

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, February 10, 2021 via Zoom in order to comply with California Governor Gavin Newsom's and Alameda County's mandatory orders as revised on January 25, 2021 to comply with social distancing measures and other restrictions necessary to control the spread of COVID-19. Director Nicholson called the meeting to order at 6:01 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Michael Wallace; William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS
Absent: Jacob Eapen, MD

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Paul Kozachenko, Prasad Kilaru MD, John Costouros MD, Jeanie Ahn MD, Mary Bowron, John Lee, Angus Cochran, Jeff Stuart MD, Gisela Hernandez, Tigist Awel, Kirk Coffman, Ruth McGautha, Debbie Feary, Charlie Sax, Kel Kanady, Nick Legge, and Sri Boddu.

Director Nicholson welcomed any members of the general public to the meeting. He stated that Governor's Newsom's Executive Order N-29-20 explicitly waives The Brown Act provision that requires physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in, or quorum for, a public meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing appropriate connection information in order to provide the public the opportunity to participate in the meeting and that Public Notice for this meeting, including connection information, was posted appropriately on our website.

OPENING REMARKS

Director Nicholson announced that this meeting, conducted via Zoom, will be recorded for broadcast at a later date. When asked if any members of the general public were in attendance and/or interested in speaking, there was no response.

Director Nicholson presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: January 5, January 13, January 18, January 25, and January 27, 2021
- B. Siemens Symbia Intevo 6 SPECT/CT Camera
- C. Telcor Interfaces for Point-of-Care (POC) Devices in WHHS Laboratory
- D. Purchase of Construction Office Trailers, Bart Way and Civic Center Drive

In accordance with District law, policies, and procedures, Director Wallace moved that the Board of Directors approve the Consent Calendar, items A through D. Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD – aye
Jeannie Yee – aye
Bernard Stewart, DDS – aye
Jacob Eapen, MD – absent

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Michael Wallace – aye

The motion unanimously carried.
There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS:
WRITTEN*

Kimberly Hartz, CEO, introduced Dr. John G. Costouros, Shoulder Disorders Specialist and Shoulder Surgeon at the Institute for Joint Restoration and Research. Dr. Costouros talked about the comprehensive treatment of shoulder disorders, briefly describing the anatomy of the shoulder. He noted that the most common problem in his specialty practice is Rotator Cuff Tears. He spoke about the types of arthritis and various treatments. He also spoke on joint replacement. The shoulder is the most complex joint and can present a variety of problems across all ages. Dr. Costouros noted that most problems requiring surgery can be treated arthroscopically today.

*PRESENTATION:
CUTTING-EDGE
ADVANCEMENTS IN
SHOULDER SURGERY*

Dr. Prasad Kilaru reported there are 588 Medical Staff members including 355 active members. Dr. Kilaru reported that over 90% of the medical staff have been vaccinated for COVID-19. He reported that there will be a mock drill utilizing the Crisis Standard of Care which was approved by the Board of Directors on January 5, 2021. Dr. Kilaru commented that his term as Chief of Staff will end this June and mentioned the upcoming Medical Staff election.

*MEDICAL STAFF
REPORT*

Ms. Ruth McGautha, Service League President reported on the status of the Service League which has been on hiatus since March 2020 due to COVID-19. The Gift Shop reopened in October 2020 with reduced hours. Adult volunteers are also supporting the Laboratory by assembling COVID test kits. Ms. McGautha noted that the Service League has been having monthly Zoom meetings to keep volunteers informed with pandemic updates. She thanked CEO Kimberly Hartz for her attendance and support during these meetings.

*SERVICE LEAGUE
REPORT*

Tonight is Ms. McGautha's last report as Service League President. Following her report, Director Nicholson, Kimberly Hartz, and Director Yee commented on her service and accomplishments as Service League President.

Ms. McGautha introduced Debbie Feary who will succeed her as Service League President March 1st.

Kimberly Hartz introduced Charlie Sax, Director of Material Management who presented the Lean Management System for Supply Chain. Mr. Sax reviewed the functions and challenges for Purchasing, the General Storeroom, and Sterile Processing. He talked about the daily management integration of Frontline/Process Owner Boards and displayed his Director Board. He reviewed the FY21 metric trends and discussed the improvement outcomes for his departments. Noting that they will continue following the Supply Chain Strategic Plan.

