



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 | 510.797.1111

Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD
William F. Nicholson, MD
Bernard Stewart, DDS
Michael J. Wallace
Jeannie Yee

BOARD OF DIRECTORS MEETING Wednesday, October 12 2022 – 6:00 P.M. Meeting Conducted by Zoom

<https://us06web.zoom.us/j/83092693509?pwd=TLh3MXZiRzBVZFRDem9kNmY1VjFndz09>

Password: 977155

AGENDA

PRESENTED BY:

- | | |
|--|--------------------------------|
| I. CALL TO ORDER & PLEDGE OF ALLEGIANCE | Jeannie Yee
Board President |
| II. ROLL CALL | Dee Antonio
District Clerk |
| III. BROWN ACT FINDING GOVERNMENT Code § 54953(e)(3)(B)(ii) | <i>Motion Required</i> |
| IV. COMMUNICATIONS | |
| A. Oral
<i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not on the agenda and within the subject matter of jurisdiction of the Board.. “Request to Speak” cards should be filled out in advance and presented to the District Clerk. For the record, please state your name.</i> | |
| B. Written | |
| V. CONSENT CALENDAR
<i>Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any Board Member or member of the public may remove an item for discussion before a motion is made.</i> | Jeannie Yee
Board President |
| A. Consideration of Minutes of the Regular Meetings of the District Board: September 14, 19, 26, and 28, 2022 | <i>Motion Required</i> |
| B. Consideration of Main Hospital Lobby Refresh | |

C. Consideration of Valley Lab FT10 Electrosurgical Unit (ESU)

D. Consideration of Phase IV of the Philips Physiological Monitoring Project

E. Consideration of the Reappointment of Members to the Independent Citizens Bond Oversight Committee (CBOC)

VI. PRESENTATION

A. Novel Non Chemotherapy Therapeutics

PRESENTED BY:

Carlton Scharman, M.D.
Hematologist-Oncologist
UCSF-Washington Cancer Center

VII. REPORTS

A. Medical Staff Report

Shakir Hyder, M.D.
Chief of Medical Staff

B. Service League Report

Debbie Feary
Service League President

C. Lean Report
Improving Patient Experience Through Collaboration

Tammi Tyson, MBA, BSN, RN, CPON
Director, Oncology Services
and
Shari Kellen, MSN, RN, CNL, OCN,
ONN
Nurse Manager, Infusion Center

D. Quality Report:
2022 Special Care Nursery Annual Update

James McGuire, M.D., M.P.H.
Medical Director
Special Care Nursery

E. Finance Report

Chris Henry
Vice President & Chief Financial
Officer

F. Hospital Operations Report

Kimberly Hartz
Chief Executive Officer

VIII. ANNOUNCEMENTS

IX. ADJOURN TO CLOSED SESSION

A. Conference involving Trade Secrets pursuant to Health & Safety Code section 32106

**X. RECONVENE TO OPEN SESSION &
REPORT ON PERMISSIBLE ACTIONS TAKEN
DURING CLOSED SESSION**

Jeannie Yee
Board President

XI. ADJOURNMENT

Jeannie Yee
Board President

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, September 14, 2022 via Zoom. Director Yee called the meeting to order at 6:05 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Jeannie Yee; Bernard Stewart, DDS; Michael Wallace; William Nicholson, MD

ROLL CALL

Absent: Jacob Eapen, MD

Also present: Kimberly Hartz, Chief Executive Officer; Cheryl Renaud, Executive Assistant

Guests: Ed Fayen, Chris Henry, Larry LaBossiere, Paul Kozachenko,

Tigist Awel, Mary Bowron, Brenda Brennan, Walter Choto, Angus Cochran, Debbie Feary, Kristin Ferguson, Dr. Shakir Hyder, John Lee, Nick Legge, Erica Luna, Dr. Dianne Martin, Dan Nardoni, Donald Pipkin, Dr. John Romano, Dr. Brian Smith, Adelita Tinoco, Marcus Watkins, Felipe Villaneuva, and Sri Boddu.

Director Yee welcomed any members of the general public to the meeting. She noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person. Section 54953(e)(3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at www.covid-19.acgov.org.

OPENING REMARKS

Director Nicholson moved that the Board of Directors make the finding required by Section 54953(e)(3)(B)(ii) of the Government Code that “state or local officials continue to impose or recommend measures to promote social distancing.” Director Stewart seconded the motion.

Roll call was taken:

Jeannie Yee – aye
Bernard Stewart, DDS – aye
Michael Wallace – aye
Jacob Eapen, MD – absent
William Nicholson, MD – aye

The motion carried and the finding is affirmed.

