

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, May 13, 2020 via Teleconference in order to comply with Governor Gavin Newsom's and Alameda County's mandatory orders to Shelter at Home to reduce the risk of spread of COVID-19. Director Wallace called the meeting to order at 6:02 pm and led those in attendance of the meeting in the Pledge of Allegiance.

*CALL TO ORDER*

*PLEDGE OF ALLEGIANCE*

Roll call was taken: Directors present: Michael Wallace; William Nicholson, MD; Jeannie Yee; Bernard Stewart, DDS; Jacob Eapen, MD  
Absent:

*ROLL CALL*

Also present: Kimberly Hartz, Chief Executive Officer; Dee Antonio, District Clerk

Guests: Ed Fayen, Chris Henry, Stephanie Williams, Prasad Kilaru MD, Paul Kozachenko

Director Wallace welcomed any members of the general public to the meeting. He stated that Governor's Newsom's Executive Order N-29-20 explicitly waives The Brown Act provision that requires physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in, or quorum for, a public meeting. He noted that Washington Township Health Care District continues to comply with the Brown Act in providing teleconference Dial-in information in order to provide the public the opportunity to attend the meeting and that Public Notice for this meeting, including dial-in information, was posted appropriately on our website. When asked if any members of the general public were in attendance and interested in speaking, there was no response.

*OPENING REMARKS*

Director Wallace presented the Consent Calendar for consideration:

*CONSENT CALENDAR*

- A. Minutes of the Regular Meetings of the District Board: April 8, 22, and 27, 2020
- B. Medical Staff Credentialing Action Items
- C. Resolution No. 1209: Resolution and Order of the Board of Directors of Washington Township Health Care District of Alameda County, State of California Calling a District General Election to be Held in Washington Township Health Care District on November 3, 2020.
- D. Resolution No. 1210: Resolution Ordering the Consolidation of the Health Care District General Election to be Held in Washington Township Health Care District of Alameda County, State of California on November 3, 2020; and Requesting the Board of Supervisors of the County of Alameda to Consolidate Said Health Care District General Election with Said Statewide General Election, Insofar as the Territory in Which Said Elections Are to be Held Is the Same

In accordance with District law, policies, and procedures, Director Stewart moved that the Board of Directors approve the Consent Calendar, items A through D.

Director Eapen seconded the motion.

Roll call was taken:

Michael Wallace – aye  
William Nicholson, MD – aye  
Jeannie Yee - aye

Jacob Eapen, MD - aye  
Bernard Stewart, DDS – aye

The motion unanimously carried.

There were no Oral communications.

*COMMUNICATIONS:  
ORAL*

There were no Written communications.

*COMMUNICATIONS:  
WRITTEN  
FINANCE REPORT*

Chris Henry, Vice President & Chief Financial Officer, presented the Finance Report for March 2020 noting that Covid 19 restrictions went into effect March 17<sup>th</sup>. The average daily census was 158.0 with admissions of 960 resulting in 4,820 patient days. Outpatient observation equivalent days were 183. The average length of stay was 5.03 days. The case mix index was 1.474. Deliveries were 128. Surgical cases were 376. Joint Replacement cases were 151. Neurosurgical cases were 22. Cardiac Surgical cases were 10. The Outpatient visits were 7,723 and Emergency visits were 4,398. Total productive FTEs were 1,514.2. FTEs per adjusted occupied bed were 6.52.

Kimberly Hartz presented the Hospital Operations Report for April 2020 indicating that April was a full month under Covid 19 restrictions. Preliminary information for the month indicated gross revenue at approximately \$104,704,000 which included receipt of a one-time Cares Act Grant. The Average Length of Stay was 4.94 and there were 3,238 patient days. The Average Daily Census was 107.9 with some days below 90. There were 138 Surgical Cases (Urgent and Emergent only) and 199 Cath Lab procedures at the Hospital. Deliveries were 128. Non-Emergency Outpatient visits were 2,702. Total Government Sponsored Preliminary Payor Mix was 66.1%, against the budget of 72.1%. Total FTEs per Adjusted Occupied Bed were 8.66. The Washington Outpatient Surgery Center had 57 cases and the clinics saw approximately 1,938 patients. Homeless Patient Total Encounters were 161 with an estimated unreimbursed cost of homeless care of \$586,000 for the month of April.

*HOSPITAL  
OPERATIONS REPORT*

Kimberly Hartz talked about Hospital Week recognitions and gave an update of the COVID-19 preparations for supplies and PPE

*ANNOUNCEMENTS*

In accordance with Health & Safety Code Section 32106 and 32155, Director Wallace adjourned the meeting to closed session at 6:36 pm, as the discussion pertained to Medical Staff and Quality Assurance and Hospital trade secrets. Mr. Wallace stated that the public has a right to know what, if any, reportable action takes place during closed session. Since this is a teleconference call and we have no way of knowing when the closed session will end, the public was informed they could contact the District Clerk for the Board's report beginning May 14, 2020. He indicated that the minutes of this meeting will reflect any reportable actions.

*ADJOURN TO CLOSED  
SESSION*

Director Wallace reconvened the meeting to open session at 7:28 pm and reported that no reportable action was taken in closed session.

*RECONVENE TO OPEN  
SESSION & REPORT ON  
CLOSED SESSION*

Board of Directors' Meeting

May 13, 2020

Page 3

There being no further business, Director Wallace adjourned the meeting at 7:28 pm. *ADJOURNMENT*

DocuSigned by:

*Michael Wallace*

Michael J. Wallace  
President

DocuSigned by:

*Bernard Stewart*

Bernard Stewart, DDS  
Secretary