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|----|--|--|
| E. | Construction Report | Ed Fayen
Senior Associate Administrator |
| F. | Quality Report:
Antimicrobial Stewardship Program | Dianne Martin, MD |
| G. | Finance Report | Chris Henry
Senior Associate Administrator and
Chief Financial Officer |
| H. | Hospital Operations Report | Nancy Farber
Chief Executive Officer |

VII. ADJOURN TO CLOSED SESSION

In accordance with Section 1461, 1462, 32106 and 32155 of the California health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.

- A. Report and discussion regarding California Government Code section 54957:
Personnel matters
- B. Conference regarding medical audit reports, quality assurance reports and privileging pursuant to Health & Safety Code Section 32155.
- C. Report involving a trade secret pursuant to Health & Safety Code section 32106

VIII. RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

Michael Wallace
Board Member

IX. ADJOURNMENT

Michael Wallace
Board Member

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, June 13, 2018 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Michael Wallace; Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD. Directors absent: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi, Chief of Staff; Jeannie Yee, Service League President; Laura Ibanez, Acting District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Tina Nunez, Mary Bowron, Larry Bowen, John Lee, Donald Pipkin, Kristin Ferguson, Rob Lanci, Paul Kozachenko.

Nancy Farber, Chief Executive Officer, introduced Chris Henry, Chief Financial Officer and Dan Nardoni, Chief Financial Officer WTMF, to present the Estimate for the Fiscal Year 2018-19 budget. Mr. Henry noted that the budget was prepared with the Mission and its commitment to the patient first ethic as its foundation.

*EDUCATION SESSION:
Budget Estimate FY 2018-
2019*

Mr. Henry began with a review of the national environment including Republican healthcare reform and other federal initiatives. He noted that California's economy remains strong and commented on the several provisions in the Governor's proposed budget that could affect health care as well as other state initiatives. The government payor reimbursement for Washington Hospital was reviewed as was the estimated cumulative cost of unfunded mandates and payment reductions for FY 2010-2019. Mr. Henry talked about the East Bay and District economy and particularly about the unemployment rates as compared to the national rate.

This was a year of surveys for Washington Hospital: six in a six-month period. Mr. Henry also talked about Washington Hospital's many accomplishments during the year, including recognition by Healthgrades as one of America's 100 best hospitals and other Healthgrades Program Awards.

Mr. Henry reviewed the statistics for the Morris Hyman Critical Care Pavilion and the estimated move expenses (\$2,379,368) and ongoing operations assumptions. Together with Mr. Nardoni, he presented the Income Statement, Volume Indicators, Performance Indicators, Admissions, Inpatient Days, Deliveries, Total Surgeries, Emergency Room Visits, Outpatient Visits, and the resulting Patient Service Revenue and other Operating Revenue and Operating Expense. The Capital Project requests were also reviewed.

Director Nicholson moved for approval of the minutes of May 9, 29, and 31, 2018.

*APPROVAL OF
MINUTES OF May 9, 29,
and 31, 2018*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Timothy Tsoi, MD, Chief of Staff, dated May 29, 2018 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Hopkins, Linda MD; Satariano, Jennifer NP

Temporary Privileges

Satariano, Jennifer NP

Reappointments – Two Year

Barzin, Ario MD; Beg, Sumbal MD; Carpenter, Christopher MD; Chen, Fulton MD; El-Sayad, Yasser MD; Franzino, Stephen MD; Gadea, William PA-C; Goldman, Robin MD; Haws, Kelly PA-C; Henstorf, Jan MD; Jiang, Lei PA-C; Krishnan, Savitha MD; Kwok, Joseph MD; Lee, Simon MD; Mark, Nancy MD; Paro, John MD; Rodwell, Graham MD; Romano, John MD; Rose, Barry MD; Sah, Alexander MD; Siu, John MD; Srinivas, Shekar MD; Wadhvani, Rita MD