Director Yee noted that Public Notice for this meeting, including connection information, was posted appropriately on our website. This meeting, conducted via Zoom, is being recorded for broadcast at a later date.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS:
WRITTEN*

Kimberly Hartz, Chief Executive Officer informed the Board and the Public that Action Item VIII.B. Resolution No. 1245 will not be heard tonight as staff will need a little more time to prepare this item for consideration. It will be brought forward to a future meeting.

Director Yee presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: August 10, 22, and 24, 2022

Director Nicholson moved that the Board of Directors approve the Consent Calendar, item A. Director Stewart seconded the motion.

Roll call was taken:

Jeannie Yee – aye
Bernard Stewart, DDS – aye
Michael Wallace – aye
Jacob Eapen, MD – absent
William Nicholson, MD – aye

The motion carried.

Kimberly Hartz, Chief Executive Officer, introduced Adelina Tinoco, MSN, Magnet Project Manager and Brenda Brennan MSN, Assistant Chief Nursing Officer. They presented Washington Hospital's Magnet Recognition Program. It was noted that Magnet designation is the highest credential a healthcare organization can achieve for nursing excellence. As of July 2022, there are 589 Magnet organizations around the world, 576 in the United States, 48 in California, and 8 in the Bay Area. This is the third designation for Washington Hospital.

*PRESENTATION:
MAGNET
RECOGNITION
PROGRAM*

Magnet is a professional practice model which aligns nursing practice with WHHS Mission and Vision. The Nurse Executives ensure that care is patient and family centered. The Empowerment structure provides an environment where professional practice can flourish. We enjoy a highly educated workforce with 87% of nurses with BSN degree in 2022.

Dr. Shakir Hyder, Chief of Staff, reported there are 576 Medical Staff members including 337 active members. The General Medical Staff meeting took place September 13th and was well represented. He talked about the Level II Trauma planning moving ahead successfully.

*MEDICAL STAFF
REPORT*

Debbie Feary, Service League President, reported that the Service League volunteers contributed 2,272 hours to the hospital in the month of August. The August orientation attracted 2 adults, 10 college and 29 high school volunteers.

*SERVICE LEAGUE
REPORT*

Kimberly Hartz introduced Dr. Dianne Martin, Antimicrobial Stewardship Leader, who presented the annual Influenza Prevention overview for 2022-2023. Dr. Martin began with a discussion about the upcoming influenza season and the uncertainty of a COVID-19 impact, noting that there may be less influenza than usual because of continued measures already in place to reduce COVID-19. She noted that people may be co-infected with influenza and SARS-CoV-2. She discussed the similar and differing signs and symptoms of both COVID-19 and the flu and how they spread. She talked about the flu shot and noted that this year's flu vaccine covers four strains of influenza virus.

*QUALITY REPORT:
2022-2023 INFLUENZA
SEASON, COVID, MPX
UPDATE*

Dr. Martin reviewed WHHS' control measures designed to minimize transmission of COVID-19 and WHHS' Influenza Response Plan. She also reviewed prevention and control measures for COVID-19.

Dr. Martin talked about COVID variants in general and the known variants of concern in California. She also talked about booster shots and additional doses. She reviewed the appointment process for the community to schedule COVID and Flu vaccinations.

Dr. Martin also gave an update on MPX.

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for July 2022. The average daily inpatient census was 160.1 with admissions of 853 resulting in 4,963 patient days. Outpatient observation equivalent days were 287. The average length of stay was 5.49 days. The case mix index was 1.599. Deliveries were 138. Surgical cases were 341. The Outpatient visits were 7,299. Emergency visits were 4,799. Cath Lab cases were 180. Joint Replacement cases were 139. Neurosurgical cases were 26. Cardiac Surgical cases were 8. Total FTEs were 1,600.3. FTEs per adjusted occupied bed were 6.18.

FINANCE REPORT

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for August 2022. Preliminary information for the month indicated total gross revenue at approximately \$195,966,000 against a budget of \$195,708,000. We had 81 COVID-19 discharges which represented 9% of total discharges.

*HOSPITAL
OPERATIONS REPORT*

The Average Length of Stay was 5.94. The Average Daily Inpatient Census was 146.9. There were 14 discharges with lengths of stay greater than 30 days, ranging from 31 to 323. Still in house at the end of August were six patients with length of stays of over 30 days and counting (highest at 87).

