

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, September 12, 2018 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Michael Wallace; Bernard Stewart, DDS; Jacob Eapen, MD; William Nicholson, MD. Directors absent: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi MD, Chief of Staff; Jeannie Yee, Service League President; Dee Antonio, District Clerk

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Tina Nunez, Stephanie Williams, Albert Brooks MD, John Lee, Donald Pipkin, Kristin Ferguson, Mary Bowron, Rob Lanci, Paul Kozachenko

Due to the preparations for the Open House and Ribbon Cutting Ceremonies, there is no Education Session this month.

EDUCATION SESSION:

Director Nicholson moved for approval of the minutes of August 8, 20, 27, and 27, 2018.

*APPROVAL OF
MINUTES OF August 8,
20, 27, and 27, 2018*

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Timothy Tsoi, MD, Chief of Staff, dated August 27, 2018 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Best, Amanda CCP; Jo, Daniel MD; Lokeshwar, Samyukhta NP; Myint, Kyaw MD; Nallamotheu, Ravindra MD; Shalileh, Guyve MD; Sparks, Teresa MD; Wiltturner, Susan MD; Yoshida, Emi MD

Temporary Privileges

Best, Amanda CCP; Fan, Wei MD; Jo, Daniel MD; Myint, Kyaw MD; Nallamotheu, Ravindra MD; Wiltturner, Susan MD

Initial Appointments – One Year

Fan, Wei MD

Reappointments – Two Year

Araj, Ramsey MD; Armstrong, Sherry CCP; Arora, Rohit MD; Banh, Co MD;

Bartis, Steven DPM; Chan, Linda MD; Crane, Lawrence MD; Dugoni, Susan MD; Freiheit, David MD; Friday, Jamilah MD; Hallaj-Pour, Ali MD; Halligan, Benjamin MD; Hu, Mary MD; Irani, Adil MD; Jaureguito, John MD; Joshi, Nitin MD; Khalsa, Prabhjot MD; Kharbanda, Ameeta MD; Kim, Sunghoon MD; Kuruma, Pavani MD; Le, Amanda MD; Lewis, Elizabeth CNM; Lin, Jeff MD; Lo, Diana MD; McCune, Holly MD; Motamed, Soheil MD; Multani, Kuljeet MD; Prasad, Sudeepthi MD; Reeves, Carlas CNM; Rimpel, Nicole MD; Sadiq, Ahmed MD; Siegal, Steven MD; Szajer, Michael CCP; Under, Alon MD; Van Gompel, Gabriel DPM

Reappointments – One Year

Gacote, Apolinar MD; Gay, Andre MD; Harrell, Jill MD; Pareek, Gautam MD; Stearns, William MD

Non-Reappointments – Deemed to have Resigned

Israni-Jiang, Manisha MD

Transfer in Staff Category

Bartis, Steven DPM; Fields, James MD; Hamilton, Graham DPM; Heine, John MD; Ing, Jessica MD; Leiphart, Victoria MD; Mansouri, Jelriza MD; Motamed, Soheil MD; Sahai, Anjali MD; Shafi, Nabil MD; Van Gompel, Gabriel DPM; Wartman, Sarah MD

Completion of Proctoring & Advancement in Staff Category

Fields, James MD; Ing, Jessica MD; Mansouri, Jelriza MD; Sahai, Anjali MD; Wartman, Sarah MD

Addition of Physician Supervisor

Lee, Yukfung PA-C

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Carnes, Stephanie PA-C; Mistry, Meenal PA-C

Delete Privilege Requests

Dochi, Neeti MD; Irani, Adil MD; Lin, Jegg Geng-Hsu MD; Mansouri, Jelriza MD

Withdrawal of Application

Chen, Frank MD; Gebert, John MD; Sunkara, Usha MD

Leave of Absence

Raghu Subramanian, Charumanthi MD

Reinstatement of Leave of Absence

Raghu Subramanian, Charumanthi MD

Resignations

Bennett, Janelle MD; Dudyala, Vijaya MD; Habibi, Ali MD; Hajdena-Dawson, Monica MD; Johnson, Warren DPM; Sane, Mona MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Stewart seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD – aye
Patricia Danielson, RHIT – absent

The motion carried.

Jeannie Yee, Service League, reported on the Service League activities, including attendance at a CHA mini conference for Service League volunteer leaders. She noted that volunteer tour leaders were being trained to assist with MHCCP tour needs and commented that sixty years ago, volunteers were leading tours of the new Washington Hospital.