Reappointments – One Year

Kumar, Pradeep MD; Okamoto, Eric MD

Transfer in Staff Category

Gadea, William PA-C; Krishnan, Savitha MD; Lee, Simon MD; Luu, Cindy PA-C; Mark, Nancy MD; Madderla, Jayanth MD; Matuszak, Ronald MD; Nguyen, Doris MD; Orenberg, David MD; Paro, John MD; Shain, Alana MD; Srinivas, Shekar MD

Completion of Proctoring & Advancement in Staff Category

Garn, Karn PA-C; Lee, Simon MD; Paro, John MD; Shain, Alana MD; Srinivas, Shekar MD; Madderla, Jayanth MD; Matuszak, Ronald MD; Nguyen, Doris MD

Addition of Physician Supervisor

Hein, Lance PA-C; Wilkins, Christopher PA-C

New Privilege Requests

Paro, John MD

Delete Privilege Requests

Beg, Sumbal MD; Henstorf, Jan MD; Kwok, Joseph MD; Paro, John MD; Rodwell, Graham MD; Romano, John MD

Withdrawal of Application

Carlson, Melissa NP

Leave of Absence

Spira, Alan MD

Resignations

Burton, Anne DO; Kaiser, Sunitha MD; Woomer, Bethany MD; Towers, Barry CCP

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD – aye
Patricia Danielson, RHIT – absent

The motion carried.

Jeannie Yee, Service League, reported on the Service League activities, including Magic Hanky gift project and the Volunteer Cuddler service for newborns in the special care nursery.

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 592 Medical Staff members which includes 348 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

On Wednesday, May 9th and May 22nd, Dr. Harpreet Dhillon, internal medicine, presented, “Strategies to Help Lower Your Cholesterol and Blood Pressure.” 20 people attended.

On Thursday, May 10th, Dr. Sunil Dhawan, dermatologist, screened community members to help detect skin cancer before symptoms occurred. 15 people were screened. Of those, 11 were recommended for further evaluation.

On Saturday, May 12th, Washington Hospital participated in the Age Friendly Health Expo organized by the Tri-City Elder Coalition. Washington Hospital and Washington Township Medical Foundation staff provided osteoporosis and blood pressure screenings along with heart health information. Washington Hospital was also a sponsor for this event. 73 people were screened for osteoporosis, 120 people received blood pressure screenings, and more than 2,000 people attended the event.

On Thursday, May 17th, Michele Williams-Smith, Senior Family Advocate, Family Education and Resource Center concluded the Mental Health Education series with her presentation on “Family Support: Caring for those with Mental Health Disorders.” 36 people attended.

On Thursday, May 24th, Washington Hospital hosted “Celebration of Life”. This event featured stories of survival and hope for cancer survivors and their families. The event was co-sponsored by Washington Hospital, HERS Breast Cancer Foundation, UCSF - Washington Cancer Center, the American Cancer Society and

Tri-City Voice. 73 people attended.

On Thursday May 31st, as part of the Family Caregiver series, J.B. Goodier, spiritual care coordinator and certified meditation instructor, presented "Mindfulness Meditation for the Caregiver." 17 people attended.

On Friday, June 1st, Anna Mazzei, registered dietitian, presented a "Fun Fresh Summer Cooking Demonstration." 21 people attended.

On June 7th, as part of the Diabetes Matters series, Dr. Kuniyoshi Kanai presented "Eye Health". Dr. Kanai discussed the increased risk diabetics have for developing eye health issues. 15 people attended.

Upcoming Health Promotions & Community Outreach Events

On Thursday, June 21st, from 6 to 8 pm at the Washington Township Medical Foundation, Nakamura Clinic conference room in Union City, Dr. Tam Nguyen, will present, "Preventive Screenings; When and Why are They Important."

On Thursday, July 10th, from 7 to 8:30 pm, as part of the Caregiver series, J.B. Goodier and Father Jeff Finley, Palliative Care Coordinator, will present "Codependency and the Caregiver."

Bay Area Healthier Together

Washington Hospital and ABC7's Bay Area Healthier Together programming continues to raise awareness and educate the public about health issues and health care resources. In the month of May, Bay Area Healthier Together featured minimally invasive spine procedures, as well as pituitary tumors and gamma knife treatment options. More information is available at bayareahealthiertogether.com.

