



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 | 510.797.1111

Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD
William F. Nicholson, MD
Bernard Stewart, DDS
Michael J. Wallace
Jeannie Yee

BOARD OF DIRECTORS' MEETING

Wednesday, September 11, 2019 – 6:00 P.M.
Conrad E. Anderson, MD Auditorium

AGENDA

	PRESENTED BY:
I. CALL TO ORDER & PLEDGE OF ALLEGIANCE	Bernard Stewart Board Member
II. ROLL CALL	Dee Antonio District Clerk
III. EDUCATION Diabetes Today	Prasad Katta, MD Medical Co-Director, Diabetes Program
IV. CONSIDERATION OF MINUTES August, 2019	<i>Motion Required</i>
V. COMMUNICATIONS A. Oral B. Written From Prasad Kilaru, MD, Chief of Staff, Dated August 26, 2019 requesting approval of Medical Staff Credentialing Action Items.	<i>Motion Required</i>
VI. INFORMATION A. Service League Report B. Medical Staff Report C. Hospital Calendar	PRESENTED BY: Ruth McGautha Service League Prasad Kilaru, MD Chief of Staff Kimberly Hartz Chief Executive Officer

D. Lean Report:
Infusion Clinic and Oncology Quality
Improvement

Richelle McCarthy, RN, BSN,
OCN
Director, UCSF-WHHS
Oncology Program
and
Shari Kellen, MSN, RN, CNL,
OCN
Infusion Center Nurse Manager

E. Quality Report:
Washington Hospital Influenza Prevention
2019-20

Mary Bowron, DNP, RN, CIC,
CNL, CPHQ
Chief of Quality & Resource
Management

F. Finance Report

Chris Henry
Vice President & Chief Financial
Officer

G. Hospital Operations Report

Kimberly Hartz
Chief Executive Officer

VII. ACTION

Motions Required

A. Consideration of Shimadzu Digital Portable
Equipment

B. Consideration of Epic-Alaris Pump Integration

VIII. ADJOURN TO CLOSED SESSION

*In accordance with Section 1461, 1462, 32106 and
32155 of the California health & Safety Code and
Sections 54962 and 54954.5 of the California
Government Code, portions of this meeting may be
held in closed session.*

A. Report and discussion regarding California
Government Code section 54957: Personnel
matters

B. Report involving a trade secret pursuant to
Health & Safety Code section 32106

C. Conference with Legal Counsel-Anticipated
Litigation pursuant to Government Code
section 54956.9(d)(2)

**IX. RECONVENE TO OPEN SESSION &
REPORT ON CLOSED SESSION**

Bernard Stewart
Board Member

X. ADJOURNMENT

Bernard Stewart
Board Member

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, August 14, 2019 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Bernard Stewart, DDS; William Nicholson, MD; Michael Wallace; Jeannie Yee
Absent: Jacob Eapen, MD

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Prasad Kilaru MD, Chief of Staff; Ruth McGautha, Service League President; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Jeff Stuart MD, Kristin Ferguson, Mary Bowron, John Zubiena, David Hayne, Nick Legge, Kimberlee Alvani, Gisela Hernandez, Rob Lanci, Paul Kozachenko, Susan Allen, Nancy Farber, Peter Farber, Richard Valle (Alameda County Supervisor), Carol Dutra-Vernaci (Mayor, Union City), Lily Mei (Mayor, Fremont), Alan Nagy (Mayor, Newark)

Director Stewart individually introduced the following dignitaries who presented Ms. Farber with Proclamations: Richard Valle, Alameda County Supervisor; Carol Dutra-Vernaci, Union City Mayor; Lily Mei, Fremont Mayor; Alan Nagy, Newark Mayor; and a representative from the offices of Senator Bob Weikowski, Assembly Member Kansen Chu, and Assembly Member Dr. Bill Quirk.

PROCLAMATIONS

Director Yee moved for the presentation of the Commendation to Nancy Farber for 35 years of service as an employee of Washington Hospital and 25 years of service as the Chief Executive Officer.

*COMMENDATION
Nancy Farber*

Director Wallace seconded the motion. Director Stewart read the Commendation in its entirety.

Roll call was taken:

Bernard Stewart, DDS - aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee - aye
Jacob Eapen, MD – absent

The motion carried.

There was a brief 15-minutes recess and the meeting resumed at 6:41 pm.