There were 4,553 patient days. There were 400 Surgical Cases and 193 Cath Lab cases at the Hospital. The Medicare accreditation survey for Peninsula Surgery

Center was completed on April 28, 2022 and we received our Medicare certification number on September 13, 2022. Now we can bill Medicare, contract with commercial insurance companies, and credential medical staff with insurance companies.

Deliveries were 131. Non-Emergency Outpatient visits were 8,200. Emergency Room visits were 4,761. Total Government Sponsored Preliminary Payor Mix was 70.8%, against the budget of 71.7%. Total FTEs per Adjusted Occupied Bed were 6.19. The Washington Outpatient Surgery Center had 513 cases and the clinics had approximately 17,971 visits.

Director Nicholson moved that the Board authorize the Chief Executive Officer to approve Resolution No. 1244, tentative agreements relating to the Clinical Dietitians to be incorporated inside a Memorandum of Understanding with the Engineers and Scientists of California, Local 20, IFPTE, EFL/CIO & CLC, a recognized majority representative under the terms of Board Resolution 331A.

*CONSIDERATION OF
RESOLUTION NO. 1244
LOCAL 20
MEMORANDUM OF
UNDERSTANDING*

Director Stewart seconded the motion.

Roll call was taken:

Jeannie Yee – aye
Bernard Stewart, DDS – aye
Michael Wallace – aye
Jacob Eapen, MD – absent
William Nicholson, MD – aye

The motion carried.

Deferred.

*CONSIDERATION OF
RESOLUTION NO. 1245
TO APPROVE AND
AUTHORIZE AN
INCREASE TO THE
WASHINGTON
HOSPITAL BRIDGE
PROJECT BUDGET
AMOUNT IN
CONNECTION WITH
THE PREVIOUSLY
APPROVED
RESOLUTION NO. 1232*

Kimberly Hartz made the following announcements:

ANNOUNCEMENTS

- As of Monday, September 12th, a total of 91,996 COVID vaccine doses have been administered to community members at our vaccination clinic. Total number of people who have a received a COVID vaccine is 43,255.
- Wednesday, August 10th: Intermittent Fasting for Longevity
- Saturday, August 13th: Ohana Health Fair sponsored by Bay Area Community Health at Newark Community Center

- Tuesday, August 16th: Sun – Beauty or Beast?
- Saturday, August 20th & Sunday, August 21st: Wellness and Health Fair hosted by Annual Festival of India celebration in Fremont
- Monday, August 22nd: Veggies on the Grill – Make Room for Summer Produce
- Tuesday, August 23rd: Fall Prevention and Recovery
- Saturday, August 27th: Free Skin Cancer Screening Program at Nakamura Clinic in Union City
- Tuesday, August 30th: Rotator Cuff Repair – Advances in Treatment Options
- Wednesday, August 31st: Stroke Awareness
- Tuesday, September 6th: Don't Let Hip Pain Win – Updates in Hip Replacements
- Wednesday, September 7th: Polly's Step Out hosted by the Ruggieri Senior Center in Union City
- Monday, September 12th: Neck and Back Pain Relief – Cervical and Lumbar Disc Replacement
- Scheduled for Wednesday, September 21st: As You Age, Stay Fit, Stay Safe
- Scheduled for Saturday, October 1st: Tattoo Removal Clinic
- The Foundation will host the 36th Annual Top Hat Gala – Saturday, October 8th
- September Employee of the Month: Cecilia Almaguer, Wound Care

In accordance with Health & Safety Code Sections 32106, 32155 and California Government Code 54956.9(d)(2), Director Yee adjourned the meeting to closed session at 8:01 p.m., as the discussion pertained to a Conference involving Trade Secrets pursuant to Health & Safety Code 32106. Director Yee stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this meeting is being conducted via Zoom and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning September 15, 2022. She indicated that the minutes of this meeting will reflect any reportable actions.

ADJOURN TO CLOSED SESSION

Director Yee reconvened the meeting to open session at 8:13 pm. The District Clerk reported that there was no reportable action taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Yee adjourned the meeting at 8:13 p.m.

ADJOURNMENT

Jeannie Yee
President

William Nicholson, M.D.
Secretary

A regular meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, September 19, 2022 via Teleconference. Director Yee called the meeting to order at 6:01 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Jeannie Yee; Bernard Stewart, DDS; Michael Wallace; Jacob Eapen, MD; William Nicholson, MD

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Ed Fayen, Chief Operating Officer, Chris Henry, Chief Financial Officer; Paul Kozachenko, Attorney; Dee Antonio, District Clerk

Director Yee welcomed any members of the general public to the meeting. She noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person. Section 54953(e)(3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at www.covid-19.acgov.org. The Board made such a finding at its meeting earlier in the month.

