

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on February 29, 2016 in the Board Room of Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Buschke was acting Chair as Benn Sah, M.D. was absent. The meeting was called to order at 7:37 am. *CALL TO ORDER*

Present: Russ Blowers, Shirley Buschke, Gloria Villasana Fuerniss, Miro Garcia, Nancy Farber, Chief Executive Officer *ROLL CALL*

Absent: Benn Sah, M.D.

Also present: Kimberly Hartz, Sr. Associate Administrator, Ambulatory Care Services; Tina Nunez, Associate Administrator, Ambulatory Care Services; Chris Henry, Associate Administrator/CFO; Michael Engle, Sr. Director Ambulatory Care Services; Vanessa Terrasas, Recording Secretary

In the absence of Chair Sah, it was agreed by the Board to designate Director Buschke to preside over the meeting. *CONDUCT OF MEETING*

Chair Buschke introduced the new Board member, Gloria Villasana Fuerniss. Director Fuerniss retired from Fremont Bank in 2014 after working there for 44 years. She was on the Ohlone Board of Trustees and is currently on the Ohlone Foundation Board. *WELCOME*

A motion was made by Director Blowers, seconded by Director Garcia to elect Benn Sah, M.D. as Chair and carried with the following votes: *ELECTION OF OFFICERS 2016*

Ayes: Directors Blowers, Buschke, Fuerniss, and Garcia  
Noes: None  
Abstain: None  
Absent: Benn Sah, M.D.

A motion was made by Chair Buschke, seconded by Director Garcia, to elect Russ Blowers as Secretary and carried with the following votes:

Ayes: Directors Blowers, Buschke, Fuerniss and Garcia  
Noes: None  
Abstain: None  
Absent: Benn Sah, M.D.

A motion was made by Director Blowers, seconded by Director Garcia, to elect Shirley Buschke as Treasurer and carried with the following votes:

Ayes: Directors Blowers, Buschke, Fuerniss and Garcia  
Noes: None  
Abstain: None  
Absent: Benn Sah, M.D.

A motion was made by Director Blowers, seconded by Director Garcia to approve the minutes of the meeting of November 30, 2015. The motion was carried by the following vote:

*APPROVAL OF  
MINUTES OF  
November 30, 2015*

Ayes: Directors Blowers, Buschke and Garcia

Noes: None

Abstain: Director Fuerniss

Absent: Benn Sah, M.D.

Ms. Farber announced that the last steel beam for the Morris Hyman Critical Care Pavilion will be installed on March 3, 2016. To commemorate this important stage of construction, all Hospital employees, physicians and volunteers are invited to stop by the construction site at 10 a.m. to sign the last steel beam. The beam will be available for anyone who wants to have their name/signature be a permanent part of the new building structure. The topping off of the steel structure will mark the completion of the steel frame of the new building and is expected to be set in place shortly after 10 a.m. that day. The Morris Hyman Critical Care Pavilion is on schedule and is expected to be completed in 2018.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT*

Ms. Farber explained that Washington Hospital is currently in the process of redesignation of Magnet Status. Magnet Status is an award given by the American Nurses' Credentialing Center (ANCC), an affiliate of the American Nurses Association, to hospitals that satisfy a set of criteria designed to measure the strength and quality of their nursing staff. As of January 28, 2016, the Magnet Steering Committee completed the response for additional requested writing and evidence to supplement Washington Hospital's original Magnet redesignation document. It will take 60 business days for the document to be received and when deemed satisfactory, there will be another 8 weeks for the scheduled site visit.

Ms. Nunez provided an update on the recent Beaker implementation. The Beaker Lab software was successfully implemented on December 5, 2015. The transition was smooth and the new software replaced the previous outdated McKesson Horizon Lab software. The new Beaker Lab software will allow the ability for patient results to auto populate and post to a patient's electronic health record. This new system is a product of EPIC and therefore results in better integration between the lab and our electronic medical record (EMR).

Ms. Farber gave an overview of the Institutional Agenda for the 2016-2017 fiscal year. She noted the process for the Institutional Agenda happens before a budget is approved for the Hospital. Ms. Farber noted key items as follows:

Patient Safety and Quality

- There is an internal safety campaign in place to eliminate employee needle sticks in the laundry.