Kimberly Hartz introduced Dr. Jacquelyn Chyu, Medical Director for the Washington Prenatal Diagnostic Center, who spoke on the first two years of the program and the services offered to the patients in this community: Advanced 2-dimensional and 3-dimensional fetal ultrasound, Doppler flow studies, Fetal echocardiography, Genetic carrier screening, and Comprehensive genetic counseling. Dr. Chyu virtually introduced the members of the Prenatal Diagnostic Center Team and gave a tour of the PDC office. It was noted that the Center is accredited through June 15, 2022. Dr. Chyu talked about the development of a

*EDUCATION
Washington Prenatal
Diagnostic Maternal &
Fetal Clinic*

competitive and unique service: Chorionic villus sampling to determine the genetic health of the fetus. She spoke about the services provided to our community, specifically speaking on the clef lip/cleft palate guidance program and the management of Intrauterine Growth Restriction. She cited specific patient stories from our Center.

Director Nicholson moved for approval of the minutes of July 2, 10, 22, and 24, 2019.

*APPROVAL OF
MINUTES OF July 2, 10,
22, and 24, 2019*

Director Yee seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jacob Eapen, MD - absent
Jeannie Yee - aye

The motion carried.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Prasad Kilaru, MD, Chief of Staff, dated July 22, 2019 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Lui, Jet MD; Patel, Kavita MD

Reappointments – Two Year

Amendola, Krista MD; Bhimani, Meenesh MD; Castro, Melanie PA-C; Dai, Jing MD; Engers, John MD; Ezzati, Mohammad MD; Ing, Jessica MD; Kiringoda, Ruwan MD; LaRock, Kristi PA-C; Macdonald, Stacie MD; Madderla, Jayanth MD; Marwaha, Dimple DPM; Nguyen, Myleen CCP; Nguyen, Tam MD; Nord, Russell MD; Pang, Donald MD; Patel, Kaveri DO; Penner, Mark DO; Randazzo, Marco MD; Saxton, Kathryn DO; Shariat, Cyrus MD; Su, Robert MD; Tang, Jevon MD; Win, Htay MD; Wood, William MD; Wu, Min-Hsien MD; Yang, Lanshin MD; Yee Kevin MD; Zonner, Steven DO

Reappointments – One Year

Dickler, Neal MD; Erasmus, Desmond MD; Hussain, Karim MD; Reddy, Thirupathi MD; Reen, Gurcharan MD; Schmidt, Bernd MD; Sethi, Saurabh MD

Non-Reappointments – Deemed to Have Resigned

Shah, Mili MD

Transfer in Staff Category

Jhurani, Sonia MD; Larralde, Mark MD; McNaught, William MD; Peela, Bhaskari MD; Satariano, Jennifer NP; Singh, Gurinder DO

Completion of Proctoring and Advancement in Staff Category

Satariano, Jennifer NP; Wood, William MD

New Privilege Requests

Lee, Teng MD

Delete Privilege Requests

Erasmus, Desmond MD; Ing, Jessica MD; Kurkjian, Elizabeth MD; Nord, Russell MD; Reen, Gurcharan MD

Conflict of Interest

Bhimani, Meenesh MD; Dickler, Neal MD; Nord, Russell MD; Pang, Donald MD; Reddy Thirupathi MD

Leave of Absence

Castro, Melanie PA-C

Resignations

Bartis, Steven DPM; Carpenter, Christopher MD; Hamilton, Graham DPM; Holly, Davie MD; Luo, Cindy PA-C; Rikhy, Seema MD

Director Wallace moved for approval of the credentialing action items presented by Dr. Kilaru.

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jacob Eapen, MD - absent
Jeannie Yee - aye

The motion carried.

Ruth McGautha, President of the Service League, reported on the Service League activities, noting that memorial services were held for Margaret (Peg) Tait in July.

