

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, October 14, 2020 via Zoom in order to comply with California Governor Gavin Newsom's and Alameda County's mandatory orders to Shelter at Home and continue social distancing to reduce the risk of spread and the rate of transmission of COVID-19. Director Wallace called the meeting to order at 6:01 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Michael Wallace; William Nicholson, MD; Jeannie Yee; Jacob Eapen, MD; Bernard Stewart, DDS
Absent:

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Paul Kozachenko, Prasad Kilaru MD, Mary Bowron, James McGuire MD, John Lee, Angus Cochran, Lucy Hernandez, Gisela Hernandez, Kel Kanady, Sri Boddu

Director Wallace welcomed any members of the general public to the meeting. He stated that Governor's Newsom's Executive Order N-29-20 explicitly waives The Brown Act provision that requires physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in, or quorum for, a public meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing appropriate connection information in order to provide the public the opportunity to participate in the meeting and that Public Notice for this meeting, including connection information, was posted appropriately on our website.

OPENING REMARKS

Mr. Wallace announced that this meeting, conducted via Zoom, will be recorded for broadcast at a later date.

When asked if any members of the general public were in attendance and/or interested in speaking, there was no response.

Director Wallace presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: September 9, 21, 23, and 28, 2020
- B. Medical Staff Credentialing Action Items
- C. Medical Staff Request for Final Approval: Amendments to the Rules and Regulations
- D. Medical Staff Request for Final Approval: Amendments to the Medical Staff Organizational Manual
- E. Medical Staff Request for Final Approval: Amendments to the Washington Hospital Medical Staff Professional Practice Evaluation Policy
- F. Resolution No. 1217: International Union of Operating Engineers, Service Engineers (Local 39) Memorandum of Understanding
- G. Budgeted Capital Request: HealthShare Interface Engine Project (\$199,947.00)
- H. Budgeted Capital Request: Control Air Compressor (\$54,625.00)

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In accordance with District law, policies, and procedures, Director Nicholson moved that the Board of Directors approve the Consent Calendar, items A through H.

Director Eapen seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD – aye
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion unanimously carried.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS:
WRITTEN*

Kimberly Hartz stated that we are postponing the discussion and approval of the FY 2020 Financial Audit to October 28, 2020 as the Auditors have not yet completed their work.

*PRESENTATION:
RESULT OF ANNUAL
AUDIT FY 2020*

Kimberly Hartz introduced Angus Cochran, Chief Community Support Services, and Lucy Hernandez, Community Outreach Manager who presented the Community Health Needs Assessment. Mr. Cochran talked about the history of the assessment process and the purpose: understanding our community, measuring the community's health status, and developing programs to improve the health of the community.

*PRESENTATION:
COMMUNITY NEEDS
ASSESSMENT*

Ms. Hernandez reviewed the 2016/2017 assessment response to the health needs identified at that time: Asthma, Behavioral Health, Cancer, Cardiovascular Disease / Stroke, Maternal & Child Health, Obesity, Diabetes, Health Eating & Active Living (HEAL), and Violence and Injury Prevention.

Ms. Hernandez talked about the 2019-2020 Community Needs Assessment, beginning with the demographics of the Primary Service Area. She reviewed the top health needs identified at this time: Behavioral Health, Housing & Homelessness, Health Eating/Active Living, Healthcare Access & Delivery, Social Determinants of Health; Diabetes, Heart Disease, Hypertension, Stroke, and Respiratory Health.

Ms. Hernandez discussed the next steps in the Community Health Improvement Plan which will be brought to the Board of Directors for discussion approval at the October 28th board meeting. The full report will be available on the Washington Hospital website: WHHS.com.

Dr. Prasad Kilaru reported there are 584 Medical Staff members including 349 active members.