OPENING REMARKS

There were no oral or written communications.

COMMUNICATIONS

Director Yee presented the Consent Calendar for consideration:

CONSENT CALENDAR

A. Hologic 3D Mammography Machine

Director Nicholson moved that the Board of Directors approve the Consent Calendar, item A. Director Stewart seconded the motion.

Roll call was taken:

Jeannie Yee – aye
Bernard Stewart, DDS – aye
Michael Wallace – aye
Jacob Eapen, MD – aye
William Nicholson, MD – aye

The motion unanimously carried.

Director Nicholson moved that the Board of Directors approve Resolution No. 1245. Director Stewart seconded the motion.

*CONSIDERATION OF
RESOLUTION No. 1245
TO APPROVE AND
AUTHORIZE AN
INCREASE TO THE
WASHINGTON
HOSPITAL BRIDGE
BUDG\$T AMOUNT IN
CONNECTION WITH*

Roll call was taken:

Jeannie Yee – aye
Bernard Stewart, DDS – aye
Michael Wallace – aye
Jacob Eapen, MD – aye

William Nicholson, MD – aye

*THE PREVIOUSLY
APPROVED
RESOLUTION No. 1232*

The motion unanimously carried.

No announcements.

ANNOUNCEMENTS

In accordance with Health & Safety Code Sections 32106, 32155 and California Government Code 54956.9(d)(2), Director Yee adjourned the meeting to closed session at 6:08 p.m., as the discussion pertained to a Conference involving Trade Secrets pursuant to Health & Safety Code 32106, Conference with Legal Counsel regarding Anticipated Litigation pursuant to Government Code section 54956.9(d)(2), Conference involving Personnel Matters: Chief Executive Officer, and consideration of closed session Minutes: August 24 2022. Director Yee stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this meeting is being conducted via Zoom and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning September 20, 2022. She indicated that the minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED
SESSION*

Director Yee reconvened the meeting to open session at 7:55 pm. The District Clerk reported that the Board approved the Closed Session Minutes of August 24, 2022 by unanimous vote of all Directors present:

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

Jeannie Yee
Bernard Stewart, DDS
Michael Wallace
Jacob Eapen, MD
William Nicholson, MD

There being no further business, Director Yee adjourned the meeting at 7:55 pm.

ADJOURNMENT

Jeannie Yee
President

William Nicholson, M.D.
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, September 26, 2022 via Zoom. Director Yee called the meeting to order at 7:31 a.m.

CALL TO ORDER

Roll call was taken. Directors present: Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD

ROLL CALL

Excused: Michael Wallace

Also present: Shakir Hyder, MD; Prasad Kilaru, MD; Mark Saleh, MD; Jan Henstorf, MD; Kimberly Hartz, CEO; Brian Smith, MD; John Romano, MD; Larry LaBossiere, CNO; Dee Antonio, District Clerk

There were no oral or written communications.

COMMUNICATIONS

Director Yee adjourned the meeting to closed session at 7:31 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155.

ADJOURN TO CLOSED SESSION

Director Yee reconvened the meeting to open session at 8:19 a.m. and reported no reportable action taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, the meeting adjourned at 8:19 a.m.

ADJOURNMENT

Jeannie Yee
President

William Nicholson, M.D.
Secretary

A regular meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, September 28, 2022 via Zoom. Director Yee called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Jeannie Yee; Bernard Stewart, DDS; MD; Jacob Eapen, MD; Michael Wallace; William Nicholson, MD

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Chris Henry, Chief Financial Officer; Tina Nunez, Vice President; Larry LaBossiere, Chief Nursing Officer; Paul Kozachenko, Legal Counsel; Dee Antonio, District Clerk

Director Yee welcomed any members of the general public to the meeting. She noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person. Section 54953(e)(3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at www.covid-19.acgov.org. The Board made such a finding at its meeting earlier in the month.

OPENING REMARKS

Director Yee noted that Public Notice for this meeting, including connection information, was posted appropriately on our website. This meeting is being conducted by teleconference.

There were no oral or written communications.

COMMUNICATIONS

None

ANNOUNCEMENTS

In accordance with Health & Safety Code Sections 32106, 32155 and California Government Code 54956.9(d)(2), Director Yee adjourned the meeting to closed session at 6:04 p.m., as the discussion pertained to a Report of Medical Staff and Quality Assurance Committee, Health & Safety Code section 32155 (Medical Staff Credentials Committee Report), Conference involving Trade Secrets pursuant to Health & Safety Code section 32106, Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956,9(d)(2), and Conference involving Personnel Matters: Chief Executive Officer. Director Yee stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this meeting is being conducted via Zoom and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board’s report beginning September 29, 2022. She indicated that the minutes of this meeting will reflect any reportable actions.