*SERVICE LEAGUE
REPORT*

Dr. Prasad Kilaru reported there are 597 Medical Staff members which includes 368 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

Outreach Events included:

- 2019 Central Park Summer Concert Series continues in Fremont
- July 18th – Gratitude and Well Being
- July 21st – Sixth Annual Newark Mariachi Festival
- July 30th-August 1st – Sports Physical Clinics for high school students @ Irvington High School, Fremont
- August 1st – Dining Out Around the World (a Diabetes Matters program)

- 2019 Music at the Grove Summer Concert Series concluded August 2nd.
- August 3rd – Blood Pressure screenings at the Kat Williams Memorial Health & Back 2 School Fair in Newark
- August 6th – Stroke Prevention
- August 10th – Special health fair at Nakamura Clinic in Union City
- August 12th – Stress Management and Self Care (Women's Health: Strategies for Wellness)
- August 13th – Life After a Stroke

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- August 15th – Don't Let Arthritis Slow You Down
- August 21st – Laugh Without Leading: Understanding Female Urinary Incontinence
- August 26th – Depression: More than a State of Mind (Women's Health: Strategies for Wellness)
- August 29th – Learn the Signs and Symptoms of Sepsis
- September 7th – Peripheral Vascular Disease (PVD) Screening (sponsored by Fremont Bank)
- September 9th – Women's Health through the Years: Screenings Key to Aging Well (Women's Health: Strategies for Wellness)

Bay Area Healthier Together

In the month of July, Bay Area Healthier Together's topic was Wound Healing.

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

- The Foundation will host the 33rd annual Top Hat dinner dance on Saturday, October 12th. The proceeds will go towards the support of the Washington Hospital Women's Center with the purchase of 3D mammography equipment. Co-Chairs are: Fremont Police Chief Kimberly Peterson, Drs. Rohit and Seema Sehgal.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Board of Directors Report

WTHCD Board Members attended the State of the City Address delivered by the Honorable Carol Dutra-Vernaci, Mayor of Union City on July 25th and the Masonic Homes of California's Luminary Caregiver Awards Dinner on July 27th.

*WASHINGTON
TOWNSHIP BOARD OF
DIRECTORS REPORT*

WHEA

WHEA donated 80 backpacks and \$135 gift cards, several bags of school supplies and two boxes of personal hand sanitizers to SAVE and Abode. One August 3rd and 4th, WHEA held their fundraiser during the Fremont Festival of the Arts, raising \$3,974.

*WASHINGTON
HOSPITAL EMPLOYEE
ASSOCIATION (WHEA)*

Washington on Wheels

The WOW Mobile Clinic was out of commission for multiple days in July, but still served community members at these locations: the Family Resource Center in Fremont; Union City Family Center in Union City; and the Viola Blythe Community Services Center in Newark. The total number of community members receiving health care from the WOW van during the month of June was 12.

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was Employment with 39,775 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of June, Washington Hospital's cable channel 78, InHealth, aired these programs:

- Diabetes Conversations
- July Board of Directors Meeting

*HOSPITAL CALENDAR:
InHealth*

Employee of the Month

John Bell, Desktop Support Lead and Supervisor was the July Employee of the Month.

*HOSPITAL CALENDAR:
Employee of the Month –
John Bell*

Kimberly Hartz introduced Carolyn Crosby, MSN and Kelly Franklin, MSN who spoke on enabling Lean management at the Front Line. It was noted that since their Lean journey began in September 2017, 39 staff and 13 physicians have participated in Lean workshops. Ms. Crosby and Ms. Franklin talked about the characteristics of daily management and using the daily huddles to enable awareness among the staff, using leaders as teachers. Ms. Crosby reviewed their use of problem solving metrics and the recognition of staff engagement and satisfaction.

*LEAN UPDATE
Developing a Daily
Management System in
OB*

Mary Bowron, Chief of Quality and Resource Management presented the Quality Dashboard for the quarter ending June 30, 2019 comparing WHHS statistics to State and National benchmarks. Venous Thromboembolism: VT Prevention went to 95% and ICU VT Prevention rose to 100%. Stroke: Our performance was perfect for Stroke Education. Discharge Meds to Prevent Clots remained 100% and Rehab Assessment was rose to 100% this quarter. Central Line Associated Bloodstream Infections: Our infection rate was higher than predicted. C-Difficile: We were lower than predicted this quarter. We had one MRSA Bloodstream Infection this past quarter. Five out of the last six quarters we had no VRE infections, which was better than our internal benchmark. We had one infection following colon surgery which was equal to the predicted number of infections. We had no infections following abdominal hysterectomy which was below the predicted number of infections. Our moderate fall with injury rate was slightly above the national rate for the quarter.

