

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, December 12, 2018 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Michael Wallace; Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD. Directors absent: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi MD, Chief of Staff; Jeannie Yee, Service League President; Dee Antonio, District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Tina Nunez, Albert Brooks MD, John Lee, Kristin Ferguson, Mary Bowron, John Zubiena, David Hayne, Rob Lanci, Nick Legge, Paul Kozachenko

Director Nicholson read Resolution No. 1191, Resolution and Order of the Board of Directors of Washington Township Health Care District acknowledging the election of Michael J. Wallace, Bernard Stewart, and Jacob Eapen as Directors of the Board of Directors of Washington Township Health Care District.

*APPROVAL OF
RESOLUTION NO. 1191,
CERTIFICATE OF
NOVEMBER 6, 2018
GENERAL ELECTION,
BOARD OF DIRECTORS*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

The Oath of Office was administered to Directors Michael J. Wallace, Bernard Stewart, and Jacob Eapen by the Honorable Thomas Nixon.

*OATH OF OFFICE:
DIRECTORS WALLACE,
STEWART, and EAPEN*

Director Nicholson moved for the following slate of Board officer for the calendar year 2017:

President: Bernard Stewart
First Vice President: William Nicholson
Second Vice President: Patricia Danielson
Treasurer: Jacob Eapen
Secretary: Michael J. Wallace

*ELECTION OF
OFFICERS*

Director Eapen seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried. Director Stewart assumed the Chair as President of the Board for 2017.

Nancy Farber, Chief Executive Officer, introduced Kristin Ferguson, Chief of Compliance, who presented Assembly Bill 1234 on Ethics Training. She spoke about the Code of Professional Conduct and Web-based training. Ms. Ferguson explained the Basic Ethical Principles for Public Service Officials and the four categories of Public Service Ethics Law which include: laws related to personal gain, laws related to personal advantages and “perks”, government transparency laws, and laws related to fair processes. Public officials are stewards of the public’s trust and it was noted that earning and holding that trust is based on attention to ethical principles and public service ethics laws.

*EDUCATION SESSION:
ASB 1234 Ethics Training*

Nancy Farber, Chief Executive Officer introduced a video relating the history of Washington Hospital Healthcare District which was first shown to employees at the 60th Anniversary celebration.

*EDUCATION SESSION:
Washington Hospital
Healthcare District
History*

Director Nicholson moved for approval of the minutes of November 14, 19, 26, and 28, 2018.

*APPROVAL OF
MINUTES OF November
14, 19, 26, and 28, 2018*

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Timothy Tsoi, MD, Chief of Staff, dated November 26, 2018 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Chan, Nancy MD; Castolo, Brenda NP; Maung, Linn DDS MD; Nguyen, Myhanh NP; Oki, Yasuhiro MD; Sunil Kumar, Latha MD; Van Dyk, Nathan MD

Temporary Privileges

Chan, Jennifer MD; Oko, Yasuhiro MD; Sunil Kumar, Latha MD

Reappointments – Two Year

Adie, Elizabeth MD; Angroola, Amardeep MD; Chari, Sumitra MD; Chickaballapur Narayanaswamy, Ajith Kumar MD; Do, Hanh-Nguyen MD; Kamboj, Vineet DPM; Kang, Young MD; Karamloo, Sara DPM; Khoury, Basel MD; Lam, Manuel MD; Lin, Roy MD; Lyell, Deirdre MD; Maxwell, Andrew MD; Peela, Bhaskari MD;

Sharma, Ranjana MD; Swan, Megan MD; Taylor, Daniel MD; Veerappan, Annamalai MD; Co, Phuong MD

Reappointments – One Year

Brooks, Albert MD; Davila, Edmundo MD; Dearborn, John MD; Mehigan, John MD

Transfer in Staff Category

Bhimani, Meenesh MD; Brun, Francisco MD; Carnes, Stephanie PC-C; Karamloo, Sara DPM; Kennedy, Daniel MD; Keyhan, Sanaz MD; Kumar, Tarun MD; McBeth, Brian MD; Mistry, Meenal PA-C; Peela, Bhaskari MD; Penner, Mark DO; Randazzo, Marco MD; Sanchez, Henry MD; Shah, Payal MD; Quitevis, Richard NP; Zachariah, Sybil MD