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

On Saturday, October 13th, the Washington Hospital Healthcare Foundation will host the 32nd annual Top Hat dinner dance. This year's gala will be chaired by Marsha Badella, Dr. Carmen Agcaoili, medical director of the Intensive Care Unit, and Dr. Kadeer Halimi, medical director of the Emergency Department. The trustees of the Foundation have designated the proceeds from this year's Top Hat gala towards the support the the new Intensive Care Unit in the Morris Hyman Critical Care Pavilion.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Washington Township Healthcare District Board of Directors

Washington Township Healthcare District Board Members attended Indo-Americans for Better Community's Charity Ball on May 12th.

*WASHINGTON
TOWNSHIP
HEALTHCARE
DISTRICT:
Board of Directors*

W.H.E.A

In May, WHEA held its Annual Wish List event in which various hospital departments submit non-budgeted requests for patient care items. WHEA awarded \$8,678 for items, such as a wheel chair for Admitting and exercise equipment for Outpatient Rehab and Cardiac Rehab.

*HOSPITAL CALENDAR:
Washington Hospital
Employees Association
(WHEA)*

Washington On Wheels Mobile Health Clinic, W.O.W.

The Washington on Wheels Mobile Health clinic returned to our district early May. Preparations are being made to provide health care services to our community members in the District. The mobile health clinic was at the Age Friendly Health Expo on Saturday, May 12th, where staff provided tours and answered questions about services that will be provided.

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was About WHHS with 38,700 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of May, Washington Hospital's cable channel 78, InHealth, captured new programming including a Health and Wellness program titled "Strategies to Help Lower Your Cholesterol and Blood Pressure"; two Mental Health Education programs called "Mental Wellness," and "Family Support: Caring for those with Mental Health Disorders" and a Caregiver Series program on "Mindfulness Meditation for the Caregiver." In addition, InHealth aired three Health and Wellness programs called "Wound Care and the Latest Treatment", "Stress Management" and "Sick Feet?" the April Citizens' Bond Oversight Committee Meeting and the May Board of Directors Meeting.

*HOSPITAL CALENDAR:
InHealth*

Employee of the Month

Adrian Jackson joined an ROP program in high school to explore opportunities in health care. After high school, she completed her medical assistant training and began an externship at the Newark Clinic of Washington Hospital and knew it was a good fit. She was hired in 2002 and transferred to the Warm Springs Clinic and Nakamura Clinic in 2007. When Washington Hospital chose Epic as its electronic medical records system, Adrian was recognized as an expert in her area and was recruited to join the implementation team.

*HOSPITAL CALENDAR:
Employee of the Month –
Adrian Jackson, Sr.
Application Analyst, IS*

Nancy Farber introduced Stephanie Williams CNO, Elvie Ballar RN, and Carmencita Agcaoli MD who presented a Lean report on the relocation of the ICU to the Morris Hyman Critical Care Pavilion. The 3P Methodology was described. Several 3P workshops were held beginning in September 2017 with a Visioning Session, 3P Flow Design in October 2017, Care Coordination 1 in January 2018, Medication and Pharmacy in March 2018, and Care Coordination 2 and Handoffs in May 2018. Flow Design focused on information flow as well as the physical flow of patients and staff. 5S workshop was conducted in the current space in order to understand what supplies will be needed and in what amounts for the new space which will be larger. Workshops are being planned to set up the new space before beginning patient care.

*LEAN UPDATE
ICU Transition to Morris
Hyman Critical Care
Pavilion*

Ed Fayen presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the first floor lobby; testing smoke curtains at elevators 1 & 2 main lobby first floor; first floor CT room; ED waiting room

*CONSTRUCTION
REPORT
Construction Update*

children's area; south side ED entrance landscaping; paved ED patient entrance; ED entrance canopy lighting; construction of the ramp at the new loading dock; exterior framing for the new loading dock; sheathing the passageway and new loading dock; canopy support steel for new plaza entry area; auxiliary ED exit; east entry; and ending with the Site View. We are on time and within budget.