*QUALITY REPORT:
Quality Dashboard
Quarter Ending June
2019*

The National Patient Safety Goals were reviewed. The Hand Off Communication was 100%, better than the Joint Commission Goal of 90% for the last quarter, as

well as over the past two years. Patient Identification was at 100% compliance in the last quarter. The Procedure Time Out was at 100% compliance. Hand Hygiene was at 84.7%.

We had a higher percent of 30-day medicare pneumonia readmissions compared to the CMS national benchmark (22.2% versus 16.7%). 30-day CHF readmissions were higher (22.8% versus 21.7%). Our 30-day readmission rate for AMI discharges was higher than the CMS benchmark (33.3% versus 16.0%).

Chris Henry, Chief Financial Officer, presented the Finance Report for June 2019. The average daily census was 174.0 with admissions of 1,024 resulting in 5,250 patient days. Outpatient observation equivalent days were 160. The average length of stay was 5.08 days. The case mix index was 1.490. Deliveries were 118. Surgical cases were 375. Joint Replacement cases were 151. Neurosurgical cases were 21. Cardiac Surgical cases were 7. The Outpatient visits were 7,294 and Emergency visits were 4,487. Total productive FTEs were 1,553.8. FTEs per adjusted occupied bed were 6.18.

FINANCE REPORT

Kimberly Hartz presented the Hospital Operations Report for July 2019. Preliminary information indicated gross revenue for the month at approximately \$171,092,000. The Average Length of Stay of 4.99 and there were 5,484 patient days. There were 416 Surgical Cases and 411 Cath Lab procedures at the Hospital. Deliveries were 137. Non-Emergency Outpatient visits were 8,096. Total FTEs per Adjusted Occupied Bed were 6.01. The Washington Outpatient Surgery Center had 486 cases and the clinics saw approximately 3,304 patients. Total Government Sponsored Preliminary Payor Mix was 72.5%, above the budget of 72.0%. Homeless Patient Total Encounters were 187 with an estimated unreimbursed cost of homeless care of \$601,000.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Yee moved that the Board of Directors authorize the Chief Executive Officer to proceed with the necessary contracts to complete the 5 West Improvements for an amount not to exceed \$250,000.

*CONSIDERATION
IMPROVEMENTS TO 5-
WEST*

Director Nicholson seconded the motion.

Roll call was taken:
Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee - aye
Jacob Eapen, MD – absent

The motion carried.

In accordance with Health & Safety Code Section 32106 and Government Sections 54957 and 54956.9(d)(2), Director Stewart adjourned the meeting to closed session

*ADJOURN TO CLOSED
SESSION*

at 8:29 pm, as the discussion pertained to Hospital trade secrets, personnel matters, and Risk Management.

Director Stewart reconvened the meeting to open session at 8:56 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:56 pm.

ADJOURNMENT

Bernard Stewart
President

Jeannie Yee
Secretary

DRAFT

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, August 19, 2019 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Michael Wallace; Jeannie Yee
Excused: Jacob Eapen, MD

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Ed Fayen, Executive Vice President; Chris Henry, Vice President; Stephanie Williams, Vice President; Tina Nunez, Vice President; Paul Kozachenko, Attorney; Marguerite Leoni, Attorney; Jeanne Gobalet, Demographer (via phone); Todd Wright, Consultant; Dan McNevin, Consultant; Donald Pipkin, Chief; Dee Antonio, District Clerk; Cheryl Renaud, Senior Executive Assistant

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:00 p.m., as the discussion pertained to anticipated litigation pursuant to Government Code section 54956.9 (d)(2), conference with real property negotiators pursuant to Government Code section 54956.8 – Property: 45388 Warm Springs Boulevard, Fremont, CA, and trade secrets pursuant to Health & Safety Code section 32106..

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 7:55 p.m. and reported no reportable action taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

In accordance with District Law, Policies and Procedures, Director Yee moved for the denial of a claim received on August 1, 2019 on behalf of John Monzo and that the Chief Executive Officer be directed to provide notice in accordance with government code section 94956.

CONSIDERATION OF CLAIM: John Monzo

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee – aye
Jacob Eapen, MD – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Yee moved for the denial of a claim received on July 3, 2019 on behalf of James Lee and that the Chief Executive Officer be directed to provide notice in accordance with government code section 94956.

CONSIDERATION OF CLAIM: James Lee

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee – aye
Jacob Eapen, MD – absent

The motion carried.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 8:00 p.m., as the discussion pertained to personnel matters.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 8:18 p.m. and reported no reportable action taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Stewart adjourned the meeting at 8:18 p.m.