*MEDICAL STAFF
REPORT*

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Kimberly Hartz introduced Dr. James McGuire, Medical Director of the Special Care Nursery who presented the Special Care Nursery Annual Board Report. He provided information on the SCN census and talked about the COVID-19 prevention and control measures enacted by Washington Hospital across the board and how these measures were applied in the SCN and Birthing Center. These measures include virtual rounding, donor breast milk, and the Eat, Sleep, Console protocol.

*QUALITY REPORT:
2020 SPECIAL CARE
NURSERY PROGRAM
ANNUAL UPDATE*

Dr. McGuire reviewed the California Quality Measures, noting that WHHS has a lower antibiotic usage than the California benchmark. He reviewed the Central Line Associated Bloodstream Infection rate and indicated that from January to June 2020, we had zero CLABSIs over 28 central line days.

Dr. McGuire talked about the Patient Experience and gave an update on patient satisfaction, referencing several positive comments from family members about the care given their infants in the SCN.

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for August 2020. The average daily census was 165.2 with admissions of 842 resulting in 5,120 patient days. Outpatient observation equivalent days were 173. The average length of stay was 5.75 days. The case mix index was 1.648. Deliveries were 122. Surgical cases were 348. Joint Replacement cases were 128. Neurosurgical cases were 24. Cardiac Surgical cases were 5. The Outpatient visits were 6,773 and Emergency visits were 5,646. Total productive FTEs were 1,546.9. FTEs per adjusted occupied bed were 6.39.

FINANCE REPORT

Kimberly Hartz, Chief Executive Officer, presented the Hospital Operations Report for September 2020. Preliminary information for the month indicated gross revenue at approximately \$171,974,000. The Average Length of Stay was 5.90, which was impacted by the shift in joint surgeries from inpatient to outpatient and a higher acuity. Approximately 72% of all Joint Replacements were performed as outpatient surgeries. There were 4,279 patient days. The Average Daily Census was 142.6. There were 367 Surgical Cases and 380 Cath Lab procedures at the Hospital. Deliveries were 113. Non-Emergency Outpatient visits were 7,092. Total Government Sponsored Preliminary Payor Mix was 72.0%, against the budget of 71.2%. Total FTEs per Adjusted Occupied Bed were 6.94. The Washington Outpatient Surgery Center had 417 cases and the clinics saw approximately 2,966 patients. Homeless Patient Total Encounters were 208 with an estimated unreimbursed cost of homeless care of \$409,000 for the month of September. The estimated total unreimbursed cost of homeless care for FY21 Year-to-Date was \$1.1M.

*HOSPITAL
OPERATIONS REPORT*

- Washington Hospital hosted community health seminars on Facebook, YouTube and Zoom
- Thursday, September 17th: Wound Care: The Latest Treatment Options on Facebook Live with access via one of the social media channels

ANNOUNCEMENTS

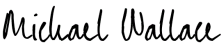
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- Thursday, September 17th: Strengthen Your Immunity with Dr. Victoria Leiphart on Zoom
- Saturday, September 19th – October 10th: Washington Urgent Care and The Washington Township Medical Foundation hosted multiple flu vaccination drive-through clinics. More than 1,050 community members received the flu vaccine. The final drive-through clinic is scheduled for October 24th at WTMF Nakamura Clinic in Union City.
- October 6th & 7th: Medicare Open Enrollment: What You Need to Know on Facebook Live
- Wednesday, October 8th: Ortho Overuse Injuries: Prevention & Treatment with Dr. Russell Nord in a live event
- Tuesday, October 13th: Shoulder Pain: Causes and Treatment Options with Dr. John Costouros in a live event
- Saturday, October 10th: Virtual Top Hat Gala event.
- Nately Servino, Buyer for Materials Management, is the October Employee of the Month.

There being no further business, Director Wallace adjourned the meeting at 7:26 pm. *ADJOURNMENT*

DocuSigned by:

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Michael J. Wallace
President

DocuSigned by:

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Bernard Stewart, DDS
Secretary