Mary Bowron, Senior Director of Quality and Resource Management presented the Nurse Sensitive Indicators – quality measures sensitive to the provision of nursing care. WHHS has had consistently higher levels of nursing education compared to national hospitals: 77.1% Direct Care Nurses with Bachelor's or higher degree. We had a lower rate of inpatient falls than national hospitals: 2.48 vs. benchmark of 2.60. We had a lower prevalence of stage II+ hospital acquired pressure ulcers than national hospitals. Washington Hospital nurses average 25% more pain assessments per patient per day. There is a decreasing trend in infection ratio with implementation of nursing-driven protocol and nurses performing daily catheter necessity assessment. Our central line associated bloodstream infection ratio was lower than predicted for half of the past six quarters. We have had a lower percent of patients with physical restraints per quarter compared to national hospitals.

*QUALITY REPORT:
Nurse Sensitive Indicators
2018 Update*

Chris Henry, Chief Financial Officer, presented the Finance Report for April 2018. The average daily census was 153.3 with admissions of 978 resulting in 4,599 patient days. Outpatient observation equivalent days were 122. The average length of stay was 4.98 days. The case mix index was 1.519. Deliveries were 113. Surgical cases were 354. Joint Replacement cases were 160. Neurosurgical cases were 15. Cardiac Surgical cases were 8. The Outpatient visits were 7,087 and Emergency visits were 4,061. Total productive FTEs were 1,248. FTEs per adjusted occupied bed were 6.80.

FINANCE REPORT

Nancy Farber presented the Hospital Operations Report for May 2018. Preliminary information indicated gross revenue for the month of May at approximately \$169,013,000. The Average Length of Stay of 4.47 and there were 4,514 patient days. There were 375 Surgical Cases and 335 Cath Lab procedures at the Hospital. Deliveries for April were 130. Non-Emergency Outpatient visits were 7,481. FTEs per Adjusted Occupied Bed were 6.78. The Washington Outpatient Surgery Center had 474 cases and the clinics saw approximately 3,403 patients. Total Government Sponsored Preliminary Payor Mix was 74%, above the budget of 71.8%.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors adopt Resolution No. 1189 which is the Budget Estimate for Fiscal Year 2018-2019. This Resolution provides for the necessary funds required for the operation of the District and for the continued support of the Washington Township Hospital Development Corporation in its operations to promote the charitable and community service mission of the District.

*CONSIDERATION OF
RESOLUTION No. 1189:
BUDGET ESTIMATE
FOR FY 2018-2019*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye

Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of five new Philips EKG machines for a total amount not to exceed \$52,650.00.

*CONSIDERATION OF
EKG MACHINES*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer enter into the necessary contracts to proceed with the Schindler elevator upgrades to include Lobby Vision, Hands Free Telephones for elevator cars, Door Equipment upgrades, and LED Fixture upgrades for an total amount not to exceed \$668,484.28.

*CONSIDERATION OF
ELEVATOR UPGRADES*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer enter into the necessary contracts to proceed with the purchase of fifty bedside tables and fifty over-bed tables for an total amount not to exceed \$32,775.00.

*CONSIDERATION OF
BEDSIDE and OVER-
BED TABLES*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of the Vascular C-Arm for a total cost not to exceed \$250,068.00.

*CONSIDERATION OF
VASCULAR C-ARM*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of replacement computers for WTMF for a total amount not to exceed \$31,580.81.

*CONSIDERATION OF
REPLACEMENT OF
WTMF COMPUTERS*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of replacement computers and laptops for WHHS for a total amount not to exceed \$98,694.64.

*CONSIDERATION OF
REPLACEMENT OF
WHHS COMPUTERS*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the project of painting the exterior of the hospital for a total amount not to exceed \$327,750.00.

*CONSIDERATION OF
EXTERIOR PAINTING
OF THE HOSPITAL*

Director Stewart seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the upgrade of the Fireworks Fire Alarm System for a total amount not to exceed \$125,000.00.