ADJOURNMENT

Bernard Stewart
President

Jeannie Yee
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, August 26, 2019 in the Board Room, Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 7:34 a.m.

CALL TO ORDER

Roll call was taken. Directors present: William Nicholson, MD; Bernard Stewart DDS; Jeannie Yee
Excused: Jacob Eapen; Michael Wallace

ROLL CALL

Also present: Prasad Kilaru, MD; Jan Henstorf, MD; Tim Tsoi, MD; Kimberly Hartz, Chief Executive Officer; Stephanie Williams, Vice President & Chief Nursing Officer

There were no oral or written communications.

COMMUNICATIONS

In accordance with District Law, Policies and Procedures, Director Yee moved that the Board of Directors issue a Commendation for Pastor Greg Roth of the Centerville Presbyterian Church for his service to the Washington Township Health Care District and its community.

*COMMENDATION:
PASTOR GREG ROTH*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Michael Wallace – absent
Jeannie Yee – aye
Jacob Eapen, MD – absent

The motion carried.

Director Stewart adjourned the meeting to closed session at 7:35 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155.

*ADJOURN TO CLOSED
SESSION*

Director Stewart reconvened the meeting to open session at 8:30 a.m. and reported no reportable action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, the meeting was adjourned at 8:30 a.m.

ADJOURNMENT

Bernard Stewart
President

Jeannie Yee
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, August 28, 2019 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Jeannie Yee; Michael Wallace
Excused: Jacob Eapen, MD

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Tina Nunez, Vice President; Stephanie Williams, Vice President; Dee Antonio, District Clerk; Paul Kozachenko, Legal Counsel; Grace McCrocklin, Consultant (via WebEx)

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:00 p.m., as the discussion pertained to trade secrets, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 6:50 p.m. and reported no reportable action taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

In accordance with District Law, Policies and Procedures, Director Yee moved for the denial of a claim received on July 22, 2019 on behalf of Richard Schriver and that the Chief Executive Officer be directed to provide notice in accordance with government code section 94956.

CONSIDERATION OF CLAIM: Richard Schriver

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – abstain
William Nicholson, MD – aye
Michael Wallace – aye
Jeannie Yee – aye
Jacob Eapen, MD – absent

The motion carried.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:51 p.m., as the discussion pertained to personnel matters.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 7:38 p.m. and reported no reportable action taken in closed session.

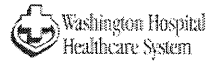
RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Stewart adjourned the meeting at 7:38 p.m. *ADJOURNMENT*

Bernard Stewart
President

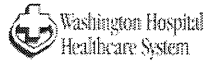
Jeannie Yee
Secretary

DRAFT



WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT

July 2019



**WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
July 2019**

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: September 6, 2019
TO: Board of Directors
FROM: Kimberly Hartz
SUBJECT: Washington Hospital – July 2019
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	July <u>Actual</u>	July <u>Budget</u>	Current 12 <u>Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
Average Daily Census	176.9	151.7	171.3
# of Admissions	1,022	943	1,007
Patient Days	5,484	4,704	5,206
Discharge ALOS	5.29	4.99	5.09
<u>OUTPATIENT:</u>			
OP Visits	8,096	7,288	7,582
ER Visits	4,448	4,416	4,343
Observation Equivalent Days – OP	177	166	173

Comparison of July acute inpatient statistics to those of the budget showed a higher level of admissions and a higher level of patient days. The average length of stay (ALOS) based on discharged days was above budget. Outpatient visits were higher than budget. Emergency Room visits were above budget for the month.

2. Staffing – Schedule Board 3

Total paid FTEs were 73.9 above budget. Total productive FTEs for July were 1,337.7, 100.1 above the budgeted level of 1,237.6. Nonproductive FTEs were 26.2 below budget. Productive FTEs per adjusted occupied bed were 5.21, 0.43 below the budgeted level of 5.64. Total FTEs per adjusted occupied bed were 6.01, 0.69 below the budgeted level of 6.70.

3. **Income - Schedule Board 1**

For the month of July the Hospital realized income of \$1,208,000 from operations.

Total Gross Patient Service Revenue of \$196,318,000 for July was 14.7% above budget.