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 600 Medical Staff members which includes 352 active members. He further reported that the voting medical staff members overwhelmingly passed a revision of the Bylaws at the Quarterly General Medical Staff Meeting

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

The 2018 Central Park Summer Concert Series presented by Washington Hospital concluded August 16th with health information and health screenings provided during the six-week series.

Outreach Events included:

- August 16th – How to Sleep Your Way to Better Health
- August 18th – Second Annual Special Care Nursery Reunion
- August 25th – Screening for Peripheral Vascular Disease
- August 29th – Learn the Signs and Symptoms of Sepsis
- September 4th – Medicare: What You Need to Know
- September 5th – Peripheral Vascular Disease: What You Need to Know

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- September 13th – Morris Hyman Critical Care Pavilion VIP Reception & Ribbon Cutting
- September 15th – Morris Hyman Critical Care Pavilion Community Open House
- September 20th – Securing Care Preferences through Advance Health Care Directives
- September 20th – Healthy Relationships
- September 22nd – Abdominal Aortic Aneurysm Screening
- September 25th – How to Stop Disease Before It Starts
- September 26th – Keeping Your Brain Healthy

- October 2nd and 10th – How to Navigate Your Medicare Plan
- October 3rd – Taking Charge of Your Health
- October 4th – Diabetes Matters: Filipino Cuisine
- October 9th and 16th – Stroke Prevention and Life After Stroke
- October 18th – Tenth Anniversary: Annual Think Pink Breast Health Awareness
- October 27th – Advances in Neurosciences Bay Area Symposium

Bay Area Healthier Together

In the month of August, Bay Area Healthier Together featured Institute for Joint Restoration and Research and hip and knee replacement.

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

On Saturday, October 13th, the Washington Hospital Healthcare Foundation will host the 32nd annual Top Hat dinner dance. This year's gala will be chaired by Marsha Badella, Dr. Carmen Agcaoili, medical director of the Intensive Care Unit, and Dr. Kadeer Halimi, medical director of the Emergency Department. The trustees of the Foundation have designated the proceeds from this year's Top Hat gala towards the support the new Intensive Care Unit in the Morris Hyman Critical Care Pavilion.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Washington Township Healthcare District Board of Directors

Washington Township Healthcare District Board Members attended the Masonic Homes Luminary Caregivers Gala on Saturday, August 25th.

*WASHINGTON
TOWNSHIP
HEALTHCARE
DISTRICT BOARD OF
DIRECTORS REPORT*

Washington Hospital Employee Association, W.H.E.A.

WHEA's Back to School Drive, "Fill a Backpack Challenge," was a success donating 40 backpacks and 32 gift cards and several boxes and bags of school supplies to SAVE and One Child.

*WASHINGTON
HOSPITAL EMPLOYEE
ASSOCIATION
W.H.E.A.*

On September 7th WHEA hosted a blood drive for the American Red Cross.

Washington on Wheels

The WOW Mobile Clinic was present at the Central Park Summer Concert Series where staff provided tours and answered questions about services that will be provided

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was About WHHS with 38,158 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of August, Washington Hospital's cable channel 78, InHealth, aired these programs:

*HOSPITAL CALENDAR:
InHealth*

- Codependency and the Caregiver
- Recovering After a Stroke: A Patient and Family Guide

- Chronic Kidney Disease: FAQ
- Diabetes Matters Program: Asian Indian Cooking
- July Citizen's Bond Oversight Committee Meeting
- August District Board of Directors Meeting

Awards and Recognitions

Washington Hospital and physicians were recipients of the Best of Newark 2018 Awards and Honors. Readers of the Bay Area News Group newspapers cast votes online to determine recipients. Washington Hospital was the recipient of the best hospital award. Dr. Alexander Sah received the best orthopedic surgeon; and Dr. Warren Johnson, received the best received the Best Podiatrist Award. In addition, Best of Newark Honorees include Dr. William Dugoni, Best Surgeon, Dr. Joshua Van Gomel, Best Surgeon, and Dr. Joy Roe Doyle, Best Family Medicine.

*HOSPITAL CALENDAR:
Awards & Recognitions*

Employee of the Month

Dexter Hermosura, Staff Nurse II, 6 West joined Washington Hospital in 2009. He uses his skills to provide excellent patient care and understands that our community is comprised of a diversity of cultures and ages which have various preferences.