ADJOURN TO CLOSED SESSION

Director Yee reconvened the meeting to open session at 7:50 pm. The District Clerk reported that during the closed session, the Board approved the Medical Staff Credentials Committee Report and rejected a claim filed on August 31, 2022 by Frank Gygax, Kelly Gygax, Courtney Nuno, and Erik Gygax by vote of all Directors present:

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

Jeannie Yee
Bernard Stewart, DDS
Michael Wallace
Jacob Eapen, MD
William Nicholson, MD

There being no further business, Director Yee adjourned the meeting at 7:50 pm.

ADJOURNMENT

Jeannie Yee
President

William Nicholson, M.D.
Secretary



Memorandum

DATE: September 26, 2022

TO: Nick Legge, Chief of System Operations and Support

FROM: Robert Alfieri, Chief, Facility Services

SUBJECT: **Main Hospital Lobby Refresh**

The Main Hospital Lobby is in need of an update after years of regular wear and tear. The Refresh project will consist of flooring replacement from the existing carpet and tile to wood laminate flooring to include the public elevators. The front lobby desk and counter top will be refurbished. Lighting will be upgraded to LED and the entire lobby space will be repainted to update its look and aesthetic.

The following is an outline of the Main Hospital Lobby Refresh:

I. Construction

Flooring Estimate	\$	60,400
Front Desk Refresh	\$	5,000
Misc. Finishes	\$	8,775
Electrical	\$	3,000
PROJECT TOTAL	\$	77,175

This item was not approved in the FY2023 Capital Budget. Funds that were designated for another project will be covering the Lobby Refresh project expenses.

It is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the refresh of the Main Hospital Lobby for a total amount not to exceed **\$ 77,175.00**.

RA/mc



Memorandum

DATE: October 3, 2022

TO: Kimberly Hartz, Chief Executive Officer

FROM: Nicholas M. Legge

SUBJECT: Capital Purchase – Valley Lab FT10 Electrosurgical Unit (ESU)

The Valley Lab FT10 is an electrosurgical unit that is utilized for dissecting tissue and achieving hemostasis by causing coagulation at the surgical site. The Operating Room currently has seven of these units. There are times when the Operating Room is busy, that there are not enough units to go around; for example, we utilize two of these units during cardiac cases and have other cases that require the use of three units.

We are requesting to purchase two additional units for the Operating Room. In addition, we are also requesting approval to purchase two units for the OB Operating Room in order to replace two older units which are at the end of life.

The FY2023 Capital budget includes \$116,328.21 for the purchase of four electrosurgical units. The cost to purchase these units comes to a total of \$81,092.73.

It is requested that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of four Valley Lab FT10 electrosurgical units (ESU) in the amount of \$81,092.73.



Memorandum

DATE: October 3, 2022

TO: Kimberly Hartz, Chief Executive Officer

FROM: Nick Legge, Chief of System Operations and Support

SUBJECT: Capital Purchase – Phase IV of the Philips Physiological Monitoring Project

Washington Hospital utilizes Philips equipment to monitor vital physiologic parameters so that clinicians can be informed of changes in a patient's condition. We have been gradually upgrading our equipment to replace older technology that is mostly no longer supported. The newer equipment also interfaces better with EPIC.

We are requesting approval to purchase the equipment that will allow us to complete phase IV of the Philips Physiological Monitoring Project. This phase includes portable monitors for Critical Care, vital sign monitors for non-invasive cardiology, patient monitoring for procedures being done utilizing our CT scanner, Special Care Nursery patient monitors, telemetry transmitters and components of the monitoring system for IJR and 5 West, and intellibridge modules that connect intra-aortic balloon pumps to the bedside monitors.

The FY 2023 Capital Budget includes \$408,701.13 for the purchase of the equipment to roll out phase IV of the Philips physiologic monitoring project. The total cost for all of the purchases will come to \$313,170.62.

It is requested that the Board of Directors authorize the Chief Executive Officer to enter into the necessary agreements in order to proceed with the purchase of the equipment for this phase of the physiological monitoring project from Philips Healthcare in the amount of \$313,170.62.