Deductions from Revenue of \$155,405,000 represented 79.16% of Total Gross Patient Service Revenue. This percentage is above the budgeted amount of 77.62%, primarily due to higher government payor mix and higher contractual rates than were budgeted.

Total Operating Revenue of \$41,340,000 was \$2,543,000 (6.6%) above the budget.

Total Operating Expense of \$40,132,000 was \$1,697,000 (4.4%) above the budgeted amount.

The Total Non-Operating Loss of \$320,000 for the month includes an unrealized loss on investments of \$391,000 and property tax revenue of \$1,439,000.

The Total Net Income for July was \$888,000, which was \$588,000 more than the budgeted income of \$300,000.

The Total Net Income for July using FASB accounting principles, in which the unrealized loss or income on investments, net interest expense on GO bonds and property tax revenues are removed from the non-operating income and expense, was \$1,014,000 compared to budgeted income of \$94,000.

4. **Balance Sheet – Schedule Board 2**

In July, the Hospital completed the refinancing of the remaining balances on both the 2009 Revenue Bonds and the 2009 General Obligation Bonds.

The 2019 Revenue Bonds, issued to refinance the 2009 revenue bonds, also included an additional \$11 million in new money, to be used for future capital purchases. The refinancing of the 2009 Revenue Bond principal balance of \$47.3 million resulted in average annual debt service savings of \$590,000 and a present valued savings of \$6.4 million in total debt service. After the July 1 principal payments of \$12 million, the defeasance of the 2009 revenue bonds and the July 2 issuance of the new revenue bonds, total revenue bond funds decreased by \$5.0 million.

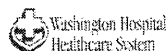
The refinancing of the 2009 General Obligation principal balance of \$11.8 million resulted in average annual debt service savings of \$302,000 and a present valued

savings of \$3.4 million in total debt service. Total general obligation bond funds decreased by approximately \$1.0 million as a result of the refinancing.

Bond fund assets include amounts available for capital expenditures and amounts on deposit for future principal and interest payments. Although total bond fund assets decreased by approximately \$6.0 million, the Hospital's total bond obligations increased by less than \$1.0 million, despite the \$11 million of new money borrowings.

There were no other noteworthy changes in assets and liabilities when compared to June 2019.

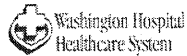
KIMBERLY HARTZ
Chief Executive Officer



WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
 July 2019
GASB FORMAT
 (In thousands)

July				YEAR TO DATE				
ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.		ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
\$ 135,181	\$ 118,214	\$ 16,967	14.4%	1	\$ 135,181	\$ 118,214	\$ 16,967	14.4%
61,137	52,878	8,259	15.6%	2	61,137	52,878	8,259	15.6%
196,318	171,092	25,226	14.7%	3	196,318	171,092	25,226	14.7%
(151,526)	(128,748)	(22,778)	-17.7%	4	(151,526)	(128,748)	(22,778)	-17.7%
(3,879)	(4,051)	172	4.2%	5	(3,879)	(4,051)	172	4.2%
(155,405)	(132,799)	(22,606)	-17.0%	6	(155,405)	(132,799)	(22,606)	-17.0%
79.16%	77.62%			7	79.16%	77.62%		
40,913	38,293	2,620	6.8%	8	40,913	38,293	2,620	6.8%
427	504	(77)	-15.3%	9	427	504	(77)	-15.3%
41,340	38,797	2,543	6.6%	10	41,340	38,797	2,543	6.6%
18,279	17,157	(1,122)	-6.5%	11	18,279	17,157	(1,122)	-6.5%
6,132	6,181	49	0.8%	12	6,132	6,181	49	0.8%
5,553	4,743	(810)	-17.1%	13	5,553	4,743	(810)	-17.1%
4,381	4,493	112	2.5%	14	4,381	4,493	112	2.5%
1,712	1,786	74	4.1%	15	1,712	1,786	74	4.1%
4,075	4,075	-	0.0%	16	4,075	4,075	-	0.0%
40,132	38,435	(1,697)	-4.4%	17	40,132	38,435	(1,697)	-4.4%
1,208	362	846	233.7%	18	1,208	362	846	233.7%
2.92%	0.93%			19	2.92%	0.93%		
351	362	(11)	-3.0%	20	351	362	(11)	-3.0%
31	-	31	0.0%	21	31	-	31	0.0%
(1,950)	(2,085)	135	6.5%	22	(1,950)	(2,085)	135	6.5%
200	222	(22)	-9.9%	23	200	222	(22)	-9.9%
1,439	1,439	-	0.0%	24	1,439	1,439	-	0.0%
(391)	-	(391)	0.0%	25	(391)	-	(391)	0.0%
(320)	(62)	(258)	-416.1%	26	(320)	(62)	(258)	-416.1%
\$ 888	\$ 300	\$ 588	196.0%	27	\$ 888	\$ 300	\$ 588	196.0%
2.15%	0.77%			28	2.15%	0.77%		
\$ 1,014	\$ 94	\$ 920	978.7%	29	\$ 1,014	\$ 94	\$ 920	978.7%
2.45%	0.24%				2.45%	0.24%		

