

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, November 10, 2021 via Zoom. Director Nicholson called the meeting to order at 6:04 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD; Michael Wallace
Absent:

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Larry LaBossiere, Paul Kozachenko, Mary Bowron, Walter Choto, Angus Cochran, Kristin Ferguson, Gisela Hernandez, Dr. Shakir Hyder, Kel Kanady, John Lee, Nick Legge, Will Cobb (PwC), Filip Nowak (PwC), and Noah Bell.

Director Nicholson welcomed any members of the general public to the meeting. He noted that in order to continue to protect the health and safety of the members of the Board, District staff, and members of the public from the dangers posed by the SARS-CoV-2 virus, the Brown Act allows a local agency to continue to hold its meetings remotely as opposed to being required to meet in-person. Section 54953(e)(3) of the Government Code requires that the Board make certain findings every 30 days to continue meeting remotely. One such finding is that “state or local officials continue to impose or recommend measures to promote social distancing.” The Alameda County Health Officer continues to recommend social distancing and the wearing of masks indoors, as referenced by the Alameda County Health Care Services Public Health Department COVID-19 website at www.covid-19.acgov.org.

OPENING REMARKS

In accordance with District law, policies, and procedures, Director Eapen moved that the Board of Directors make the finding required by Section 54953(e)(3)(B)(ii) of the Government Code that “state or local officials continue to impose or recommend measures to promote social distancing.” Director Wallace seconded the motion.

Roll call was taken:

- William Nicholson, MD – aye
- Jeannie Yee – aye
- Bernard Stewart, DDS – aye
- Jacob Eapen, MD – aye
- Michael Wallace – aye

The motion unanimously carried and the finding is affirmed.

Director Nicholson noted that Public Notice for this meeting, including connection information, was posted appropriately on our website. This meeting, conducted via Zoom, will be recorded for broadcast at a later date.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS:
WRITTEN*

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Director Nicholson presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: October 13, October 18, October 25, and October 27, 2021
- B. FY22 IS Data Storage Project

In accordance with District law, policies, and procedures, Director Eapen moved that the Board of Directors approve the Consent Calendar, items A and B. Director Yee seconded the motion.

Roll call was taken:

William Nicholson, MD – aye
Jeannie Yee – aye
Bernard Stewart, DDS – aye
Jacob Eapen, MD – aye
Michael Wallace – aye

The motion unanimously carried.

Chris Henry, Chief Financial Officer, introduced Will Cobb and Filip Nowak from Price Waterhouse Coopers who presented the FY 2021 audit results report to the Board of Directors. They noted there were no uncorrected misstatements identified for fiscal year 2021; there were no material weaknesses identified; and, there were no audit adjustments related to fiscal year 2021.

*PRESENTATION:
RESULT OF ANNUAL
AUDIT FY 2021*

The audit noted no instances of fraud at the District. The valuation assumptions considered by management are reasonable and the accounts receivable balances as of June 30, 2021 have been reasonably stated. It was noted that given the funding that the District has received from Federal coronavirus relief funding (most notably the CARES Act), the District now qualifies for an audit required by Title 2 of U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the “Uniform Guidance”). The Uniform Guidance reporting package can be submitted to the federal government up to nine months after fiscal year end (before September 30, 2022). The most significant portion of the District’s federal funding subject to Uniform Guidance are the “Provider Relief Funds.”

Other required communications to the Board included:

- There were no conditions and events that were identified that indicate there is substantial doubt about the District’s ability to continue as a going concern.
- There are no difficult or contentious matters identified.
- No identification of any potential or known fraud. No indications of management override identified through the audit procedures performed in response to the presumed significant risk related to management override of controls.
- There are no illegal acts identified.

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Following the presentation of the Audit Report, Director Eapen moved that the Board approve the FY 2021 Audit Results Report to the Board of Directors in accordance with District law, policies, and procedures. Director Wallace seconded the motion.

*ACTION: APPROVAL
OF FY 2021 AUDIT
RESULTS REPORT*

Roll call was taken:

William Nicholson, MD – aye
Jeannie Yee – aye
Bernard Stewart, DDS – aye
Jacob Eapen, MD – aye
Michael Wallace – aye

The motion unanimously carried.

Dr. Shakir Hyder, Chief of Staff, reported there are 569 Medical Staff members including 346 active members and 91 ambulatory members.

*MEDICAL STAFF
REPORT*

On behalf of Ms. Debbie Feary, Service League President, Angus Cochran reported 114 members of the Service League volunteered 1,585 hours over the past month. High School volunteers have been added back in to the schedule to help in the Gift Shop. The WOOF Canine Therapy Program has expanded from a couple patient areas to visiting patients throughout the hospital. The Masquerade Jewelry sale will return on-side in Anderson Auditorium November 29-December 2.

*SERVICE LEAGUE
REPORT*

Mary Bowron, Chief of Quality and Resource Management presented the Quality Dashboard for the quarter ending September 30, 2021 comparing WHHS statistics to State and National benchmarks. We had zero MRSA Bloodstream Infections this past quarter. We had zero MRSA bloodstream infections. We had zero Central Line Associated Bloodstream Infections (CLABSI), which was lower than predicted. We had three Catheter Associated Urinary Tract Infection, which was above the predicted number of infections (2.158). C-Difficile: We had zero hospital-wide C. diff infections. We had zero infections following colon surgery and zero infections following abdominal hysterectomy. Hand Hygiene was at 89%.

