



Washington Township Hospital Development Corporation

2000 Mowry Avenue, Fremont, CA 94538-1716

November 6, 2017

MEETING NOTICE

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation will be held on Monday, November 13, 2017. The meeting will be held in the Cardiovascular Conference Room of Washington Hospital, located at 2000 Mowry Avenue, Fremont, California and will commence at 7:30a.m.

In accordance with Sections 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.

This notice is posted pursuant to Section 54956 of the Government Code.

By direction of the President & Chief Executive Officer
Washington Township Hospital Development Corporation

VANESSA TERRASAS
Recording Secretary



Washington Township Hospital Development Corporation

2000 Mowry Avenue, Fremont, CA 94538-1716
AGENDA

BOARD OF DIRECTORS' MEETING WASHINGTON TOWNSHIP HOSPITAL DEVELOPMENT CORPORATION

**November 13, 2017 – 7:30 A.M.
2000 Mowry Avenue, Fremont, CA 94538
Cardiovascular Conference Room – First Floor**

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call Vanessa Terrasas, Recording Secretary, at (510) 791-3438 for assistance so the necessary arrangements can be made.

	PRESENTED BY:
I. CALL TO ORDER	Chair
II. ROLL CALL	Vanessa Terrasas, Executive Assistant
III. CONSIDERATION OF MINUTES OF September 18, 2017	Motion Required
IV. EDUCATION SESSION A. Lean Update	Donald Pipkin, Chief, Strategic Management
V. COMMUNICATIONS A. Oral B. Written	
VI. PRESIDENT AND CHIEF EXECUTIVE OFFICER REPORT	Nancy Farber, President and Chief Executive Officer

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| VII. | CLOSED SESSION | Chair |
| VIII. | ADJOURN TO OPEN SESSION & REPORT ON
CLOSED SESSION | Chair |
| IX. | OPEN SESSION
A. Report to Open Session

B. Action Item | Chair |
| X. | ADJOURNMENT | Chair |

NEXT MEETING: TBD

The meeting of the Board of Directors of the Washington Township Hospital Development Corporation was held on September 18, 2017 in the Cardiovascular Conference Room of Washington Hospital, 2000 Mowry Avenue, Fremont, California. Chairman Sah called the meeting to order at 7:43 a.m. *CALL TO ORDER*

Present: Russ Blowers, Shirley Buschke, Miro Garcia, Gloria Villasana Fuerniss, Benn Sah, M.D., Nancy Farber, Chief Executive Officer *ROLL CALL*

Absent: None

Also present: Kimberly Hartz, Sr. Associate Administrator, Ambulatory Care Services; Tina Nunez, Associate Administrator, Ambulatory Care Services; Chris Henry, Sr. Associate Administrator/CFO; Vanessa Terrasas, Executive Assistant

Guest: Martin Alsip, CFO, Washington Township Medical Foundation, Robert Alfieri, Chief of Facilities Services, Plant Maintenance

Director Fuerniss noted there was an error in the time when the meeting adjourned to open session. Director Blowers additionally noted the purchase of the WTMF Gadox DR Upgrade Radiographic System did not exceed \$44,835. *APPROVAL OF MINUTES OF July 25, 2017*

A motion was made by Director Blowers, seconded by Director Garcia, to approve the minutes of the meeting of July 25, 2017 with the corrections to the minutes. The motion was carried by the following vote:

Ayes: Directors Blowers, Buschke, Garcia and Sah

Noes: None

Absent: None

Abstain: Director Villasana Fuerniss

Chairman Sah informed the Board that he received a communication from Director Buschke stating her resignation as a member of the Board of Directors and as Treasurer effective September 18, 2017. Chairman Sah accepted the resignation and announced Director Blowers would serve as temporary Treasurer until such time as the Board of Directors takes action to appoint a permanent Treasurer. *COMMUNICATIONS*

Ms. Farber thanked Director Buschke for her 33 years of service on the Board of Directors and her involvement in the community while serving on the Board. She discussed Director Buschke's accomplishments and the programs and services that have been implemented since she has been on the Washington Township Hospital Development Corporation Board of Directors that aided in the growth of Washington Hospital from a small community hospital to the established healthcare system it is today.

Robert Alfieri, Chief of Facilities Services at Washington Hospital, presented an update on the Morris Hyman Critical Care Pavilion. Mr. Alfieri noted the exterior of the building is 95% complete and the project is on schedule to be completed in 2018. *PRESIDENT & CHIEF EXECUTIVE OFFICER REPORT*

Ms. Farber announced that Washington Hospital will receive accreditation by The

Joint Commission for 3 years. She also noted that the Hospital was surveyed by the State for the General Acute Care Hospital Relicensing survey and received licensure for 3 years.