*CONSIDERATION OF
"FIREWORKS" FIRE
ALARM MONITORING
SYSTEM*

Director Stewart seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Wallace adjourned the meeting to closed session at 9:00 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

*ADJOURN TO CLOSED
SESSION*

Director Wallace reconvened the meeting to open session at 9:43 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of the Philips Healthcare Telemetry System for a total amount not to exceed \$504,106.00.

*CONSIDERATION OF
PHILIPS HEALTHCARE
TELEMETRY (WELCH
ALLYN REPLACEMENT
PHASE I)*

Director Stewart seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye

Patricia Danielson, RHIT – absent

The motion carried.

There being no further business, Director Wallace adjourned the meeting at 9.45 pm. *ADJOURNMENT*

Michael Wallace
President

William Nicholson, MD
Secretary

DRAFT

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, June 18, 2018 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD
Excused: Michael Wallace; Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Ed Fayen, Sr. Associate Administrator; Chris Henry, Sr. Associate Administrator; Tina Nunez, Associate Administrator; Stephanie Williams, Associate Administrator; Laura Ibanez, Acting District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:00 p.m., as the discussion pertained to Hospital trade secrets, personnel matters, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 7:08 p.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Stewart adjourned the meeting at 7:08 p.m.

ADJOURNMENT

Michael Wallace
President

William Nicholson, MD
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, June 27, 2018 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:01 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Michael Wallace; Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD
Excused: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Ed Fayen, Sr. Associate Administrator; Kimberly Hartz, Sr. Associate Administrator; Chris Henry, Sr. Associate Administrator; Tina Nunez, Associate Administrator; Stephanie Williams, Associate Administrator; Paul Kozachenko, Counsel; Tim Fallon, Consultant; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Wallace adjourned the meeting to closed session at 6:01 p.m., as the discussion pertained to Hospital trade secrets, personnel matters, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

ADJOURN TO CLOSED SESSION

Director Wallace reconvened the meeting to open session at 9:02 p.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

In accordance with District Law, Policies and Procedures, Director Nicholson moved that the Board accept by minute motion the bid received from George Masker Painting for the Exterior Painting Project for an amount not to exceed \$626,000 which includes an increase to the project budget of \$298,250 and that the Board authorize the Chief Executive Officer to execute the contractual documents to complete this project.

CONSIDERATION OF BIDS FOR EXTERIOR PAINTING OF THE HOSPITAL

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD – aye
Patricia Danielson, RHIT – absent

The motion carried.

There being no further business, Director Wallace adjourned the meeting at 9:04 p.m.

ADJOURNMENT

Michael Wallace
President

William Nicholson, MD
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, June 25, 2018 in the Board Room, Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 7:30 a.m. *CALL TO ORDER*

Roll call was taken. Directors present: William Nicholson, MD; Bernard Stewart DDS; Jacob Eapen, MD *ROLL CALL*
Excused: Patricia Danielson, RHIT; Michael Wallace

Also present: Timothy Tsoi, MD; Kranthi Achanta, MD; Peter Lunny, MD; Jan Henstorf, MD; Albert Brooks, MD; John Romano, MD; Stephanie Williams, Associate Administrator; Nancy Farber, Chief Executive Officer

There were no oral or written communications. *COMMUNICATIONS*

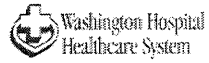
Director Nicholson adjourned the meeting to closed session at 7:30 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155. *ADJOURN TO CLOSED SESSION*

Director Nicholson reconvened the meeting to open session at 9:00 a.m. and reported no reportable action was taken in closed session. *RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION*

There being no further business, the meeting was adjourned at 9:00 a.m. *ADJOURNMENT*

