

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, August 11, 2021 via Zoom in order to comply with California Governor Gavin Newsom’s Reopening Plan for California and Executive Order N-29-20. We will continue to conduct our meetings remotely while we develop plans to return to in-person meetings and develop hybrid formats that maintain Brown Act compliance while also providing greater accessibility and transparency to the public. Director Nicholson called the meeting to order at 6:04 pm and led those in attendance of the meeting in the Pledge of Allegiance.

*CALL TO ORDER*

*PLEDGE OF ALLEGIANCE*

Roll call was taken: Directors present: William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD  
Absent: Michael Wallace

*ROLL CALL*

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Larry LaBossiere, Paul Kozachenko, Mary Bowron, Walter Choto, Angus Cochran, Minh-Thu Dennen, Debbie Feary, Gisela Hernandez, Dr. Shakir Hyder, Kel Kanady, Dr. Prasad Kilaru, Cindy Lau, John Lee, Nick Legge, Donald Pipkin, Charlie Sax, Sheela Vijay, Marcus Watkins, and Sri Boddu.

Director Nicholson welcomed any members of the general public to the meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing appropriate connection information in order to provide the public the opportunity to participate in the meeting and that Public Notice for this meeting, including connection information, was posted appropriately on our website. This meeting, conducted via Zoom, will be recorded for broadcast at a later date. When asked if any members of the general public were in attendance and/or interested in speaking, there was no response.

*OPENING REMARKS*

Director Nicholson presented the Consent Calendar for consideration:

*CONSENT CALENDAR*

- A. Minutes of the Regular Meetings of the District Board: July 14, July 19, July 26, and July 28, 2021
- B. Medical Staff: Critical Care Service Manual (July 26, 2021)
- C. Morris Hyman Critical Care Pavilion Privacy Curtains
- D. Replacement Computers for Washington Hospital
- E. Replacement Computers for Washington Township Medical Foundation
- F. Epic Healthy Planet Project

In accordance with District law, policies, and procedures, Director Yee moved that the Board of Directors approve the Consent Calendar, items A through F. Director Eapen seconded the motion.

Roll call was taken:

William Nicholson, MD – aye  
Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Jacob Eapen, MD – aye  
Michael Wallace – absent

The motion carried.

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There were no Oral communications.

*COMMUNICATIONS:  
ORAL*

There were no Written communications.

*COMMUNICATIONS:  
WRITTEN*

Kimberly Hartz, CEO, introduced Minh-Thu Dennen, Director of Pharmacy. Dr. Dennen began with the make-up of the Pharmacy team. She then proceeded to present the Triple Aim to improve Safety, Quality, and Community. She reviewed Per Capita Costs, the clinical Pharmacy focus on medication use process and the Safe Medication Processes and Initiatives as well as Quality Pharmaceutical Care. Another Triple Aim is Populations Health with the Clinical Pharmacy focus on system build of Safety, Quality, and Community. She explained Order Build Sets, Formulary Reviews, and Drug Usage Evaluations.

*PRESENTATION:  
PHARMACY CLINICAL  
INTERVENTIONS*

Dr. Dennen talked about the Pharmacy Transitions of Care Program which began in January 2020 and the Pharmacy Student and Residency Program.

Dr. Shakir Hyder, Chief of Staff, reported there are 576 Medical Staff members including 348 active members and 93 ambulatory members. The Medical Staff Dinner Dance was held on August 7, 2021. Dr. John Thomas Mehigan received the Remo Cerruti award at that event. Stephanie Williams was also honored by the medical staff as the retiring Chief Nursing Officer.

*MEDICAL STAFF  
REPORT*

Dr. Hyder reported that 383 members of the medical staff have been vaccinated for COVID-19, but noted that the count is not yet complete. The medical staff will reconvene their weekly COVID-19 meetings.

Ms. Sheela Vijay, Service League First Vice President reported 77 members of the Service League volunteered 712 hours over the past month. At this time only adults and college-age volunteers are able to serve. Many pre-existing assignments have opened up including Surgical Liaisons in the Surgical Waiting Area; the WOOF Canine Therapy teams; a Greeter in the Imaging Center; the Cuddler Program; and the volunteers who sew the pinky puppets and magic hankies for newborns.

*SERVICE LEAGUE  
REPORT*

Kimberly Hartz, CEO, introduced Charlie Sax, Director of Supply Chain. Mr. Sax presented the Supply Chain Transformation Plan giving an update on the metric trends he presented to the Board in a past presentation. He reviewed some of the savings her and his staff have been working on.

*LEAN REPORT: SUPPLY  
CHAIN LEAN  
TRANSFORMATION  
PLAN*

Mary Bowron, Chief of Quality and Resource Management presented the Quality Dashboard for the quarter ending June 30, 2021 comparing WHHS statistics to State and National benchmarks. We had one MRSA Bloodstream Infections this past quarter and zero VRE Infections this past quarter. We had two Central Line Associated Bloodstream Infections (CLABSI), which was above the predicted number of infections (1.7). We had two Catheter Associated Urinary Tract Infection, which was above the predicted number of infections (0.937). C-Difficile:

*QUALITY REPORT:  
QUALITY DASHBOARD  
QUARTER ENDING  
JUNE 30, 2021*

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We were lower than predicted this past quarter. We had one infection following colon surgery which was above the predicted number of infections. We had no infections following abdominal hysterectomy which was below the predicted number of infections. Hand Hygiene was at 84%.