Memorandum

DATE: October 3, 2022

TO: Kimberly Hartz, Chief Executive Officer

FROM: Edward Fayen, Sr. Vice President
Chief Operating Officer

SUBJECT: Re-Appointment of Committee Members to the Citizens Bond Oversight Committee

The Independent Citizens Bond Oversight Committee is a committee appointed in the past by the Washington Township Health Care District Board of Directors to oversee the disbursement of the Measure FF and Measure Z bond proceeds. The original Committee members were appointed in 2005 and its members were re-appointed in 2015. This Committee was charged with the responsibility to monitor and report to the community that Measure FF and Measure Z funds were expended appropriately during the progress of Phase II of the Facility Master Plan.

On November 3, 2020, voters approved Bond Measure XX which will enable the District to meet the needs of the community now and into the future, to fulfill state-mandated requirements for earthquake safety, to allow the hospital to be here for the community in the event of a public health emergency or natural disaster, to ensure local access to high quality health care services, and to support Washington Hospital becoming a designated trauma center. The proceeds for this bond will be used to build a new seismically safe building adjacent to the Morris Hyman Critical Care Pavilion and to complete the buildout of services in the Pavilion's unfinished shell space. An Independent Citizens Bond Oversight Committee will again be utilized to oversee the disbursement of the Measure XX bond proceeds.

I am recommending that the Washington Township Health Care District Board of Directors approve the re-appointment of these members to the Citizens' Bond Oversight Committee based on their experience in construction, planning, management, and accounting:

Jack Balch
Kevin Hom
Alberto Huevo
Jack Rogers
Craig Steckler



WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT

August 2022



**WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
August 2022**

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: October 12, 2022
TO: Board of Directors
FROM: Kimberly Hartz, Chief Executive Officer
SUBJECT: Washington Hospital – August 2022
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	August <u>Actual</u>	August <u>Budget</u>	Current 12 <u>Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
IP Average Daily Census	146.9	147.9	154.9
Combined Average Daily Census	157.1	158.5	165.0
# of Admissions	850	808	814
Patient Days	4,553	4,585	4,710
Discharge ALOS	5.94	5.67	5.74
<u>OUTPATIENT:</u>			
OP Visits	9,261	8,862	7,794
ER Visits	4,761	4,622	4,510
Observation Equivalent Days – OP	317	329	308

Comparison of August Actual acute inpatient statistics versus the Budget showed a higher level of admissions, but a lower level of patient days. The average length of stay (ALOS) based on discharged days was above Budget. Outpatient visits were higher than Budget. Emergency Room visits were above Budget for the month. Observation equivalent days were below than Budget.

2. Staffing – Schedule Board 3

Total paid FTEs were 23.5 above Budget. Total productive FTEs for August were 1,361.7, 12.4 below the budgeted level of 1,374.1. Nonproductive FTEs were 35.9 above Budget. Productive FTEs per adjusted occupied bed were 5.34, 0.20 below the budgeted level of 5.54. Total FTEs per adjusted occupied bed were 6.19, 0.09 below the budgeted level of 6.28.

3. Income - Schedule Board 1

For the month of August the Hospital realized Operating Income of \$2,120,000 from Operations.

Total Gross Patient Revenue of \$195,967,000 for August was 0.10% above Budget.

Deductions from Revenue of \$151,270,000 were 77.19% of Total Gross Patient Revenue, which is 0.3% above the budgeted amount of 77.04%.

Total Operating Revenue of \$45,685,000 was \$259,000 above the Budget or 0.6%.

Total Operating Expense of \$43,565,000 exceeded the Budget by (\$1,071,000), or (2.5%).

The Total Non-Operating Loss of (\$1,883,000) for the month includes an unrealized loss on investments of (\$1,704,000).

The Net Income for August was \$237,000, which was \$2,605,000 below the budgeted income of \$2,842,000.

The Total Net Income for August using FASB accounting principles, in which the unrealized gain on investments, net interest expense on GO bonds and property tax revenues are removed from the non-operating income and expense, was \$1,669,000 compared to budgeted income of \$2,599,000, or unfavorable variance of (\$930,000).

4. Balance Sheet – Schedule Board 2

There were no noteworthy changes in assets and liabilities when compared to July 2022.

