



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 | 510.797.1111

Kimberly Hartz, Chief Executive Officer

Board of Directors

Jacob Eapen, MD
William E. Nicholson, MD
Bernard Stewart, DDS
Michael J. Wallace
Jeannie Yee

BOARD OF DIRECTORS MEETING

Wednesday, May 13, 2020 – 6:00 P.M.
Meeting Conducted by Teleconference
Dial In: 1-877-336-1829 Passcode: 2122606

AGENDA

PRESENTED BY:

- | | |
|--|---|
| <p>I. CALL TO ORDER & PLEDGE OF ALLEGIANCE</p> | <p>Michael J. Wallace
Board President</p> |
| <p>II. ROLL CALL</p> | <p>Dee Antonio
District Clerk</p> |
| <p>III. CONSENT CALENDAR
<i>Items listed under the Consent Calendar include reviewed reports and recommendations and are acted upon by one motion of the Board. Any Board Member or member of the public may remove an item for discussion before a motion is made.</i></p> | <p>Michael J. Wallace
Board President</p> |
| <p>A. Consideration of Minutes of the Regular Meetings of the District Board: April 8, 22, and 27, 2020</p> | <p><i>Motion Required</i></p> |
| <p>B. Consideration of Medical Staff Credentialing Action Items (April 27, 2020)</p> | |
| <p>C. Consideration of Resolution No. 1209: Resolution and Order of the Board of Directors of Washington Township Health Care District of Alameda County, State of California Calling a District General Election to be Held in Washington Township Health Care District on November 3, 2020.</p> | |
| <p>D. Consideration of Resolution No. 1210: Resolution Ordering the Consolidation of the Health Care District General Election to be Held in Washington Township Health Care District of Alameda County, State of California on November 3, 2020; and Requesting the Board of Supervisors of the County of Alameda to Consolidate Said Health Care District General Election with Said Statewide General Election, Insofar as the Territory in Which Said Elections Are to be Held Is the Same</p> | |

IV. COMMUNICATIONS

A. Oral

This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not on the agenda and within the subject matter of jurisdiction of the Board.. "Request to Speak" cards should be filled out in advance and presented to the District Clerk. For the record, please state your name.

B. Written

V. REPORTS

A. Finance Report

PRESENTED BY:

Chris Henry
Vice President & Chief Financial Officer

B. Hospital Operations Report

Kimberly Hartz
Chief Executive Officer

VI. ACTION ITEMS

Motion Required

VII. ANNOUNCEMENTS

Kimberly Hartz
Chief Executive Officer

VIII. ADJOURN TO CLOSED SESSION

In accordance with Section 32106 and 32155 of the California Health & Safety Code, portions of this meeting may be held in closed session.

A. Report of Medical Staff and Quality Assurance Committee, Health & Safety Code section 32155

B. Report involving a trade secret pursuant to Health & Safety Code section 32106

IX. RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

Michael J. Wallace
Board President

X. ADJOURNMENT

Michael J. Wallace
Board President

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (510) 818-6500. Notification two working days prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, April 8, 2020 via Teleconference in order to comply with Governor Gavin Newsom's and Alameda County's mandatory orders to Shelter at Home to reduce the risk of spread of COVID-19. Director Wallace called the meeting to order at 6:01 pm and led those in attendance of the meeting in the Pledge of Allegiance.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Roll call was taken: Directors present: Michael Wallace; William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD
Absent:

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Kristin Ferguson, Paul Kozachenko

Director Wallace Welcomed any members of the general public to the meeting. He stated that Governor's Newsom's Executive Order N-29-20 explicitly waives The Brown Act provision that requires physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in, or quorum for, a public meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing teleconference Dial-in information in order to provide the public the opportunity to attend the meeting and that Public Notice for this meeting, including dial-in information, was posted appropriately on our website. When asked if any members of the general public were in attendance and interested in speaking, there was no response.