*QUALITY REPORT:
QUALITY DASHBOARD
QUARTER ENDING
SEPTEMBER 2021*

Our moderate fall with injury rate was lower than the national rate for the quarter at 0.33. Hospital Acquired Pressure Ulcer rate of 0% was lower than the national rate this past quarter.

We had a lower percent of 30-day Medicare pneumonia readmissions compared to the CMS national benchmark (9.4% versus 16.7%). Our 30-day readmission rate for AMI discharges was below the CMS benchmark (14.3% versus 15.8%). 30-day Medicare Heart Failure readmissions were lower (12.5% versus 21.9%) than the CMS benchmark. Our 30-day Medicare Chronic Obstructive Pulmonary Disease (COPD) readmission rate was below the CMS benchmark (9.1% versus 19.6%). Our 30-day Medicare CABG readmission rate was lower (0.0% versus 12.6%) than the CMS benchmark. Our 30-day Medicare Total Hip Arthroplasty (THA) and/or

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Total Knee Arthroplasty (TKA) was lower than the CMS benchmark (0% versus 4.0%).

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for September 2021. The average daily inpatient census was 154.9 with admissions of 804 resulting in 4,648 patient days. Outpatient observation equivalent days were 342. The average length of stay was 5.78 days. The case mix index was 1.608. Deliveries were 141. Surgical cases were 384. The Outpatient visits were 8,102. Emergency visits were 4,401. Cath Lab cases were 219. Joint Replacement cases were 170. Neurosurgical cases were 16. Cardiac Surgical cases were 13. Total productive FTEs were 1,333.4. FTEs per adjusted occupied bed were 6.01.

FINANCE REPORT

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for October 2021. Preliminary information for the month indicated total gross revenue at approximately \$188,287,000 against a budget of \$170,053,000. We had 18 COVID-19 discharges which represented 2% of total discharges. This is one of the lower number of COVID-19 discharges since the onset of the pandemic.

*HOSPITAL
OPERATIONS REPORT*

The Average Length of Stay was 5.24. The Average Daily Inpatient Census was 142.0. Of the 18 COVID-19 discharges in the month, the average length of stay was 10.4 days; twelve of the discharged patients had lengths of stay greater than 30 days. Still in house at the end of October were seven patients with length of stays of over 30 days and counting.

There were 4,403 patient days. There were 362 Surgical Cases and 219 Cath Lab cases at the Hospital. The shift in Joints from inpatient to outpatient continues at a higher rate than expected; only 5% of the total joint replacement cases were inpatient compared to 35% budgeted.

Deliveries were 135. Non-Emergency Outpatient visits were 8,014. Emergency Room visits were 4,209 and we are at 93.7% of pre-COVID level. Total Government Sponsored Preliminary Payor Mix was 70.4%, against the budget of 72.4%. Total FTEs per Adjusted Occupied Bed were 5.45. The Washington Outpatient Surgery Center had 545 cases and the clinics had approximately 17,528 visits.

There were \$762,722 in charity care applications pending or approved in October. For the fiscal year to date September, there were 556 patient encounters representing 361 homeless patients of which 78 had more than one encounter during the period. The estimated total unreimbursed cost for fiscal year to date was approximately \$2.5M.

- The Community vaccination clinic is scheduling people 5 years of age and older. As of Monday, November 8th, a total of 73,412 COVID vaccine doses have been administered to community members at our vaccination clinic, including 108 vaccinations of children ages 5-11 years old.

ANNOUNCEMENTS

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- From October 12-15, staff from WTMF administered boosters to the residents of the Masonic Home in Union City. 407 residents were vaccinated.
- Thursday, October 14th: Think Pink Breast Health Awareness event on Facebook Live and YouTube.
- Thursday, November 4th: Stroke: Warning Signs and Prevention
- Scheduled for Thursday, November 11th: Why Does My Ankle Hurt? Causes and Treatment of Ankle Pain
- Scheduled for Thursday, November 18th: Always Tired? Ways to Fight Fatigue
- Scheduled for Wednesday, November 24th and December 1st: Kristi Caracappa Health Insurance Information Service Coordinator will present Medicare Options for 2022.
- Scheduled for Tuesday, December 7th: Healing Foods – Our Food Choices and Our Health
- Top Hat Gala raised over \$470,000 in support of WHHS' new Inpatient Acute Rehabilitation Center.
- Through its Grateful Patient and Planned Giving programs, the Foundation has documented approximately \$2,125,000 in estate gifts from community members.
- Holiday Tree Lighting on Wednesday, December 1st from 5:30-6:30 pm – Washington West
- November Employee of the Month: Rebecca Stange, Staff Nurse II, Birthing Center

In accordance with Health & Safety Code Sections 32155, Director Nicholson adjourned the meeting to closed session at 7:24 p.m., as the discussion pertained to a Conference with Legal Counsel. Director Nicholson stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a Zoom session and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning November 11, 2021. He indicated that the minutes of this meeting will reflect any reportable actions.

ADJOURN TO CLOSED SESSION

Director Nicholson reconvened the meeting to open session at 8:07 pm and reported that there was no reportable action taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Nicholson adjourned the meeting at 8:07 pm.

ADJOURNMENT

DocuSigned by:

William Nicholson

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William F. Nicholson, M.D.
President

DocuSigned by:

Michael Wallace

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Michael J. Wallace
Secretary