Completion of Proctoring & Advancement in Staff Category

Bhimani, Meenesh MD; Brun, Francisco MD; Kumar, Tarun MD; Larralde, Mark MD; McBeth, Brian MD; Penner, Mark DO; Randazzo, Marco MD; Quitevis, Richard NP; Zachariah, Sybil MD

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Best, Amanda CCP; McNaught, William MD

New Privilege Requests

Karamloo, Sara DPM

Delete Privilege Requests

Davila, Edmundo MD

Leave of Absence

Agcaoili, Carmencita MD

Resignations

Alcaarez, Marcos MD; Boyer, Barbara DO; Haboukh, Mohamad MD; Lee, Jay MD; Shibuya, Barry MD; Vora, Alpa MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

Jeannie Yee, Service League, reported on the Service League activities, including the Masquerade \$5 Sale which was very successful. Ms. Yee talked about the

*SERVICE LEAGUE
REPORT*

ongoing training of staff to volunteer in the MHCCP and the Dog Visitation program.

Dr. Timothy Tsoi reported there are 593 Medical Staff members which includes 352 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

Outreach Events included:

- November 15th – Keeping Your Brain Healthy
- November 16th - Mindful Eating During the Holidays
- November 28th – How to Sleep Your Way to Better Health
- November 30th – Healthy Holiday Cooking Demonstration
- December 6th – Diabetes Matters: Latino Cuisine
- One Child and East Bay Agency for Children Gift Donation from Management Staff

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- January 12th – Health and Wellness Fair blood pressure screenings
- January 17th – Fit is the New Skinny

Bay Area Healthier Together

In the month of November, Bay Area Healthier Together's topic was Advanced Maternal-Fetal Care which highlighted Dr. Jacquelyn Chyu and the Prenatal Diagnostic Center..

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

The Washington Hospital Healthcare Foundation welcomed the holiday season with several events:

- November 24th – Niles Festival of Lights

Trees of Angels Celebration Events:

- November 26th – Bernardin Family McDonalds
- November 29th – Washington West
- December 3rd – Newark City Hall
- December 5th – Union City City Hall

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

The WTHCD Board members attended the Newark Chamber of Commerce Holiday Luncheon on December 6th and the Masonic Homes of California Holiday Tree Lighting on December 6th.

*WASHINGTON
TOWNSHIP
HEALTHCARE
DISTRICT BOARD OF
DIRECTORS REPORT*

W.H.E.A

WHEA raised funds and goods to assist northern California's Camp Fire survivors.

*WASHINGTON
HOSPITAL EMPLOYEES
ASSOCIATION (WHEA)*

Washington on Wheels

The WOW Mobile Clinic provided quality health care services at the Fremont Resource Center, Fremont Senior Center, TCV Food Bank and Thrift Store in Fremont, Ruggieri Senior Center in Union City, and the Viola Blythe Community Services Center in Newark. The total number of community members receiving health care from the WOW van during the month of November was 11.

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was Employment with 29,353 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of August, Washington Hospital's cable channel 78, InHealth, aired these programs:

- How to Sleep Your Way to Better Health
- Healthy, Happy Holiday Eating
- Caring for Someone with Dementia or Other Medical-Related Memory Loss
- Diabetes Health Fair
- How to Stop Disease Before It Starts
- Filipino Food Made Healthy
- November District Board of Directors Meeting

*HOSPITAL CALENDAR:
InHealth*

60th Anniversary of Washington Hospital

November 24th marked the 60th Anniversary of Washington Hospital.