OPENING REMARKS

Director Wallace presented the Consent Calendar for consideration:

CONSENT CALENDAR

- A. Minutes of the Regular Meetings of the District Board: March 11, 16, and 23, 2020
- B. Medical Staff Credentialing Action Items
- C. Medical Executive Committee Approval: Anesthesia Department Manual, Anesthesia Privileges, and Cardiology Privileges
- D. Budget Amendment for Completion of Perimeter Fence between 2000 Mowry Avenue and 1900 Mowry Avenue (\$2,046.54)
- E. Unbudgeted Capital Request: (2) Zoll AutoPulse External Compression Device Systems (\$35,891.05)
- F. Emergency Purchase of Addition Beds (COVID-19) (\$28,712.50)

In accordance with District law, policies, and procedures, Director Yee moved that the Board of Directors approve the Consent Calendar, items A through F.

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD – aye
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion carried.

There were no Oral communications.

*COMMUNICATIONS:
ORAL*

There were no Written communications.

*COMMUNICATIONS:
WRITTEN
FINANCE REPORT*

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for February 2020. The average daily census was 163.1 with admissions of 911 resulting in 4,731 patient days. Outpatient observation equivalent days were 208. The average length of stay was 4.96 days. The case mix index was 1.490. Deliveries were 112. Surgical cases were 375. Joint Replacement cases were 167. Neurosurgical cases were 20. Cardiac Surgical cases were 13. The Outpatient visits were 7,729 and Emergency visits were 4,482. Total productive FTEs were 1,492.9. FTEs per adjusted occupied bed were 6.08.

Kimberly Hartz presented the Hospital Operations Report for March 2020. It was noted that stoppage in elective surgeries due to COVID-19 went into effect March 17. Focus within the Hospital was on preparation for surge in positive COVID admissions. Preliminary information for March indicated gross revenue for the month at approximately \$152,200,000. The Average Length of Stay was 5.65 and there were 4,301 patient days. There were 278 Surgical Cases and 213 Cath Lab procedures at the Hospital. Deliveries were 120. Non-Emergency Outpatient visits were 5,288. Total FTEs per Adjusted Occupied Bed were 7.66. The Washington Outpatient Surgery Center had 328 cases and the clinics saw approximately 2,812 patients. Total Government Sponsored Preliminary Payor Mix was 71.3%, against the budget of 72.1%. Homeless Patient Total Encounters were 161 with an estimated unreimbursed cost of homeless care of \$304,000 for the month of March.

*HOSPITAL
OPERATIONS REPORT*

Kimberly Hartz talked about the Hospital's COVID-19 preparations for surge and the communications/education to the community through social media and the hospital webpage.

ANNOUNCEMENTS

In accordance with Health & Safety Code Section 32106 and 32155, Director Wallace adjourned the meeting to closed session at 6:38 pm, as the discussion pertained to Medical Staff and Quality Assurance and Hospital trade secrets. Mr. Wallace stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a teleconference call and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning April 9, 2020. He indicated that the minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED
SESSION*

Director Wallace reconvened the meeting to open session at 7:38 pm and reported that no reportable action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 7:38 pm.

ADJOURNMENT

Michael J. Wallace
President

Bernard Stewart, DDS
Secretary

A regular meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, April 22, 2020 via Teleconference in order to comply with Governor Gavin Newsom's and Alameda County's mandatory orders to Shelter at Home to reduce the risk of spread of COVID-19. Director Wallace called the meeting to order at 6:02 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Michael Wallace; William Nicholson, MD; Jeannie Yee; Jacob Eapen, MD; Bernard Stewart, DDS

ROLL CALL

Also present: Kimberly Hartz, Chief Executive Officer; Ed Fayen, Executive Vice President; Chris Henry, Vice President; Tina Nunez, Vice President; Stephanie Williams, Vice President; Paul Kozachenko, Legal Counsel; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and 32155 and California Government Code 54956.9(d)(2), Director Wallace adjourned the meeting to closed session at 6:04 p.m., as the discussion pertained to a trade secret pursuant to Health & Safety Code section 32106 Continuing Program discussion, a Report of Medical Staff and Quality Assurance pursuant to Health & Safety Code Section 32155, a conference with Legal Counsel on Anticipated Litigation pursuant to Government Code Section 54956.9 (d)(2), and a conference involving Personnel Matters: Chief Executive Officer.

