

# Complete Vendormate Registration: registersupplier.ghx.com



Welcome

Join the GHX Vendormate Network

## ACCESS PLANS TO FIT YOUR BUSINESS

- ✓ Credentialing Insights
- ✓ Live Support
- ✓ Mobile Badging
- ✓ Centralized Repository
- ✓ Initiated Appointments

E-mail\*

Email is required.

First Name

Middle Name

No Middle Name

Last Name

Phone Number

Federal Tax Id

Find My Company

## Hear from Our Customers

"Our increased compliance with hospital customers policies enhances our reputation."

[View Case Study](#)

# Vendormate Registration Step-by-Step

1. Enter your email address
2. Enter your company's Tax ID or Legal Name of Business. Have your employer's Tax ID (also known as an EIN Number) available before you begin. Enter the 9 digits without dashes or spaces.
3. You may be directed to the payment screen to pay the credentialing fee on behalf of your company. Payment is accepted online via credit card. The cost for registration, screening and credentialing is paid per company Tax ID, per healthcare system.
4. A confirmation message will be sent to the email address you used for registration. You must confirm your email address by logging in; then acknowledge any required policies and supply any required documents based on your business relationship with the hospital system.

Please note, you may add additional healthcare facilities to your account(s) once you have completed the initial registration by selecting '+New Health System'.

# Vendormate Registration Support



## Vendor Support Contact Information

Email: [support@ghx.com](mailto:support@ghx.com) *(include Vendormate in the subject line)*

Phone: 888-476-0377

### Live Chat:

1. [www.ghx.com](http://www.ghx.com)
2. Contact Us
3. I Need Technical Support
4. Live Chat with Vendormate Support