



Washington Township Hospital Development Corporation

2000 Mowry Avenue, Fremont, CA 94538-1716

January 26, 2023

MEETING NOTICE

Welcome to the January 30, 2023 meeting of the Washington Township Hospital Development Corporation Board of Directors. The meeting will commence at 7:30 a.m.

Join the Zoom Meeting:

<https://zoom.us/j/99886972833?pwd=WGU0Y01mREpLaFdPemhhcXRKaFNyZz09>

Passcode: 689517

Dial by your location + 1 669 219 2599 (San Jose, CA)

Meeting ID: 998 8697 2833

Passcode: 689517

Portions of this meeting held may be in closed session in accordance with Sections of California Health & Safety Code and Sections of the California Government Code.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Recording Secretary at (510) 818-7839. Notification two working days prior to the meeting will enable the Recording Secretary to make reasonable arrangements to ensure accessibility to this meeting.

This notice is posted in pursuant to Section 54954 of the Government Code.

Diana Venegas

Diana Venegas

Recording Secretary

Kimberly Hartz, Chief Executive Officer

Ohlone College Student Health Center • Washington Medical Billing • Washington Outpatient Rehabilitation Center
Washington Outpatient Surgery Center • Peninsula Surgery Center • Washington Radiation Oncology Center • Washington Sports Medicine
Washington Township Medical Foundation

Certificate of Posting

I certify that on January 26, 2023, I posted a copy of the foregoing Meeting Notice near the regular meeting place of the Board of Directors of the Washington Township Hospital Development Corporation, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Fremont, California, on January 26, 2023.

Diana Venegas

Diana Venegas, Recording Secretary



Washington Township Hospital Development Corporation

2000 Mowry Avenue, Fremont, CA 94538-1716

BOARD OF DIRECTORS' ANNUAL MEETING WASHINGTON TOWNSHIP HOSPITAL DEVELOPMENT CORPORATION

Monday, January 30, 2023 – 7:30 A.M.

Meeting Conducted via Zoom

<https://zoom.us/j/99886972833?pwd=WGU0Y01mREpLaFdPemhhcXRKaFNyZz09>

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AGENDA

- | | PRESENTED BY: |
|--|---|
| I. CALL TO ORDER | <i>Benn Sah, M.D.
Board President</i> |
| II. ROLL CALL | <i>Diana Venegas
Recording Secretary</i> |
| III. CONSIDERATION OF MINUTES OF
January 19, 2023 | <i>Motion Required</i> |
| IV. ELECTION OF OFFICERS | <i>Motion Required</i> |
| V. EDUCATION SESSION
A. Ethics Training | <i>Kristin Ferguson
Chief of Compliance</i> |
| VI. COMMUNICATIONS
A. Oral
B. Written | <i>Board President</i> |
| VII. REPORTS | PRESENTED BY: |
| A. Chief Executive Officer Report | <i>Kimberly Hartz
Chief Executive Officer</i> |
| B. Financial Report | <i>Chris Henry
Vice President and
Chief Financial Officer</i> |

- | | | |
|----------------|--|----------------------------|
| VIII. | ADJOURN TO CLOSED SESSION | <i>Board President</i> |
| | A. Conference involving trade secrets pursuant to Health & Safety Code, Section 32106 | |
| | B. Action item: Consideration of Closed Minutes of January 19, 2023 | <i>Motion Required</i> |
|
IX. |
RECONVENE TO OPEN SESSION
Report on <i>permissible actions</i> taken during Closed Session |
<i>Board President</i> |
|
X. |
ADJOURNMENT |
<i>Board President</i> |

NEXT MEETING: FRIDAY, APRIL 28, 2023 - 7:30 A.M. - 9:00 A.M.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Recording Secretary at (510) 818-7839. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Washington Township Hospital Development Corporation

January 19, 2023

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The “Special” meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on January 19, 2023, via Zoom. Director Sah called the meeting to order at 7:44 a.m.

CALL TO ORDER

Directors present: Russ Blowers, Steven Chan, D.D.S., Sue Querner, Benn Sah, M.D., and Pauline Weaver

ROLL CALL

Absent: None

Also present: Kimberly Hartz, Chief Executive Officer; Tina Nunez, Vice President, Ambulatory Care and Administrative Services; Chris Henry, Vice President and Chief Financial Officer; Walter Choto, Chief, Ambulatory Care Services; Nicholas Kozachenko, Attorney; and Diana Venegas, Recording Secretary

Guest: Donald Pipkin, Chief, Strategic Management

Director Sah welcomed members of the general public to the meeting. He noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person.

**BROWN ACT
FINDING**

Section 54953(e) (3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at www.covid-19.acgov.org.

Director Sah asked that the Board of Directors make the necessary finding required by Section 54953(e)(3)(B)(ii) of the Government Code that “state or local officials continue to impose or recommend measures to promote social distancing.” Director Weaver made the motion. Director Chan seconded the motion.

Roll call was taken:

- Benn Sah, M.D. – aye
- Steven Chan, D.D.S. – aye
- Russ Blowers – aye
- Sue Querner – aye
- Pauline Weaver - aye

The motion unanimously carried.

A motion was made by Director Chan, seconded by Director Blowers, to approve the minutes of the meeting of October 17, 2022.

***CONSIDERATION OF
MINUTES OF
October 17, 2022***

Roll call was taken:

- Benn Sah, M.D. – aye
- Steven Chan, D.D.S. – aye
- Russ Blowers – aye
- Sue Querner – aye
- Pauline Weaver - aye

The motion unanimously carried.