KIMBERLY HARTZ
Chief Executive Officer

KH/CH



**WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
August 2022
GASB FORMAT
(In thousands)**

<u>August</u>				<u>YEAR TO DATE</u>				
<u>ACTUAL</u>	<u>BUDGET</u>	<u>FAV (UNFAV) VAR</u>	<u>% VAR.</u>		<u>ACTUAL</u>	<u>BUDGET</u>	<u>FAV (UNFAV) VAR</u>	<u>% VAR.</u>
\$ 112,896	\$ 116,778	\$ (3,882)	-3.3%	1	\$ 230,240	\$ 227,044	\$ 3,196	1.4%
83,071	78,930	4,141	5.2%	2	155,513	155,642	(129)	-0.1%
195,967	195,708	259	0.1%	3	385,753	382,686	3,067	0.8%
(148,200)	(147,046)	(1,154)	-0.8%	4	(292,162)	(287,323)	(4,839)	-1.7%
(3,070)	(3,726)	656	17.6%	5	(5,647)	(7,286)	1,639	22.5%
(151,270)	(150,772)	(498)	-0.3%	6	(297,809)	(294,609)	(3,200)	-1.1%
77.19%	77.04%			7	77.20%	76.98%		
44,697	44,936	(239)	-0.5%	8	87,944	88,077	(133)	-0.2%
988	490	498	101.6%	9	1,494	978	516	52.8%
45,685	45,426	259	0.6%	10	89,438	89,055	383	0.4%
21,225	20,431	(794)	-3.9%	11	43,083	40,919	(2,164)	-5.3%
5,275	5,141	(134)	-2.6%	12	9,907	10,282	375	3.6%
6,084	5,706	(378)	-6.6%	13	11,730	11,304	(426)	-3.8%
5,493	5,588	95	1.7%	14	10,923	11,320	397	3.5%
1,873	2,013	140	7.0%	15	3,805	4,093	288	7.0%
3,615	3,615	-	0.0%	16	7,230	7,230	-	0.0%
43,565	42,494	(1,071)	-2.5%	17	86,678	85,148	(1,530)	-1.8%
2,120	2,932	(812)	-27.7%	18	2,760	3,907	(1,147)	-29.4%
4.64%	6.45%			19	3.09%	4.39%		
248	196	52	26.5%	20	603	436	167	38.3%
(184)	-	(184)	0.0%	21	(241)	-	(241)	0.0%
(1,838)	(1,774)	(64)	-3.6%	22	(3,464)	(3,547)	83	2.3%
72	(35)	107	305.7%	23	185	(37)	222	600.0%
1,523	1,523	-	0.0%	26	2,964	2,964	-	0.0%
(1,704)	-	(1,704)	0.0%	27	(669)	-	(669)	0.0%
(1,883)	(90)	(1,793)	-1992.2%	28	(622)	(184)	(438)	-238.0%
\$ 237	\$ 2,842	\$ (2,605)	-91.7%	29	\$ 2,138	\$ 3,723	\$ (1,585)	-42.6%
0.52%	6.26%			30	2.39%	4.18%		
\$ 1,669	\$ 2,599	\$ (930)	-35.8%	31	\$ 2,203	\$ 3,188	\$ (985)	-30.9%
3.65%	5.72%				2.46%	3.58%		

**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME, NET INTEREST EXPENSE ON GO BONDS AND UNREALIZED GAIN(LOSS) ON INVESTMENTS



**WASHINGTON HOSPITAL
BALANCE SHEET**

August 2022
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS			LIABILITIES, NET POSITION AND DEFERRED INFLOWS				
	August 2022	Unaudited June 2022		August 2022	Unaudited June 2022		
CURRENT ASSETS			CURRENT LIABILITIES				
1	CASH & CASH EQUIVALENTS	\$ 9,799	\$ 5,439	1	CURRENT MATURITIES OF L/T OBLIG	\$ 10,360	\$ 10,065
2	ACCOUNTS REC NET OF ALLOWANCES	74,616	76,757	2	ACCOUNTS PAYABLE	18,637	17,948
3	OTHER CURRENT ASSETS	14,471	13,050	3	OTHER ACCRUED LIABILITIES	58,893	70,463
4	TOTAL CURRENT ASSETS	98,886	95,246	4	INTEREST	2,886	10,516
				5	TOTAL CURRENT LIABILITIES	90,776	108,992
ASSETS LIMITED AS TO USE			LONG-TERM DEBT OBLIGATIONS				
6	BOARD DESIGNATED FOR CAPITAL AND OTHER	194,661	199,979	6	REVENUE BONDS AND OTHER	194,809	202,530
6	GENERAL OBLIGATION BOND FUNDS	18,818	18,778	6			
7	REVENUE BOND FUNDS	6,622	6,610	7	GENERAL OBLIGATION BONDS	342,601	345,595
8	BOND DEBT SERVICE FUNDS	11,076	32,494				
9	OTHER ASSETS LIMITED AS TO USE	9,522	9,543				
10	TOTAL ASSETS LIMITED AS TO USE	240,699	267,404	OTHER LIABILITIES			
12	OTHER ASSETS	276,299	272,341	11	SUPPLEMENTAL MEDICAL RETIREMENT	38,156	37,676
13	PREPAID PENSION	36,970	36,970	12	WORKERS' COMP AND OTHER	9,437	9,353
14	OTHER INVESTMENTS	15,410	15,386				
15	NET PROPERTY, PLANT & EQUIPMENT	592,754	600,578	15	NET POSITION	546,109	543,971
16	TOTAL ASSETS	\$ 1,261,018	\$ 1,287,925	16	TOTAL LIABILITIES AND NET POSITION	\$ 1,221,888	\$ 1,248,117
17	DEFERRED OUTFLOWS	28,929	29,208	17	DEFERRED INFLOWS	68,059	69,016
18	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 1,289,947	\$ 1,317,133	18	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	\$ 1,289,947	\$ 1,317,133