ADJOURN TO CLOSED SESSION

Director Wallace reconvened the meeting to open session at 8:06 p.m. and reported that no reportable action was taken in Closed Session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

In accordance with District Law, Policies and Procedures, Director Yee moved that the Board of Directors approve the Washington Township Health Care District Organizational Mission Statement with additional wording as follows:

CONSIDERATION OF MISSION STATEMENT 2020 (reviewed and revised)

- Partnering with a diverse medical staff, **academic medical centers**, and other providers to meet the health care needs of district residents.

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD – aye
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Yee moved for denial of the claim received on March 27, 2020 on behalf of John Jiang, Naifen Sun, and Ray Zhinong and that the Chief Executive Officer be directed to provide notice in accordance with government code section 945.6.

*CONSIDERATION OF
CLAIM: JOHN JIANG,
NAIFEN SUN, and RAY
ZHINONG*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD – abstained due to potential conflict
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion carried.

In accordance with District Law, Policies, and Procedures, Director Yee moved for denial of the claim received on April 1, 2020 on behalf of Naifen Sun and that the Chief Executive Officer be directed to provide notice in accordance with government code section 945.6.

*CONSIDERATION OF
CLAIM: NAIFEN SUN*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD – abstained due to potential conflict
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion unanimously carried.

In accordance with District Law, Policies, and Procedures, Director Yee moved for denial of the claim received on March 31, 2020 on behalf of Naifen Sun and that the Chief Executive Officer be directed to provide notice in accordance with government code section 945.6.

*CONSIDERATION OF
CLAIM: NAIFEN SUN*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD – abstained due to potential conflict
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion unanimously carried.

In accordance with District Law, Policies, and Procedures, Director Yee moved for denial of the claim received on March 31, 2020 on behalf of John Jiang and that the Chief Executive Officer be directed to provide notice in accordance with government code section 945.6.

*CONSIDERATION OF
CLAIM: JOHN JIANG*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD – abstained due to potential conflict
Jeannie Yee - aye
Jacob Eapen, MD - aye
Bernard Stewart, DDS – aye

The motion unanimously carried.

None

ANNOUNCEMENTS

There being no further business, Director Wallace adjourned the meeting at 8:12 pm.

ADJOURNMENT

Michael J. Wallace
President

Bernard Stewart, DDS
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, April 27, 2020 via Teleconference in order to comply with Governor Gavin Newsom's and Alameda County's mandatory orders to Shelter at Home to reduce the risk of spread of COVID-19.

CALL TO ORDER

Director Nicholson called the meeting to order at 7:30 a.m.

Roll call was taken. Directors present: William Nicholson, MD; Bernard Stewart DDS; Jacob Eapen; Jeannie Yee
Excused: Michael Wallace

ROLL CALL

Also present: Jeff Stuart, MD; Prasad Kilaru, MD; Kranthi Achanta, MD; Shakir Hyder, MD; Tim Tsoi, MD; Jan Henstorf, MD; Kimberly Hartz, Chief Executive Officer; Stephanie Williams, Vice President & Chief Nursing Officer

There were no oral or written communications.

COMMUNICATIONS

Director Nicholson adjourned the meeting to closed session at 7:30 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155.

ADJOURN TO CLOSED SESSION

Director Nicholson reconvened the meeting to open session at 8:35 a.m. and reported no reportable action taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, the meeting adjourned at 8:35 a.m.

ADJOURNMENT

Michael Wallace
President

Bernard Stewart
Secretary



Washington Hospital
Healthcare System

S I N C E 1 9 4 8

Memorandum

DATE: April 27, 2020
TO: Kimberly Hartz, Chief Executive Officer
FROM: Prasad Kilaru, MD
Chief of Staff
SUBJECT: Final Credentials Actions

The Joint Conference Committee, on recommendation from the Medical Executive Committee, approved the Credential Action Items on April 27, 2020. Please accept this memorandum as a formal request for consideration of approval by the Board of Directors of the Credential Action Items as attached.