Our moderate fall with injury rate was lower than the national rate for the quarter at 3.42. Hospital Acquired Pressure Ulcer rate was lower than the national rate this past quarter.

We had a higher percent of 30-day Medicare pneumonia readmissions compared to the CMS national benchmark (30.0% versus 16.6%). Our 30-day readmission rate for AMI discharges was below the CMS benchmark (11.1% versus 16.1%). 30-day Medicare Heart Failure readmissions were higher (14.8% versus 21.9%) than the CMS benchmark. Our 30-day Medicare CABG readmission rate was lower (0.0% versus 12.7%) than the CMS benchmark. Our 30-day Medicare Total Hip Arthroplasty (THA) and/or Total Knee Arthroplasty (TKA) was lower than the CMS benchmark (0% versus 4.0%). Our 30-day Medicare Chronic Obstructive Pulmonary Disease (COPD) readmission rate was below the CMS benchmark (11.1% versus 19.6%).

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for June 2021. The average daily inpatient census was 139.5 with admissions of 781 resulting in 4,185 patient days. Outpatient observation equivalent days were 338. The average length of stay was 5.63 days. The case mix index was 1.638. Deliveries were 132. Surgical cases were 405. Cath Lab cases were 217. Cath Lab procedures were 409. Joint Replacement cases were 175. Neurosurgical cases were 18. Cardiac Surgical cases were 17. The Outpatient visits were 7,984; Emergency visits were 3,881. Total productive FTEs were 1,257.1. FTEs per adjusted occupied bed were 6.24.

*FINANCE REPORT*

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for July 2021. Preliminary information for the month indicated total gross revenue at approximately \$185,058,000. We had 20 COVID-19 discharges which represented 2% of total discharges.

*HOSPITAL  
OPERATIONS REPORT*

The Average Length of Stay was 4.85. The Average Daily Inpatient Census was 134.8. Of the 20 COVID-19 discharges in the month, the average length of stays was 6.4 days; six patients had lengths of stay greater than 30 days. Still in house at the end of July were five patients with length of stays of over 30 days

There were 4,180 patient days. There were 391 Surgical Cases and 179 Cath Lab procedures at the Hospital. Deliveries were 126. Non-Emergency Outpatient visits were 7,476. Emergency Room visits were 4,434 and we are at 98.8% of pre-COVID level. Total Government Sponsored Preliminary Payor Mix was 72.0%, against the budget of 72.5%. Total FTEs per Adjusted Occupied Bed were 6.40. The

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Washington Outpatient Surgery Center had 524 cases and the clinics had approximately 15,709 visits.

The Homeless Patient Activity indicates that that total Homeless Patient Encounters for the fiscal year was 2,198 which represents 892 homeless patients of which 311 had more than one encounter. The estimated total unreimbursed cost for the fiscal year was about \$4.3 million and was \$1.6 million lower than the prior fiscal year ended June 2020.

- The 2021 Central Park Summer Concert Series kicked off July 15<sup>th</sup> and continues its six-week run at the Central Park Performance Pavilion.
- Thursday, July 15<sup>th</sup>: Staying Fit this Summer
- Tuesday, August 3<sup>rd</sup>: Chronic Venous Disease: Causes, Symptoms and Treatment
- Scheduled for Thursday, August 19<sup>th</sup>: Must-Do Health Screenings for Women
- Scheduled for Thursday, August 26<sup>th</sup>: Impact of Obesity – Why You Need to Get and Keep a Healthy Weight
- August Employee of the Month: Geoffrey Advincola, Physical Therapy, Patient Care Services

*ANNOUNCEMENTS*

In accordance with District law, policies, and procedures, Director Yee moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of two new “temporary” Liebert UPS’s for an amount not to exceed \$99,911.12. The P.O. for this item was signed by CEO Kimberly Hartz prior to the meeting due to its emergent nature. Director Eapen seconded the motion.

*ACTION: SHORT TERM REPLACEMENT OF UPS’S FOR THE DATA CENTER*

Roll call was taken:

William Nicholson, MD – aye  
Jeannie Yee – aye  
Bernard Stewart, DDS – aye  
Jacob Eapen, MD – aye  
Michael Wallace – absent

The motion carried.

In accordance with Health & Safety Code Sections 32106 and 32155 and California Government Code 54956.9(d)(2), Director Nicholson adjourned the meeting to closed session at 8:11 p.m., as the discussion pertained to a Conference involving trade secrets pursuant to Health & Safety Code section 32106 and Conference involving Trade Secrets Section 32106: Existing Services. Director Nicholson stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a Zoom session and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board’s report beginning August 12, 2021. He indicated that the minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED SESSION*

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Director Nicholson reconvened the meeting to open session at 8:48 pm. The District Clerk reported that there was no reportable action taken in closed session.

*RECONVENE TO OPEN  
SESSION & REPORT ON  
CLOSED SESSION*

There being no further business, Director Nicholson adjourned the meeting at 8:48 pm.

*ADJOURNMENT*

DocuSigned by:

*William Nicholson*

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William F. Nicholson, M.D.  
President

DocuSigned by:

*Michael Wallace*

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Michael J. Wallace  
Secretary