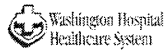
**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME, NET INTEREST EXPENSE ON GO BONDS AND UNREALIZED GAIN(LOSS) ON INVESTMENTS



WASHINGTON HOSPITAL
BALANCE SHEET
 July 2019
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS			July 2019	Unaudited June 2019	LIABILITIES, NET POSITION AND DEFERRED INFLOWS			July 2019	Unaudited June 2019
CURRENT ASSETS					CURRENT LIABILITIES				
1	CASH & CASH EQUIVALENTS	\$ 34,800	\$ 32,099	1	CURRENT MATURITIES OF L/T OBLIG	\$ 8,955	\$ 8,550		
2	ACCOUNTS REC NET OF ALLOWANCES	65,521	68,968	2	ACCOUNTS PAYABLE	18,253	23,784		
3	OTHER CURRENT ASSETS	12,353	11,672	3	OTHER ACCRUED LIABILITIES	53,165	53,148		
4	TOTAL CURRENT ASSETS	112,674	112,739	4	INTEREST	8,092	11,933		
				5	TOTAL CURRENT LIABILITIES	88,465	97,415		
ASSETS LIMITED AS TO USE					LONG-TERM DEBT OBLIGATIONS				
6	BOARD DESIGNATED FOR CAPITAL AND OTHER	156,107	156,039	6	REVENUE BONDS AND OTHER	225,085	224,309		
7	GENERAL OBLIGATION BOND FUNDS	133	43	7	GENERAL OBLIGATION BONDS	335,316	335,824		
8	REVENUE BOND FUNDS	25,614	18,613						
9	BOND DEBT SERVICE FUNDS	18,435	31,451	OTHER LIABILITIES					
10	OTHER ASSETS LIMITED AS TO USE	9,781	9,779	10	NET PENSION LIABILITY	52,858	63,510		
11	TOTAL ASSETS LIMITED AS TO USE	210,070	215,925	11	WORKERS' COMP	7,931	7,750		
13	OTHER ASSETS	201,322	199,715	12	SUPPLEMENTAL MEDICAL RETIREMENT	35,712	37,299		
14	NET PROPERTY, PLANT & EQUIPMENT	717,815	726,001	14	NET POSITION	507,698	506,810		
15	TOTAL ASSETS	\$ 1,241,881	\$ 1,254,380	15	TOTAL LIABILITIES AND NET POSITION	\$ 1,253,065	\$ 1,272,917		
16	DEFERRED OUTFLOWS	55,150	63,460	16	DEFERRED INFLOWS	43,966	44,923		
17	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 1,297,031	\$ 1,317,840	17	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	\$ 1,297,031	\$ 1,317,840		