WASHINGTON HOSPITAL MEDICAL STAFF
FINAL CREDENTIALS ACTION ITEMS

April 27, 2020

The following written communication received from Prasad Kilaru, MD, Chief of Staff, dated April 27, 2020 requesting approval of Medical Staff Credentialing Action Items as follows:

Initial Appointments – Two Year

Chan, Lauren MD; Pham, An MD; Tai, Christiana MD; Tung, Joy DO

Initial Appointments – One Year

McCabe, Robert MD

Temporary Privileges

Amin, Nivek MD; Barry, Aaron MD; Bezdikian, Vatche MD; Deck, Joseph MD; Dupler, Suzanne DO; Goehner, Paul MD; Jazayeri, Pooya MD; Kuhl, Kristopher DO; Kwok, Joseph MD; Lucas, Shawn MD; Malek, Reza MD; McCabe, Robert MD; Nair, Anil MD; Patel, Robin MD; Pham, An MD; Ross, Michael MD; Shamim, Sadiya MD; Sharif, Yasar MD; Siu, John MD; Smith, Brian MD; Spears, Robert MD; Tai, Christiana MD; Wong, Francis DO; Zhuo-Stine, Ming MD

Disaster Privileges – approved while application is waiting for Board approval

Pham, An MD

Locum Tenens

None

30 Days Extension Request – Application Not Complete

None

Waiver Request

None

Reappointments – Two Year

Cuniff, John MD; Deaton, Benjamin MD; Dhawan, Sunil MD; Dhillon, Harpreet MD; Doyle, Joy MD; Fiore, Joy MD; Gandhe, Renu MD; Gin, Brian MD; Katta, Prasad MD; Lin, Joshua DO; Malek, Reza MD; Manchineni, Lakshmi MD; Moon-Grady, Anita MD; Narra, Kishore MD; Nguyen, Amy PA-C; Schwartz, Joseph MD; Thomas, James MD; Tran, Hanh DO; Xiong, Jessie MD

Reappointments – One Year

Baig, Khalid MD; Kapila, Yagda MD; Sandhu, Ajit MD; Yu, Gloria MD

Addition of Physician Supervisor

None

Conditional Reappointments

None

Non-Reappointments – Deemed to Have Resigned

None

Transfer in Staff Category

Gin, Brian MD; Peela, Bhaskari MD; Soe, Kyaw MD

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Costouros, John MD

Completion of Proctoring and Advancement in Staff Category

Fox, Alex MD; Mehta, Andrew MD

Extension of Proctorship and Provisional Category 1-year

None

New Privilege Requests

Achanta, Kranthi MD; Agcaoili, Carmensita MD; Amin, Nivek MD; Barry, Aaron MD; Bezdikian, Vatche MD; Dearborn, John MD; Deck, Joseph MD; Dupler, Suzanne DO; Goehner, Paul MD; Jazayeri, Pooya MD; Khetrpal, Rabin MD; Kuhl, Kristopher DO; Kwok, Joseph MD; Lee, Teng MD; Lin, Joshua DO; Lucas, Shawn MD; Nair, Anil MD; Patel, Robin MD; Ross, Michael MD; Shamim, Sadiya MD; Sharif, Yasar MD; Siu, John MD; Smith, Brian MD; Spears, Robert MD; Wey, Jaclyn MD; Wong, Francis DO; Zhuo-Stine, Ming MD

Delete Privilege Requests

Tran, Hanh DO

Conflict of Interest Statement Updated

Dhawan, Sunil MD; Dhillon, Harpreet MD; Katta, Prasad MD; Sandhu, Ajit MD

Leave of Absence

None

Reinstatement of Leave of Absence

None

Withdrawal of Application

None

Suspensions / Relinquishment

Patel, Yesha MD

Resignations

Szajer, Michael CCP

RESOLUTION NO. 1209

**RESOLUTION AND ORDER OF THE BOARD OF DIRECTORS OF
WASHINGTON TOWNSHIP HEALTH CARE DISTRICT OF ALAMEDA
COUNTY, STATE OF CALIFORNIA, CALLING A DISTRICT GENERAL
ELECTION TO BE HELD IN WASHINGTON TOWNSHIP HEALTH CARE
DISTRICT ON NOVEMBER 3, 2020**