*PRESIDENT & CHIEF
EXECUTIVE OFFICER
REPORT CONT'D*

Ms. Farber stated that our Emergency Department staff has seen verbal and physical violence rise. For this reason, the Hospital will be instituting a Behavioral Emergency Response Team (BERT) to provide immediate support to staff and physicians to promote safety and de-escalate assaultive or threatening situations. Additionally, a new system will be used in the Emergency Department in connection with EPIC to track patients admitted. Security will receive additional training in this area and signs will be posted in the Emergency Department stating physical assault is a crime.

In accordance with Sections 1461, 1462, 32106 and 32155 of the California Health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, Chairman Sah adjourned the meeting to a closed session at 8:38 a.m.

*ADJOURN TO
CLOSED SESSION*

Chairman Sah adjourned the meeting to open session at 9:43 a.m. He reported that no action was taken in closed session.

*ADJOURN TO OPEN
SESSION*

The Washington Township Medical Foundation Budget Estimate for fiscal year 2017/18 was presented for approval. The budget included total operating revenue of \$37,261,241 and total expenses of \$60,564,302 for a budgeted net loss of (\$23,303,061). The Capital Budget is estimated at \$85,239.

*ACTION ITEM –
WTMF Budget Estimate
FY 2017/18*

Director Blowers moved to accept the Washington Township Medical Foundation Budget Estimate for fiscal year 2017/18. On a second from Director Buschke, the motion was carried with the following vote:

Ayes: Directors Blowers, Buschke, Garcia, Villasana Fuerniss and Sah

Noes: None

Abstain: None

Absent: None

There being no further business, the meeting adjourned at 9:44 a.m. The next meeting is currently scheduled for November 13, 2017 at 7:30 a.m.

ADJOURNMENT

Benn Sah, M.D.
Chair

Russ Blowers
Secretary

Washington Township Hospital
Development Corporation
Summary Income Statement
August 2017

	Current Month			Year-To-Date		
	Actual	Budget	Favorable/(Unfavorable) Variance %	Actual	Budget	Favorable/(Unfavorable) Variance %
(1) Visits	3,475	3,438	37 1.1%	6,651	6,479	172 2.7%
(2) Treatments & Procedures	236	269	(33) (12.3%)	450	530	(80) (15.1%)
(3) Total	3,711	3,707	4 0.1%	7,101	7,009	92 1.3%
Gross Revenue						
(4) Patient Revenue	3,386,905	3,790,510	(403,605) (10.6%)	6,734,095	7,266,801	(532,706) (7.3%)
(5) Other Revenue	787,914	788,983	(1,069) (0.1%)	1,544,761	1,552,507	(7,746) (0.5%)
(6) Total Gross Revenue	4,174,819	4,579,493	(404,674) (8.8%)	8,278,856	8,819,308	(540,452) (6.1%)
Deductions						
(7) Total Deductions	1,638,687	1,964,440	325,753 16.6%	3,249,624	3,786,901	537,277 14.2%
Contractual Percentage	48.4%	51.8%	3.4%	48.3%	52.1%	3.8%
(8) Net Revenue	2,536,132	2,615,053	(78,921) (3.0%)	5,029,232	5,032,407	(3,175) (0.1%)
Expenses						
(9) Purchased Labor	787,544	785,412	(2,132) 0.3%	1,560,249	1,527,302	(32,947) (2.2%)
(10) Purchased Benefits	252,224	263,378	11,154 4.2%	482,157	519,641	27,484 5.3%
(11) Supplies	285,236	356,622	71,386 20.0%	564,333	661,119	96,786 14.6%
(13) Professional Fees	295,215	281,947	(13,268) (4.7%)	557,556	574,377	16,821 2.9%
(14) Purchased Services	210,637	185,619	(25,018) (13.5%)	397,157	386,019	(11,138) (2.9%)
(16) Depreciation and Amort	81,945	81,658	(287) (0.4%)	163,715	162,103	(1,612) (1.0%)
(17) Utilities	28,974	25,744	(3,230) (12.5%)	54,459	50,850	(3,609) (7.1%)
(18) Building Lease	404,724	433,563	28,839 6.7%	836,545	866,149	27,604 3.2%
(19) Other Expenses	138,088	136,286	(1,802) (1.3%)	260,358	260,833	475 0.2%
(20) Total Expenses	2,484,587	2,550,229	65,642 2.6%	4,888,529	5,008,393	119,864 2.4%
(21) Net Operating Income/Loss	51,545	64,824	(13,279) (20.5%)	140,703	24,014	116,689 485.9%
(22) Minority Interest	59,887	87,267	27,380 31.4%	173,255	127,436	(45,819) (36.0%)
(23) Net Income/Loss	(8,342)	(22,443)	14,101 62.8%	(32,552)	(103,422)	70,870 68.5%