Ms. Hartz noted that there was no written or oral communication.

COMMUNICATIONS

Ms. Hartz provided an overview of the Radiation Oncology Joint Venture. Tina Nunez and Donald Pipkin provided updates and a presentation on the Consideration of Resolution No. 51, Assignment of Assets and Contracts. UCSF and WHHS shared the vision of combining their strengths to become the leading program in the region, providing world-class care to oncology patients closer to their homes. The transition of the Radiation Oncology Center to an outpatient department of the hospital will occur on February 1, 2023.

***ACTION ITEM:
Presentation on
Radiation Oncology
Joint Venture and
Consideration of
Resolution No. 51
Assignment of Assets
and Contracts***

Director Weaver made a motion to approve Resolution No. 51 relating to the Assignment of Assets and Contracts of Washington Radiation Oncology to be transferred to the District. Director Chan seconded the motion.

Roll call was taken:

- Benn Sah, M.D. – aye
- Steven Chan, D.D.S. – aye
- Russ Blowers – aye
- Sue Querner – aye
- Pauline Weaver – aye

The motion unanimously carried.

The vault door at the Washington Radiation Oncology Center failed in early December. The door is required to operate the linear accelerator and therefore no patients could be treated. The cost of replacement, including parts, labor and taxes was \$187,703. The Chief Executive Officer authorized NELCO to proceed at that time to minimize the effects of the closure on patient care.

***ACTION ITEM:
Approval of emergency
expenditure to replace
the vault door at the
Washington Radiation
Oncology Center***

Director Querner made a motion to approve the emergency unbudgeted expenditure to replace the vault door at the Washington Radiation Oncology Center. Director Weaver seconded the motion.

Roll call was taken:

- Benn Sah, M.D. – aye
- Steven Chan, D.D.S. – aye
- Russ Blowers – aye
- Sue Querner – aye
- Pauline Weaver - aye

The motion unanimously carried.

Director Sah adjourned the meeting to closed session at 8:26 a.m.

***ADJOURN TO
CLOSED SESSION***

Director Sah stated that the public has a right to know what, if any, reportable action takes place during closed session. The public was informed they could contact the Recording Secretary on January 19, 2023 to find out what reportable actions were taken. Director Sah indicated that the minutes of this meeting will reflect any reportable actions.

Director Sah reconvened to open session at 8:28 a.m. and reported that the Board approved the Closed Session Minutes of October 17, 2022 by a unanimous vote of all Directors present.

***RECONVENE TO
OPEN SESSION***

- Benn Sah, M.D. - aye
- Steven Chan, D.D.S. - aye
- Russ Blowers - aye
- Sue Querner- aye
- Pauline Weaver –aye

There being no further business, Director Sah adjourned the meeting at 8:30 a.m.

ADJOURNMENT

The next regularly scheduled meeting is January 30, 2023 at 7:30 a.m.

Benn Sah, M.D.
President

Steven Chan, D.D.S.
Secretary

**Washington Township Hospital
Development Corporation
Summary Income Statement
October 2022**

Current Month				Year - To - Date			
Actual	Budget	Favorable/(Unfavorable)		Actual	Budget	Favorable/(Unfavorable)	
		Variance	%			Variance	%
1,989	1,908	81	4.2%	7,175	7,628	(453)	(5.9%)
320	75	245	326.7%	1,308	799	509	63.7%
2,309	1,983	326	16.4%	8,483	8,427	56	0.7%
5,967,210	6,026,183	(58,973)	(1.0%)	21,894,586	21,889,041	5,545	0.0%
1,041,908	795,092	246,816	31.0%	5,435,119	3,660,297	1,774,822	48.5%
7,009,118	6,821,275	187,843	2.8%	27,329,705	25,549,338	1,780,367	7.0%
3,957,623	3,293,814	(663,809)	(20.2%)	13,554,295	11,879,829	(1,674,466)	(14.1%)
66.3%	54.7%	(11.6%)		61.9%	54.3%	(7.6%)	
3,051,495	3,527,461	(475,966)	(13.5%)	13,775,410	13,669,509	105,901	0.8%
1,032,463	1,003,272	(29,191)	(2.9%)	3,972,246	4,179,889	207,643	5.0%
288,849	293,234	4,385	1.5%	1,214,775	1,264,696	49,921	3.9%
507,382	641,478	134,096	20.9%	2,218,936	2,357,746	138,810	5.9%
379,443	92,224	(287,219)	(311.4%)	1,362,531	887,707	(474,824)	(53.5%)
303,125	379,000	75,875	20.0%	1,434,369	1,544,715	110,346	7.1%
185,957	94,799	(91,158)	(96.2%)	746,879	511,453	(235,426)	(46.0%)
27,028	26,468	(560)	(2.1%)	116,329	117,649	1,320	1.1%
508,332	501,605	(6,727)	(1.3%)	2,008,735	1,968,808	(39,927)	(2.0%)
217,343	192,098	(25,245)	(13.1%)	862,043	797,668	(64,375)	(8.1%)
3,449,922	3,224,178	(225,744)	(7.0%)	13,936,843	13,630,331	(306,512)	(2.2%)
(398,427)	303,283	(701,710)	(231.4%)	(161,433)	39,178	(200,611)	(512.1%)
(133,902)	272,221	406,123	149.2%	290,847	685,269	394,422	57.6%
(264,525)	31,062	(295,587)	(951.6%)	(452,280)	(646,091)	193,811	30.0%