WHEREAS, Section 32100 of the Health and Safety Code of the State of California provides that the elective officers of a local health care district shall be a board of directors consisting of five (5) members, each of whom shall be a registered voter residing in the District and whose term shall be four (4) years;

WHEREAS, the term of two Directors, out of the existing Directors, shall expire at noon on the first Friday of December of 2020;

WHEREAS, Section 32100.5 of the Health and Safety Code provides that an election, which shall be known as the Health Care District General Election, shall be held in each local health care district on the first Tuesday after the first Monday in November of each even-numbered year, at which a successor shall be chosen for each officer whose term shall expire;

WHEREAS, the Washington Township Health Care District General Election shall be consolidated with the statewide General Election pursuant to Part 3 of Division 10 (commencing with Section 10400) of the Elections Code, and the person receiving the highest number of votes for each office to be filled at such election shall be elected hereto; and

WHEREAS, the term of office of each of the two (2) persons elected to fill those terms expiring at noon on the first Friday of December 2020 shall be four (4) years or until his or her successor is elected and has qualified.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

1. That in accordance with the provision of Section 32100 and 32100.5 of the Health and Safety Code of the State of California, a Health Care District General Election be and the same hereby is called and the same shall be held in said Washington Township Health Care District of Alameda County, State of California, on Tuesday, November 3, 2020, from the hour of 7:00 o'clock a.m., of said day until the hour of 8:00 o'clock p.m., of said day during which period of time electors of the said Washington Township Health Care District may vote for the successor of each of the two (2) members of the Board of Directors of Washington Township Health Care District of Alameda County, State of California, whose terms are about to expire, to serve for terms of four (4) years;

2. That all registered voters residing within Washington Township Health Care District of Alameda County, State of California, are qualified electors at said election, and the manner of voting, the form of ballot to be used, and in all other particulars said Health Care District General Election shall be held in accordance with the General Election laws of the State of California; and

3. Not less than thirty (30) days prior to the date of said Health Care District General Election, the Board of Directors of said District, shall by resolution entered on its minutes, designate the precincts into which said District shall be divided for the conduct of said Health Care District General Election, and the polling place for each precinct and shall appoint for each precinct an election board consisting of at least one inspector, one Judge, and two (2) clerks, selected from the electors of said District, and shall provide for the giving of notice of said election pursuant to law.

Passed and adopted by the Board of Directors of the Washington Township Health Care District this 13th day of May 2020 by the following vote:

AYES:

NOES:

ABSENT:

MICHAEL J. WALLACE
President, Board of Directors
Washington Township Health Care District

BERNARD STEWART, DDS
Secretary, Board of Directors
Washington Township Health Care District

RESOLUTION NO. 1210

RESOLUTION ORDERING THE CONSOLIDATION OF THE HEALTH CARE DISTRICT GENERAL ELECTION TO BE HELD IN WASHINGTON TOWNSHIP HEALTH CARE DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA ON NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ALAMEDA TO CONSOLIDATE SAID HEALTH CARE DISTRICT GENERAL ELECTION WITH SAID STATEWIDE GENERAL ELECTION, INSOFAR AS THE TERRITORY IN WHICH SAID ELECTIONS ARE TO BE HELD IS THE SAME

WHEREAS, the Board of Directors of Washington Township Health Care District is the governing body of the Washington Township Health Care District of Alameda County, State of California, and has called a Health Care District General Election to be held in said District on November 3, 2020, for the purpose of choosing a successor of each of the two (2) members of the Board of Directors whose terms are about to expire;

WHEREAS, Washington Township Health Care District of Alameda County is situated entirely within the boundaries of Washington Township, Alameda County, State of California; and