**WASHINGTON HOSPITAL
OPERATING INDICATORS
July 2019**

12 MONTH AVERAGE	July						YEAR TO DATE			
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
<u>PATIENTS IN HOSPITAL</u>										
171.3	176.9	151.7	25.2	17%	1	ADULT & PEDIATRIC AVERAGE DAILY CENSUS	176.9	151.7	25.2	17%
5.7	5.7	5.4	0.3	6%	2	OUTPATIENT OBSERVATION AVERAGE DAILY CENSUS	5.7	5.4	0.3	6%
8.9	9.1	9.2	(0.1)	-1%	3	NURSERY AVERAGE DAILY CENSUS	9.1	9.2	(0.1)	-1%
185.9	191.7	166.3	25.4	15%	4	TOTAL	191.7	166.3	25.4	15%
3.7	2.7	3.0	(0.3)	-10%	5	SPECIAL CARE NURSERY AVERAGE DAILY CENSUS *	2.7	3.0	(0.3)	-10%
5,206	5,484	4,704	780	17%	6	ADULT & PEDIATRIC PATIENT DAYS	5,484	4,704	780	17%
173	177	166	11	7%	7	OBSERVATION EQUIVALENT DAYS - OP	177	166	11	7%
1,007	1,022	943	79	8%	8	ADMISSIONS-ADULTS & PEDIATRIC	1,022	943	79	8%
5.09	5.29	4.99	0.30	6%	9	AVERAGE LENGTH OF STAY-ADULTS & PEDIATRIC	5.29	4.99	0.30	6%
<u>OTHER KEY UTILIZATION STATISTICS</u>										
1.469	1.499	1.425	0.074	5%	10	OVERALL CASE MIX INDEX (CMI)	1.499	1.425	0.074	5%
<u>SURGICAL CASES</u>										
150	162	133	29	22%	11	JOINT REPLACEMENT CASES	162	133	29	22%
26	26	24	2	8%	12	NEUROSURGICAL CASES	26	24	2	8%
8	12	10	2	20%	13	CARDIAC SURGICAL CASES	12	10	2	20%
203	216	198	18	9%	14	ALL OTHERS	216	198	18	9%
387	416	365	51	14%	15	TOTAL CASES	416	365	51	14%
358	411	374	37	10%	16	TOTAL CATH LAB PROCEDURES	411	374	37	10%
129	137	138	(1)	-1%	17	DELIVERIES	137	138	(1)	-1%
7,582	8,096	7,288	808	11%	18	OUTPATIENT VISITS	8,096	7,288	808	11%
4,343	4,448	4,416	32	1%	19	EMERGENCY VISITS	4,448	4,416	32	1%
<u>LABOR INDICATORS</u>										
1,321.3	1,337.7	1,237.6	(100.1)	-8%	20	PRODUCTIVE FTE'S	1,337.7	1,237.6	(100.1)	-8%
177.1	207.5	233.7	26.2	11%	21	NON PRODUCTIVE FTE'S	207.5	233.7	26.2	11%
1,498.4	1,545.2	1,471.3	(73.9)	-5%	22	TOTAL FTE'S	1,545.2	1,471.3	(73.9)	-5%
5.44	5.21	5.64	0.43	8%	23	PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.21	5.64	0.43	8%
6.17	6.01	6.70	0.69	10%	24	TOTAL FTE/ADJ. OCCUPIED BED	6.01	6.70	0.69	10%

* included in Adult and Peds Average Daily Census



Memorandum

DATE: August 15, 2019

TO: Washington Township Health Care District Board of Directors

FROM: Kimberly Hartz, Chief Executive Officer

SUBJECT: Request for Purchase of Shimadzu Digital Portable Equipment

The Medical Imaging Department currently has two portable units that are 17-21 years old. These units have been at end of life for some time and now the parts are getting harder to find. The recommendation is to move forward with replacing one of the units at this time. The Shimadzu Digital Portable unit that we are recommending for purchase is similar to the ones we have at the Morris Hyman Critical Care Pavilion. The radiation dose is 25% less than the older units and the image quality is significantly better.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of the Shimadzu Digital Portable for the amount not to exceed \$152,404. This item was included in the Fiscal Year 2019/20 Fixed Asset Capital Budget.



Memorandum

DATE: July 31, 2019

TO: Kimberly Hartz, Chief Executive Officer

FROM: Ed Fayen, Executive Vice President and Chief Operating Officer
John Lee, Chief Information Officer

SUBJECT: Epic-Alaris Pump Integration

This project will implement interoperability between Epic electronic physician entered orders and the infusion pump for delivery of IV medications. Current practice requires RNs to manually program the pump with the physician order parameters, leaving room for risk of manual programming errors. With integration, pumps can be uploaded with exact physician orders. By scanning a barcode on the patient armband, the pump, and the medication, the RN can confirm the right patient, the right medication, and the right dose. Data from the infusion pump flows back into the medical record, further improving the medication process by insuring proper documentation.

The project will take approximately 9 months to complete and will be performed with the help of outside vendor resources. The cost to install the system includes software, professional services, and both internal and external labor costs. An annual license is required for the ongoing use of the application.

In accordance with District Law, Policies and Procedures, it is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of software and implementation services for a total amount not to exceed **\$786,411**. This expense is included in the fiscal year 2020 capital budget.