*LEAN REPORT:
PROCESS
IMPROVEMENT IN
SUPPLY CHAIN*

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Kimberly Hartz introduced Dr. Jeanie Ahn, Medical Director of Renal Dialysis Services. Dr. Ahn began her presentation with an overview of the dialysis services offered by Washington Hospital over the past twenty years: Hemodialysis, Peritoneal Dialysis, and Plasmapheresis. She reviewed the enhanced patient services and patient safety measures. Dr. Ahn talked about the monthly percentage of time out documentation, Hepatitis B antigen status, dialysis MRSA surveillance, and hand hygiene. She reviewed COVID prevention and control measures as related to dialysis patients as well as the water culture report and patient/staff education.

*QUALITY REPORT:
WASHINGTON
HOSPITAL DIALYSIS
PROGRAM*

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for December 2020. The average daily census was 168.3 with admissions of 804 resulting in 5,217 patient days. Outpatient observation equivalent days were 178. The average length of stay was 5.67 days. The case mix index was 1.644. Deliveries were 109. Surgical cases were 332. Joint Replacement cases were 137. Neurosurgical cases were 21. Cardiac Surgical cases were 12. The Outpatient visits were 6,934; Emergency visits were 4,211; RSTU visits were 1,440. Total productive FTEs were 1,331.8. FTEs per adjusted occupied bed were 6.17.

FINANCE REPORT

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for January 2021. Preliminary information for the month indicated total gross revenue at approximately \$185,114,000. It was noted that in January we saw the highest number of COVID-19 discharges at 198 since the start of the pandemic. In December. We had 141 discharges and prior to that the monthly average from March to November was 35 discharges; ranging from a low of 10 in March to a previous high of 86 in August. The Average Length of Stay was 7.49. The Average Daily Census was 181.3. It was noted that COVID-19 patients have a significantly higher than average acuity and length of stay. Of the 198 discharges in the month, 19 of them stayed between 16 and 39 days with one patient staying 286 days. Patient acuity during this period was not offset by less critical services since those services were limited in order to manage the availability of beds during the spike in COVID-19 cases. There were 5,620 patient days. There were 286 Surgical Cases and 330 Cath Lab procedures at the Hospital. Deliveries were 91. Non-Emergency Outpatient visits were 6,571. Emergency Room visits were 3,712. The RSTU was closed on December 14th. Total Government Sponsored Preliminary Payor Mix was 77.0%, against the budget of 71.2%. Total FTEs per Adjusted Occupied Bed were 6.09. The Washington Outpatient Surgery Center had 379 cases and the clinics had approximately 16,364 visits. The quarterly summary of homeless patient encounters shows through Fiscal Year to Date through December, there were 1,176 patient encounters representing 520 homeless patients of which 177 had more than one encounter during the period. The estimated total unreimbursed cost through December 2020 was about \$2.8M.

*HOSPITAL
OPERATIONS REPORT*

Director Yee accepted the virtual gavel to preside over consideration of this action item as Director Nicholson recused himself from discussion. Director Wallace moved for approval of the credentialing action items as approved by the Medical

*ACTION:
CONSIDERATION OF
MEDICAL STAFF
CREDENTIALING*

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Executive Committee on January 18, 2021 with the exception of those credentialing action items pertaining to William Nicholson MD and Lucia Yumena MD.

ACTION ITEMS (January 18, 2021)

Director Stewart seconded the motion.

Roll call was taken:

- William Nicholson, MD – aye
- Jeannie Yee - aye
- Bernard Stewart, DDS – aye
- Jacob Eapen, MD – absent
- Michael Wallace – aye

The motion carried.

Director Wallace moved for approval of the credentialing action items as approved by the Medical Executive Committee on January 18, 2021 pertaining to William Nicholson MD and Lucia Yumena MD.

Director Stewart seconded the motion.

Roll call was taken:

- William Nicholson, MD – abstain
- Jeannie Yee - aye
- Bernard Stewart, DDS – aye
- Jacob Eapen, MD – absent
- Michael Wallace – aye


The motion carried.


- Rajvirinder Sandhu, Lead Clinical Lab Scientist, is the February Employee of the Month.
- COVID-19 Community Vaccination Clinic opened February 1, 2021. It is operated by Washington Township Medical Foundation. They gave 2,352 total community vaccinations during its first week. There are 12,23 scheduled appointments through March 1st with more than 37,500 phone calls to the center to date.
- The Foundation announced that with the support of the community and a generous gift from Fremont Bank, they have surpassed their goal for the COVID-19 Emergency Relief Fund, raising more than \$1.17M in support of vaccine distribution, testing, and other immediate COVID-19 related priorities at Washington Hospital.

ANNOUNCEMENTS

There being no further business, Director Nicholson adjourned the meeting at 8:15 pm.

ADJOURNMENT

DocuSigned by:

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 William F. Nicholson, M.D.
 President

DocuSigned by:

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 Michael J. Wallace
 Secretary