WHEREAS, it is desirable that said Health Care District General Election be consolidated with the statewide General Election to be held on November 3, 2020, insofar as the same shall be held in the same territory.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of Washington Township Health Care District of Alameda County, State of California, as follows:

1. That the Health Care District General Election called and to be held on November 3, 2020, in said Washington Township Health Care District of Alameda County, shall be and the same is hereby consolidated with the statewide General Election to be held on said date throughout the State of California, insofar as the territory in which said elections are to be held is the same, to wit: within the boundaries of Washington Township, Alameda County, California;

2. That the Board of Supervisors of the County of Alameda is requested to consolidate said Health Care District General Election to be held on November 3, 2020 in said Washington Township Health Care District of Alameda County for the purpose of choosing a successor for each of the two (2) members of the Board of Health Care Directors whose terms

are about to expire on the first Friday of December 2020 with the statewide General Election to be held on November 3, 2020 insofar as the territory with the County of Alameda is the same as the territory within the boundaries of said Washington Township Health Care District of Alameda County, to wit: within the boundaries of Washington Township, Alameda County, State of California, and that the territory affected by this order of consolidation, the election precincts, polling places, and voting booths, shall in every case be the same as those established and provided for said statewide General Election and that the election officers in each precinct shall in every case be the same, to wit: the election officers to be appointed by said Board of Supervisors and that there shall be only one set of election officers in each polling place and that all proceedings held in the premises shall be recorded in one set of election papers and that the election shall be held in all respects as though there were only one election within said territory affected by such order of consolidation, and that the names of the persons proposed by petition as candidates for each of said offices of members of the Board of Directors of said Health Care District be set forth on the ballots for said statewide General Election in substantially the following form:

(WASHINGTON TOWNSHIP HEALTH CARE DISTRICT)
(BOARD OF DIRECTORS: FOUR-YEAR TERM, VOTE FOR TWO)

3. That said Board of Supervisors of the County of Alameda is authorized and requested to cause the canvass of the returns of said Washington Township Health Care District General Election and to direct the Registrar of Voters to certify said results of said General Election of this Board of Directors of Washington Township Health Care District of Alameda County when such results have been ascertained;

4. That any candidate filing a candidate's statement of qualifications pursuant to Section 13307 of the California Elections Code shall pay the actual prorated costs of printing and handling said candidate's statement as provided therein. Said candidate's statement shall contain no more than 400 words. Candidates will not be permitted to submit other materials to be sent with the sample ballot and voter's pamphlet; and

5. That the Secretary of this Board of Directors is hereby directed to file a certified copy of this Resolution with the Board of Supervisors of the County of Alameda.

Passed and adopted by the Board of Directors of Washington Township Health Care District this 13th day of May, 2020, by the following vote:

AYES:

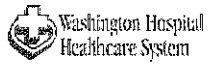
NOES:

ABSENT:

MICHAEL J. WALLACE
President, Board of Directors
Washington Township Health Care District

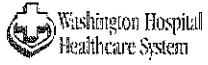
BERNARD STEWART, DDS
Secretary, Board of Directors
Washington Township Health Care District

DRAFT



WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT

March 2020



WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
March 2020

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: April 27, 2020

TO: Board of Directors

FROM: Kimberly Hartz, Chief Executive Officer

SUBJECT: Washington Hospital -- March 2020
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	March <u>Actual</u>	March <u>Budget</u>	Current 12 <u>Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
Average Daily Census	138.7	189.1	158.0
# of Admissions	795	1,047	960
Patient Days	4,301	5,862	4,820
Discharge ALOS	5.65	5.60	5.03
<u>OUTPATIENT:</u>			
OP Visits	5,288	8,016	7,723
ER Visits	3,741	4,330	4,398
Observation Equivalent Days – OP	156	157	183

Comparison of March acute inpatient statistics to those of the budget showed a lower level of admissions and a lower level of patient days. The average length of stay (ALOS) based on discharged days was above budget. Outpatient visits were lower than budget. Emergency Room visits were below budget for the month.