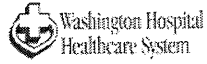
Michael Wallace
President

William Nicholson, MD
Secretary



WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT

May 2018



**WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
May 2018**

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: July 3, 2018
TO: Board of Directors
FROM: Nancy Farber
SUBJECT: Washington Hospital – May 2018
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	<u>May Actual</u>	<u>May Budget</u>	<u>Current 12 Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
Average Daily Census	145.6	172.1	160.0
# of Admissions	1,012	1,082	1,039
Patient Days	4,514	5,336	4,865
Discharge ALOS	4.47	4.93	4.66
<u>OUTPATIENT:</u>			
OP Visits	7,481	7,458	7,249
ER Visits	4,237	4,612	4,339
Observation Equivalent Days – OP	147	203	134

Comparison of May acute inpatient statistics to those of the budget showed a lower level of admissions and a lower level of patient days. The average length of stay (ALOS) based on discharged days was below budget. Outpatient visits were higher than budget. Emergency Room visits were below budget for the month.

2. Staffing – Schedule Board 3

Total paid FTEs were 109.9 below budget. Total productive FTEs for May were 1,216.1, 108.6 below the budgeted level of 1,324.7. Nonproductive FTEs were 1.3 below budget. Productive FTEs per adjusted occupied bed were 6.04, 0.28 above the budgeted level of 5.76. Total FTEs per adjusted occupied bed were 6.79, 0.37 above the budgeted level of 6.42.

3. Income - Schedule Board 1

For the month of May the Hospital realized income of \$3,069,000 from operations.

Total Gross Patient Service Revenue of \$169,923,000 for May was 5.4% below budget.

Deductions from Revenue of \$129,313,000 represented 76.10% of Total Gross Patient Service Revenue. This percentage is below the budgeted amount of 76.88%, primarily due to the release of previously recorded RAC reserves.

Total Operating Revenue of \$41,502,000 was \$598,000 (1.4%) below the budget.

Total Operating Expense of \$38,433,000 was \$2,748,000 (6.7%) below the budgeted amount.

The Total Non-Operating Income of \$2,193,000 for the month includes an unrealized gain on investments of \$462,000 and property tax revenue of \$1,356,000.

The Total Net Income for May was \$5,262,000, which was \$2,573,000 more than the budgeted income of \$2,689,000.

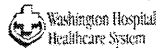
The Total Net Income for May using FASB accounting principles, in which the unrealized income on investments and property tax revenues are removed from the non-operating income and expense, was \$3,444,000 compared to budgeted income of \$1,334,000.

4. Balance Sheet – Schedule Board 2

There were no noteworthy changes in assets and liabilities when compared to April 2018.

NANCY FARBER
Chief Executive Officer

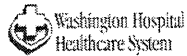
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WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
May 2018
GASB FORMAT
(In thousands)

