieri, Chief of Facilities Services, Plant Maintenance

A motion was made by Director Blowers, seconded by Director Fuerniss to approve the minutes of the meeting of November 13, 2017. The motion was carried by the following vote.

*APPROVAL OF MINUTES OF November 13, 2017*

Ayes: Directors Blowers, Fuerniss, Sah and Yee  
Noes: None  
Absent: None  
Abstain: Director Garcia

At its January 10, 2018 meeting, the District Board of Directors voted to reappoint the Washington Township Hospital Development Corporation Board members. A motion was made by Chairman Sah, seconded by Director Garcia, to elect the following slate of board officers for 2018 as follows:

*ELECTION OF OFFICERS 2018*

Benn Sah, M.D., as Chair, Jeannie Yee as Secretary, and Russ Blowers as Treasurer. The motion was carried by the following votes:

Ayes: Directors Blowers, Fuerniss, Garcia, Sah and Yee  
Noes: None  
Absent: None  
Abstain: None

Ms. Hartz noted that there was no written or oral communication.

*COMMUNICATIONS*

Robert Alfieri, Chief of Facilities Services, presented an update on the Morris Hyman Critical Care Pavilion. Mr. Alfieri presented a PowerPoint showing progress including the emergency room and critical care unit, the water system and excavation. Ms. Hartz noted the project remains on schedule and on budget. Additionally, she noted we will be moving into the next phase and have hired a consultant group to lead transition teams. Ms. Hartz provided an

*PRESIDENT & CHIEF EXECUTIVE OFFICER REPORT*

overview of the tentative timeline. She noted we will most likely have access in June to begin stocking and conducting mock codes and reviewing processes. Tentatively, an open house date for the ribbon cutting has been set for September 13<sup>th</sup> with occupancy sometime in October.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT CONT'D*

Ms. Hartz provided an update on the 60<sup>th</sup> Anniversary for the Hospital and the 70<sup>th</sup> Anniversary of the District. The kick off for these celebrations will be during Hospital Week scheduled for the second week in May. During this week milestones over the last 60 years will be highlighted. The annual report will also include events over the last 60 years.

Ms. Hartz announced that we have been chosen by KGO/ABC7 to partner with them on a healthcare initiative that will launch in April. The partnership, named Bay Area Healthier Together, is a relationship that will allow us and ABC7 to raise awareness and educate our community and beyond about important health issues like disease prevention, diagnosis and treatment options, and overall health care resources that are critical when navigating health care and health insurance systems. Through this partnership, we are creating a new website that ABC7 and Washington Hospital will manage together. The website will be home to videos and articles featuring our physicians and staff delivering important health information. This is a very exciting endeavor that allows us to continue to share our commitment to the Patient First Ethic with the entire Bay Area.

Ms. Hartz gave an update regarding our Washington On Wheels mobile health clinic that is currently in Santa Rosa providing two temporary exam rooms. The mobile health van is helping support those impacted by the October wild fires. The wild fires caused extensive fire, smoke and water damage to the Santa Rosa Community Health Centers. It will remain there for one more month through the end of March.

Ms. Hartz informed the Board of Directors that Dr. Alan Spira, an ED Physician, will be consulting on disaster preparedness for the hospital. Dr. Spira comes from a military background and has extensive knowledge to educate the staff on how to better prepare for a potential disaster. Dr. Spira is scheduled to meet with departments through the end of June. Ms. Hartz provided the group a DVD copy of Dr. Spira's presentation to the District Board of Directors.

Ms. Hartz, noted there will be an upcoming lecture given by Anna Lembke, M.D., Chief, Addiction Medicine Dual Diagnosis Clinic, at Stanford University School of Medicine. Dr. Lembke will be on site on Friday, February 14th from 12:30 – 1:30 p.m. to discuss the rise of prescription drug addiction in the U.S.

In accordance with Sections 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, Chairman Sah adjourned the meeting to closed session at 7:57a.m.

*ADJOURN TO CLOSED SESSION*

Chairman Sah adjourned the meeting to open session at 8:23a.m. He reported that no action was taken in closed session.

*ADJOURN TO OPEN SESSION*

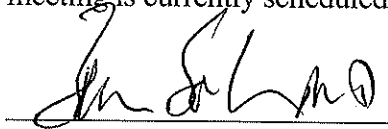
The Washington Radiation Oncology Center (ROC) currently uses a Varian 21EX linear accelerator that was purchased more than fifteen years ago and it is at the end of its useful life. In addition, the Washington Radiation Oncology Center currently uses the Philips Pinnacle treatment planning system that was installed more than ten years ago. Additionally, the construction of a second vault is recommended to allow for minimal impact to existing patients and clinic operations.

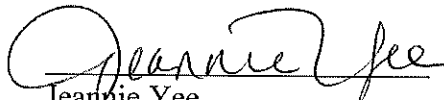
*ACTION ITEM –  
Purchase of the Linear Accelerator, Planning System and Vault Construction for the Radiation Oncology Center*

A motion was made by Director Fuerniss to authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of the Varian linear accelerator, planning system, and the design and construction of a second vault for the Radiation Oncology Center. The total amount included in the FY 2017/18 Capital Budget was \$4,401,250 with a project increase of \$487,642 for a total amount not to exceed \$4,888,892. On a second from Director Blowers, the motion was carried with the following vote:

Ayes: Directors Blowers, Fuerniss, Garcia, Sah and Yee  
Noes: None  
Absent: None  
Abstain: None

There being no further business, the meeting adjourned at 8:28a.m. The next meeting is currently scheduled for May 21, 2018 at 7:30 am. *ADJOURNMENT*

  
Benn Sah, M.D.  
Chair

  
Jeannie Yee  
Secretary