2. Staffing – Schedule Board 3

Total paid FTEs were 3.6 below budget. Total productive FTEs for March were 1,382.1, 4.1 below the budgeted level of 1,386.2. Nonproductive FTEs were 0.5 above budget. Productive FTEs per adjusted occupied bed were 6.95, 1.7 above the budgeted level of 5.25. Total FTEs per adjusted occupied bed were 7.66, 1.88 above the budgeted level of 5.78.

3. Income - Schedule Board 1

For the month of March the Hospital realized a loss of \$3,807,000 from operations.

Total Gross Patient Service Revenue of \$152,201,000 for March was 18.6% below budget.

Deductions from Revenue of \$117,251,000 represented 77.04% of Total Gross Patient Service Revenue. This percentage is below the budgeted amount of 77.72%, primarily due to payor mix.

Total Operating Revenue of \$35,376,000 was \$6,799,000 (16.1%) below the budget.

Total Operating Expense of \$39,183,000 was \$2,770,000 (6.6%) below the budgeted amount.

The Total Non-Operating Income of \$138,000 for the month includes an unrealized loss on investments of \$49,000 and property tax revenue of \$1,417,000.

The Total Net Loss for March was \$3,669,000, which was \$3,950,000 less than the budgeted income of \$281,000.

The Total Net Loss for March using FASB accounting principles, in which the unrealized loss or income on investments, net interest expense on GO bonds and property tax revenues are removed from the non-operating income and expense, was \$3,902,000 compared to budgeted income of \$53,000.

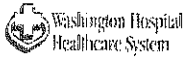
4. Balance Sheet – Schedule Board 2

The new balance sheet item, “Other Investments” reflects the Hospital’s share (\$11,439,000) of the investment in the Warm Springs joint venture with UCSF. The Warm Springs building purchase was finalized in March.

There were no other noteworthy changes in assets and liabilities when compared to February 2020.

KIMBERLY HARTZ
Chief Executive Officer

KH/CH

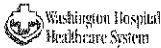


**WASHINGTON HOSPITAL
BALANCE SHEET**

March 2020
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS			LIABILITIES, NET POSITION AND DEFERRED INFLOWS				
	March 2020	Audited June 2019		March 2020	Audited June 2019		
CURRENT ASSETS			CURRENT LIABILITIES				
1	CASH & CASH EQUIVALENTS	\$ 44,763	\$ 32,099	1	CURRENT MATURITIES OF LT OBLIG	\$ 9,500	\$ 8,550
2	ACCOUNTS REC NET OF ALLOWANCES	59,722	68,968	2	ACCOUNTS PAYABLE	16,538	23,784
3	OTHER CURRENT ASSETS	13,954	11,672	3	OTHER ACCRUED LIABILITIES	50,644	53,148
4	TOTAL CURRENT ASSETS	118,439	112,739	4	INTEREST	5,013	11,933
				5	TOTAL CURRENT LIABILITIES	81,695	97,415
ASSETS LIMITED AS TO USE			LONG-TERM DEBT OBLIGATIONS				
6	BOARD DESIGNATED FOR CAPITAL AND OTHER	161,450	156,039	6	REVENUE BONDS AND OTHER	224,209	224,309
7	GENERAL OBLIGATION BOND FUNDS	0	43	7	GENERAL OBLIGATION BONDS	332,168	335,824
8	REVENUE BOND FUNDS	11,799	18,613	OTHER LIABILITIES			
9	BOND DEBT SERVICE FUNDS	13,471	31,451	10	NET PENSION LIABILITY	28,710	63,510
10	OTHER ASSETS LIMITED AS TO USE	9,972	9,779	11	WORKERS' COMP	8,284	7,750
11	TOTAL ASSETS LIMITED AS TO USE	196,692	215,925	12	SUPPLEMENTAL MEDICAL RETIREMENT	42,019	37,299
13	OTHER ASSETS	215,893	199,715	15	NET POSITION	508,481	506,810
14	OTHER INVESTMENTS	11,439	0	16	TOTAL LIABILITIES AND NET POSITION	\$ 1,225,566	\$ 1,272,917
15	NET PROPERTY, PLANT & EQUIPMENT	691,420	726,001	17	DEFERRED INFLOWS	70,621	44,923
16	TOTAL ASSETS	\$ 1,222,444	\$ 1,254,380	18	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS	\$ 1,296,187	\$ 1,317,840
17	DEFERRED OUTFLOWS	62,304	63,460				
18	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 1,296,187	\$ 1,317,840				