*HOSPITAL CALENDAR:
Additional Events &
Announcements*

Awards and Recognitions

Washington Hospital has been honored with the 2018 achievement award for meeting or surpassing the federal target aimed at reducing the state's low-risk, first birth Caesarean section by Smart Care California, and a state health care coalition. To receive this award, a California hospital must have achieved a C-section rate of 23.9 percent or lower for low-risk, first birth deliveries.

*HOSPITAL CALENDAR:
Awards & Recognitions*

Employee of the Month

Davinder Kaur, Certified Phlebotomy Technician, joined Washington Hospital in 2013 as a nursing assistant. After six months, she was transferred to the Emergency Department. She then returned to school to become a certified phlebotomy technician and joined the Lab in 2017.

*HOSPITAL CALENDAR:
Employee of the Month –
Davinder Kaur*

Nancy Farber introduced Elvie Ballar, Jimmy Chang, and Alix O'Brien, all nurse managers, who presented information on the various workshops held to prepare for the transition to the Morris Hyman Critical Care Pavilion. Specifically discussed were the 2nd Floor Critical Care Unit, Supply and equipment usage related to the 3rd floor Oncology/Telemetry/IMC and 2nd floor ICU, the defining and refining of supply room PAR lists, and delineating the location for various pieces of equipment.

*LEAN UPDATE
Morris Hyman Critical
Care Pavilion 2nd and 3rd
Floor SS Workshops*

Mary Bowron, Chief of Quality and Resource Management presented Influenza Prevention protocol for the current flu season which runs from October 2018 to March 2019. She noted that for 2017-2018 flu season, 97% of the eligible patients were vaccinated for Influenza (national rate is 93%).

*QUALITY REPORT:
Washington Hospital
Healthcare System
Influenza Prevention*

Chris Henry, Chief Financial Officer, presented the Finance Report for October 2018. The average daily census was 144.0 with admissions of 949 resulting in 4,463 patient days. Outpatient observation equivalent days were 184. The average length of stay was 4.61 days. The case mix index was 1.453. Deliveries were 136. Surgical cases were 402. Joint Replacement cases were 154. Neurosurgical cases were 31. Cardiac Surgical cases were 5. The Outpatient visits were 7,945 and Emergency visits were 4,047. Total productive FTEs were 1,235.1. FTEs per adjusted occupied bed were 6.57.

FINANCE REPORT

Nancy Farber presented the Hospital Operations Report for November 2018. Preliminary information indicated gross revenue for the month at approximately \$169,211,000. The Average Length of Stay of 4.48 and there were 4,542 patient days. There were 402 Surgical Cases and 343 Cath Lab procedures at the Hospital. Deliveries were 120. Non-Emergency Outpatient visits were 7,123. Total FTEs per Adjusted Occupied Bed were 6.68. The Washington Outpatient Surgery Center had 521 cases and the clinics saw approximately 3,427 patients. Total Government Sponsored Preliminary Payor Mix was 71.0%, below the budget of 71.5%.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Nicholson moved for adoption of Resolution No. 1192 which is the memorandum of Understanding between Washington Hospital and the Teamsters Local 856, a recognized majority representative under the terms of Board Resolution 331A1, effective December 12, 2018.

*CONSIDERATION OF
Resolution No. 1192 of
the Board of Directors of
Washington Township
Health Care District
Approving MOU with
Teamsters Local 856*

Director Wallace seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

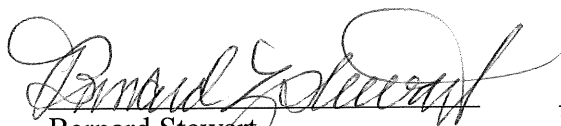
In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Wallace adjourned the meeting to closed session at 8:27 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

*ADJOURN TO CLOSED
SESSION*

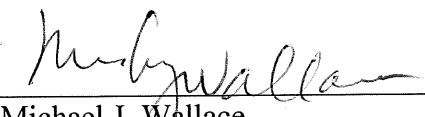
Director Wallace reconvened the meeting to open session at 9:45 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 9:45 pm. *ADJOURNMENT*



Bernard Stewart
President



Michael J. Wallace
Secretary