- A site visit is scheduled for the Institute for Safe Medication Practices (ISMP).
- There is a focus on raising the hand hygiene compliance rate from 97% to 100%. There is also a focus on reducing patient falls.
- Continuing focus on improving the patient experience.
- PCCI is a company that specializes in real-time predictive and surveillance analytics for healthcare. It is a form of artificial intelligence that audits patient charts and extracts information to help deliver patient care in a timely, safe and effective manner.

#### Strategic Plan/Facility Master Plan

- The parking structure and heliport located atop the structure is scheduled to open in April 2016. There will be a B.A.R.T. police station on the same property as agreed upon between Washington Hospital and B.A.R.T.
- The Morris Hyman Critical Care Pavilion is on schedule to be completed June 2018. Once completed, Washington Hospital will have the ability to apply for trauma designation. The 2<sup>nd</sup> floor ICU/CCU will have 48 beds. The 3<sup>rd</sup> floor will have 68 private beds.

#### Lean

- Washington Hospital will continue on its Lean journey with additional Kaizen events. In addition, education modules are scheduled for staff and physicians.

#### Information Technology

- Physician offices will have the capability to access Epic through a new portal called WeLink.

#### Surveys

- The unannounced Hospital and Lab Joint Commission survey will occur in 2017. Preparations are ongoing for the Hospital and Lab.

#### Labor Negotiations

- Negotiations for Local 6 and CNA are ongoing, and Local 39 will begin.

#### New Programs and Services

- A new program for pain management will provide attending physicians with pain management plans specific to each patient.
- An outpatient pharmacy is being planned for Washington West.
- The Interventional Radiology program will be reviewed and potential expansion identified.

- Father Jeff Finley, Palliative Care Coordinator, has returned to Washington Hospital and is leading the implementation of a Palliative Care Program.

*PRESIDENT & CHIEF  
EXECUTIVE OFFICER  
REPORT CONT'D*

#### Washington Hospital Foundation

- The Washington Hospital Foundation is leading the Capital Campaign for the Morris Hyman Critical Care Pavilion. Bond funds for the pavilion can only be used for the construction of the pavilion therefore additional funds are needed for such items as furniture, fixtures and equipment.

#### Legislation

- Washington Hospital is sponsoring AB1857 that would require disclosure of individuals with violent tendencies when they are in the care of Washington Hospital.

#### Community Needs Assessment

- Once every 3 years a Community Needs Assessment is conducted which provides helpful information for the planning of community health programs. Currently we are undergoing the 2016 assessment.

Ms. Farber discussed the malware virus that affected computer files within the Hospital's network. Malware is designed to disrupt and cause damage to a stand alone computer or a network. The intention of the virus is to encrypt information so it cannot be accessed and to demand payment in exchange for getting the "key" to the encryption. Ms. Farber further discussed that EPIC was not affected and the I.T. staff moved quickly to sequester the affected files and drives and were able to determine the likely entry point for the malware. I.T. staff determined that no data files were taken and the majority of the data was retrieved from our backup files.

Ms. Nunez provided an update on construction of the parking structure and the Morris Hyman Critical Care Pavilion. The lighting is operational on the ground level for the parking garage. The fire pump and electrical equipment room are installed. The paving and striping is complete and stairs on the first level installed. Opening date is on schedule for April 2016. Formation of the tunnel walls and attaching of steel columns is currently underway for the Morris Hyman Critical Care Pavilion. Studs are in place for the slab on the ground level and the last steel beam will be installed on March 3, 2016. Completion is on schedule for June 2018.

In accordance with Sections 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, Chair Buschke adjourned the meeting to closed session at 8:35 a.m.

*ADJOURN TO  
CLOSED SESSION*

Chair Buschke adjourned the meeting to open session at 8:46 a.m. She reported that no action was taken in closed session. *ADJOURN TO OPEN SESSION*

There being no further business, the meeting adjourned at 8:48 a.m. The next meeting is scheduled for June 13, 2016. *ADJOURNMENT*



Benn Sah, M.D.  
Chair



Russ Blowers  
Secretary