**WASHINGTON HOSPITAL
OPERATING INDICATORS
March 2020**

12 MONTH AVERAGE	March						YEAR TO DATE			
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
158.0	138.7	189.1	(50.4)	-27%	1	PATIENTS IN HOSPITAL				
6.0	5.0	5.1	(0.1)	-2%	2	ADULT & PEDS AVERAGE DAILY CENSUS	152.8	163.4	(10.6)	-6%
8.8	7.5	8.5	(1.0)	-12%	3	OUTPT OBSERVATION AVERAGE DAILY CENSUS	6.1	5.4	0.7	13%
172.8	151.2	202.7	(51.5)	-25%	4	NURSERY AVERAGE DAILY CENSUS	8.8	8.9	(0.1)	-1%
3.9	6.6	4.5	2.1	47%	5	TOTAL	167.7	177.7	(10.0)	-6%
4,820	4,301	5,862	(1,561)	-27%	6	SPECIAL CARE NURSERY AVERAGE DAILY CENSUS *	3.8	3.4	0.4	12%
183	156	157	(1)	-1%	7	ADULT & PEDS PATIENT DAYS	42,018	44,944	(2,926)	-7%
960	795	1,047	(252)	-24%	8	OBSERVATION EQUIVALENT DAYS - OP	1,685	1,479	206	14%
5.03	5.65	5.60	0.05	1%	9	ADMISSIONS-ADULTS & PEDS	8,441	8,806	(365)	-4%
1.474	1.528	1.440	0.088	6%	10	AVERAGE LENGTH OF STAY-ADULTS & PEDS	4.95	5.10	(0.15)	-3%
151	106	141	(35)	-25%	11	OTHER KEY UTILIZATION STATISTICS				
24	18	26	(8)	-31%	12	OVERALL CASE MIX INDEX (CMI)	1.476	1.461	0.015	1%
10	9	12	(3)	-25%	13	SURGICAL CASES				
191	145	205	(60)	-29%	14	JOINT REPLACEMENT CASES	1,326	1,283	43	3%
376	278	384	(106)	-28%	15	NEUROSURGICAL CASES	205	221	(16)	-7%
388	213	340	(127)	-37%	16	CARDIAC SURGICAL CASES	97	94	3	3%
128	120	130	(10)	-8%	17	ALL OTHERS	1,709	1,846	(137)	-7%
7,723	5,288	8,016	(2,728)	-34%	18	TOTAL CASES	3,337	3,444	(107)	-3%
4,398	3,741	4,330	(589)	-14%	19	TOTAL CATH LAB PROCEDURES	3,621	3,184	437	14%
1,326.7	1,382.1	1,386.2	4.1	0%	20	DELIVERIES	1,156	1,175	(19)	-2%
187.5	141.0	140.5	(0.5)	0%	21	OUTPATIENT VISITS	69,303	67,481	1,822	3%
1,514.2	1,523.1	1,526.7	3.6	0%	22	EMERGENCY VISITS	39,369	38,452	917	2%
5.71	6.95	5.25	(1.70)	-32%	23	LABOR INDICATORS				
6.52	7.66	5.78	(1.88)	-33%	24	PRODUCTIVE FTE'S	1,315.0	1,295.3	(19.7)	-2%
						NON PRODUCTIVE FTE'S	192.3	191.3	(1.0)	-1%
						TOTAL FTE'S	1,507.3	1,486.6	(20.7)	-1%
						PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.77	5.52	(0.25)	-5%
						TOTAL FTE/ADJ. OCCUPIED BED	6.62	6.33	(0.29)	-5%

* Included in Adult and Peds Average Daily Census