May				YEAR TO DATE				
ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.		ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
				1	OPERATING REVENUE			
\$ 122,838	\$ 134,350	\$ (11,512)	-8.6%	2	\$ 1,371,315	\$ 1,430,411	\$ (59,096)	-4.1%
47,085	45,334	1,751	3.9%	3	461,451	494,557	(33,106)	-6.7%
169,923	179,684	(9,761)	-5.4%	4	1,832,766	1,924,968	(92,202)	-4.8%
(129,313)	(138,140)	8,827	6.4%	5	(1,381,524)	(1,480,101)	98,577	6.7%
76.10%	76.88%			6	75.38%	76.89%		
40,610	41,544	(934)	-2.2%	7	451,242	444,867	6,375	1.4%
892	556	336	60.4%	8	10,754	9,910	844	8.5%
41,502	42,100	(598)	-1.4%	9	461,996	454,777	7,219	1.6%
				10	OPERATING EXPENSES			
15,661	17,502	1,841	10.5%	11	178,232	185,895	7,663	4.1%
5,662	6,056	394	6.5%	12	67,207	65,690	(1,517)	-2.3%
5,083	4,888	(195)	-4.0%	13	50,369	52,025	1,656	3.2%
4,197	4,388	191	4.4%	14	50,893	48,865	(2,028)	-4.2%
1,291	1,561	270	17.3%	15	15,486	16,687	1,201	7.2%
3,461	3,247	(214)	-6.6%	16	39,785	34,667	(5,118)	-14.8%
2,551	2,963	412	13.9%	17	30,039	31,230	1,191	3.8%
527	576	49	8.5%	18	6,408	6,654	246	3.7%
38,433	41,181	2,748	6.7%	19	438,419	441,713	3,294	0.7%
3,069	919	2,150	233.9%	20	23,577	13,064	10,513	80.5%
7.39%	2.18%			21	5.10%	2.87%		
				22	NON-OPERATING INCOME & (EXPENSE)			
346	294	52	17.7%	23	3,171	3,100	71	2.3%
(92)	-	(92)	0.0%	24	(387)	-	(387)	0.0%
305	305	-	0.0%	25	2,745	3,363	(618)	-18.4%
(184)	(184)	-	0.0%	26	(2,028)	(2,028)	-	0.0%
1,356	1,355	1	0.1%	27	14,904	14,883	21	0.1%
462	-	462	0.0%	28	(2,083)	-	(2,083)	0.0%
2,193	1,770	423	23.9%	29	16,322	19,318	(2,996)	-15.5%
\$ 5,262	\$ 2,689	\$ 2,573	95.7%	30	\$ 39,899	\$ 32,382	\$ 7,517	23.2%
12.68%	6.39%			31	8.64%	7.12%		
				32	NET INCOME (LOSS) USING FASB PRINCIPLES**			
\$ 3,444	\$ 1,334	\$ 2,110	158.2%		\$ 27,078	\$ 17,499	\$ 9,579	54.7%
8.30%	3.17%				5.86%	3.85%		

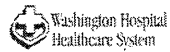
**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME AND UNREALIZED GAIN(LOSS) ON INVESTMENTS



**WASHINGTON HOSPITAL
BALANCE SHEET**
May 2018
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS			May 2018	Audited June 2017	LIABILITIES, NET POSITION AND DEFERRED INFLOWS			May 2018	Audited June 2017
CURRENT ASSETS					CURRENT LIABILITIES				
1	CASH & CASH EQUIVALENTS	\$ 37,174	\$ 49,180	1	CURRENT MATURITIES OF L/T OBLIG	\$ 7,204	\$ 5,306		
2	ACCOUNTS REC NET OF ALLOWANCES	52,768	61,160	2	ACCOUNTS PAYABLE	29,334	42,211		
3	OTHER CURRENT ASSETS	9,939	7,728	3	OTHER ACCRUED LIABILITIES	49,350	55,681		
4	TOTAL CURRENT ASSETS	<u>99,881</u>	<u>118,068</u>	4	INTEREST	9,864	10,245		
				5	TOTAL CURRENT LIABILITIES	<u>95,752</u>	<u>113,443</u>		
ASSETS LIMITED AS TO USE					LONG-TERM DEBT OBLIGATIONS				
6	BOARD DESIGNATED FOR CAPITAL AND OTHER	172,864	141,155	6	REVENUE BONDS AND OTHER	231,542	238,414		
7	GENERAL OBLIGATION BOND FUNDS	19,850	73,744	7	GENERAL OBLIGATION BONDS	338,803	340,646		
8	REVENUE BOND FUNDS	47,398	46,956						
9	BOND DEBT SERVICE FUNDS	16,487	24,812	OTHER LIABILITIES					
10	OTHER ASSETS LIMITED AS TO USE	12,084	15,427	10	NET PENSION LIABILITY	42,003	61,754		
11	TOTAL ASSETS LIMITED AS TO USE	<u>268,683</u>	<u>302,094</u>	11	WORKERS' COMP	8,663	8,671		
13	OTHER ASSETS	173,526	156,106	12	SUPPLEMENTAL MEDICAL RETIREMENT	44,113	41,235		
14	NET PROPERTY, PLANT & EQUIPMENT	711,530	668,477	14	NET POSITION	505,169	465,268		
15	TOTAL ASSETS	<u>\$ 1,253,620</u>	<u>\$ 1,244,745</u>	15	TOTAL LIABILITIES AND NET POSITION	<u>\$ 1,266,045</u>	<u>\$ 1,269,431</u>		
16	DEFERRED OUTFLOWS	33,131	33,232	16	DEFERRED INFLOWS	20,706	8,546		
17	TOTAL ASSETS AND DEFERRED OUTFLOWS	<u>\$ 1,286,751</u>	<u>\$ 1,277,977</u>	17	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	<u>\$ 1,286,751</u>	<u>\$ 1,277,977</u>		