**WASHINGTON HOSPITAL
OPERATING INDICATORS
August 2022**

12 MONTH AVERAGE	August						YEAR TO DATE			
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
	<u>PATIENTS IN HOSPITAL</u>									
154.9	146.9	147.9	(1.0)	-1%	1	ADULT & PEDIATRIC AVERAGE DAILY CENSUS	153.5	144.2	9.3	6%
10.1	10.2	10.6	(0.4)	-4%	2	OUTPATIENT OBSERVATION AVERAGE DAILY CENSUS	9.7	10.0	(0.3)	-3%
165.0	157.1	158.5	(1.4)	-1%	3	COMBINED AVERAGE DAILY CENSUS	163.2	154.2	9.0	6%
8.0	8.4	7.9	0.5	6%	4	NURSERY AVERAGE DAILY CENSUS	8.6	7.9	0.7	9%
173.0	165.5	166.4	(0.9)	-1%	5	TOTAL	171.8	162.1	9.7	6%
3.0	2.1	2.5	(0.4)	-16%	6	SPECIAL CARE NURSERY AVERAGE DAILY CENSUS *	2.5	2.6	(0.1)	-4%
4,710	4,553	4,585	(32)	-1%	7	ADULT & PEDIATRIC PATIENT DAYS	9,516	8,943	573	6%
308	317	329	(12)	-4%	8	OBSERVATION EQUIVALENT DAYS - OP	604	619	(15)	-2%
814	850	808	42	5%	9	ADMISSIONS-ADULTS & PEDIATRIC	1,703	1,599	104	7%
5.74	5.94	5.67	0.27	5%	10	AVERAGE LENGTH OF STAY-ADULTS & PEDIATRIC	5.72	5.59	0.13	2%
	<u>OTHER KEY UTILIZATION STATISTICS</u>									
1.594	1.600	1.618	(0.018)	-1%	11	OVERALL CASE MIX INDEX (CMI)	1.600	1.600	-	0%
	<u>SURGICAL CASES</u>									
173	174	158	16	10%	12	JOINT REPLACEMENT CASES	313	309	4	1%
25	27	31	(4)	-13%	13	NEUROSURGICAL CASES	53	59	(6)	-10%
11	11	13	(2)	-15%	14	CARDIAC SURGICAL CASES	19	26	(7)	-27%
176	188	174	14	8%	15	OTHER SURGICAL CASES	356	347	9	3%
385	400	376	24	6%	16	TOTAL CASES	741	741	-	0%
201	193	215	(22)	-10%	17	TOTAL CATH LAB CASES	373	435	(62)	-14%
122	131	119	12	10%	18	DELIVERIES	269	243	26	11%
7,794	9,261	8,862	399	5%	19	OUTPATIENT VISITS	17,547	17,616	(69)	0%
4,510	4,761	4,622	139	3%	20	EMERGENCY VISITS	9,560	9,153	407	4%
	<u>LABOR INDICATORS</u>									
1,363.9	1,361.7	1,374.1	12.4	1%	21	PRODUCTIVE FTE'S	1,356.0	1,348.9	(7.1)	-1%
200.7	217.3	181.4	(35.9)	-20%	22	NON PRODUCTIVE FTE'S	233.6	205.9	(27.7)	-13%
1,564.6	1,579.0	1,555.5	(23.5)	-2%	23	TOTAL FTE'S	1,589.6	1,554.8	(34.8)	-2%
5.21	5.34	5.54	0.20	4%	24	PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.27	5.55	0.28	5%
5.97	6.19	6.28	0.09	1%	25	TOTAL FTE/ADJ. OCCUPIED BED	6.18	6.40	0.22	3%

* included in Adult and Peds Average Daily Census