**WASHINGTON HOSPITAL
OPERATING INDICATORS
May 2018**

12 MONTH AVERAGE	May						YEAR TO DATE			
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
160.0	145.6	172.1	(26.5)	-15%	1	PATIENTS IN HOSPITAL				
4.4	4.7	6.5	(1.8)	-28%	2	ADULT & PEDS AVERAGE DAILY CENSUS	160.0	168.7	(8.7)	-5%
9.5	8.7	12.3	(3.6)	-29%	3	OUTPT OBSERVATION AVERAGE DAILY CENSUS	4.3	6.6	(2.3)	-35%
						NEWBORN NURSERY AVERAGE DAILY CENSUS	9.4	11.1	(1.7)	-15%
173.9	159.0	190.9	(31.9)	-17%	4	TOTAL	173.7	186.4	(12.7)	-7%
4.0	2.1	4.8	(2.7)	-56%	5	SPECIAL CARE NURSERY AVERAGE DAILY CENSUS *	4.1	4.9	(0.8)	-16%
4,865	4,514	5,336	(822)	-15%	6	ADULT & PEDS PATIENT DAYS	53,592	56,503	(2,911)	-5%
1,039	1,012	1,082	(70)	-6%	7	ADMISSIONS-ADULTS & PEDS	11,457	11,332	125	1%
4.66	4.47	4.93	(0.46)	-9%	8	AVERAGE LENGTH OF STAY-ADULTS & PEDS	4.64	4.99	(0.35)	-7%
						OTHER KEY UTILIZATION STATISTICS				
1.481	1.459	1.531	(0.072)	-5%	9	OVERALL CASE MIX INDEX (CMI)	1.477	1.531	(0.054)	-4%
						SURGICAL CASES				
140	153	139	14	10%	10	JOINT REPLACEMENT CASES	1,536	1,514	22	1%
23	28	28	-	0%	11	NEURO SURGICAL CASES	263	296	(33)	-11%
9	12	10	2	20%	12	CARDIAC SURGICAL CASES	101	117	(16)	-14%
182	182	219	(37)	-17%	13	GENERAL SURGICAL CASES	2,000	2,224	(224)	-10%
354	375	396	(21)	-5%	14	TOTAL SURGICAL CASES	3,900	4,151	(251)	-6%
324	335	328	7	2%	15	TOTAL CATH LAB PROCEDURES	3,534	3,685	(151)	-4%
140	130	169	(39)	-23%	16	DELIVERIES	1,533	1,666	(133)	-8%
7,249	7,481	7,458	23	0%	17	OUTPATIENT VISITS	79,895	78,023	1,872	2%
4,339	4,237	4,612	(375)	-8%	18	EMERGENCY VISITS	47,706	48,948	(1,242)	-3%
						LABOR INDICATORS				
1,245.3	1,216.1	1,324.7	108.6	8%	19	PRODUCTIVE FTE'S	1,248.5	1,299.2	50.7	4%
182.1	151.8	153.1	1.3	1%	20	NON PRODUCTIVE FTE'S	181.1	185.7	4.6	2%
1,427.4	1,367.9	1,477.8	109.9	7%	21	TOTAL FTE'S	1,429.6	1,484.9	55.3	4%
5.84	6.04	5.76	(0.28)	-5%	22	PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.84	5.72	(0.12)	-2%
6.69	6.79	6.42	(0.37)	-6%	23	TOTAL FTE/ADJ. OCCUPIED BED	6.69	6.54	(0.15)	-2%

* included in Adult and Peds Average Daily Census