*HOSPITAL CALENDAR:
Employee of the Month –
Dexter Hermosura*

Nancy Farber introduced Christopher Brown, Brenda Brennan, and Michael Platzbecker who presented an update on the Emergency Department workshops covering the 5S and communication flow related to the transition to the Morris Hyman Critical Care Pavilion. The 5S areas of focus were the RN/Team Station, Medication/Supply Room, Exam Rooms, and Equipment. Algorithms were developed for patient and visitor flow as well as EMS interactions.

*LEAN UPDATE
ED 5S and ED
Communication Flow
Transition Workshops*

Ed Fayen presented the construction update on the Morris Hyman Critical Care Pavilion sharing photographs of the children's play area in the ED; Lobby wall display; new Emergency Department parking lot; metal panels and roofing at the passageway and new loading dock; entrance to the MHCCP from the ground floor passageway; sliding doors in the passageway; passageway from the existing building to the MHCCP; new loading dock power distribution panels; public entrance canopy; old helipad area; and ending with the Site View. We are on time and within budget.

*CONSTRUCTION
REPORT
Construction Update*

Mary Bowron, Senior Director of Quality and Resource Management gave a presentation on the focus on quality safety, and patient/family comfort during the transition to the MHCCP. She covered the following topics: structural stability, new information technology center and communication system (PBX) operators, enhanced transportation capabilities, improved capacity and behavioral health capabilities of the Emergency Department, infection prevention and improved capacity. Ms. Bowron also talked about the third floor patient care units: medical oncology, neuro-telemetry, and intermediate care unit. It was noted that training of the staff to work in the MHCCP is 100% complete.

*QUALITY REPORT:
Improving Quality with
the Opening of the Morris
Hyman Critical Care
Pavilion*

Achieving patient and family satisfaction was reviewed: 100% private single-occupancy, accommodations that allow for overnight stays, culturally sensitive meditation room, quiet rooms, floor to ceiling windows with views of the atrium,

garden, and Fremont hills.

Chris Henry, Chief Financial Officer, presented the Finance Report for July 2018. The average daily census was 137.4 with admissions of 919 resulting in 4,258 patient days. Outpatient observation equivalent days were 174. The average length of stay was 4.60 days. The case mix index was 1.425. Deliveries were 132. Surgical cases were 330. Joint Replacement cases were 133. Neurosurgical cases were 16. Cardiac Surgical cases were 10. The Outpatient visits were 7,224 and Emergency visits were 4,058. Total productive FTEs were 1,162.4. FTEs per adjusted occupied bed were 7.08.

FINANCE REPORT

Nancy Farber presented the Hospital Operations Report for August 2018. Preliminary information indicated gross revenue for the month of August at approximately \$169,521,000. The Average Length of Stay of 4.75 and there were 4,710 patient days. There were 368 Surgical Cases and 347 Cath Lab procedures at the Hospital. Deliveries for August were 148. Non-Emergency Outpatient visits were 7,813. FTEs per Adjusted Occupied Bed were 6.60. The Washington Outpatient Surgery Center had 507 cases and the clinics saw approximately 3,225 patients. Total Government Sponsored Preliminary Payor Mix was 72.3%, above the budget of 71.3%.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Stewart moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of hardware, software, and implementation services for the Epic 2018 Upgrade Capital Project for a total amount not to exceed \$1,729,580.00.

*CONSIDERATION OF
Epic 2018 Upgrade
Capital Project*

Director Nicholson seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of the Siemen's STILLE ImagiQ2 Surgical Table for a total amount not to exceed \$69,000.00.

*CONSIDERATION OF
Siemen's STILLE
ImagiQ2 Surgical Table*

Director Nicholson seconded the motion.
Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of Alaris Infusion Pump PCU's/"brains" for a total amount not to exceed \$734,721.54.

*CONSIDERATION OF
Alaris Infusion Pump
PCU's/"Brains"*

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved that the Board of Directors authorize the Chief Executive Officer to proceed with the purchase of a new Sonosite Edge II Ultrasound Machine for a total amount not to exceed \$61,000.00.

*CONSIDERATION OF
Sonosite Edge II
Ultrasound Machine*

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – absent

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Wallace adjourned the meeting to closed session at 7:47 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.


*ADJOURN TO CLOSED
SESSION*

Director Wallace reconvened the meeting to open session at 8:34 pm and reported no action was taken in closed session.

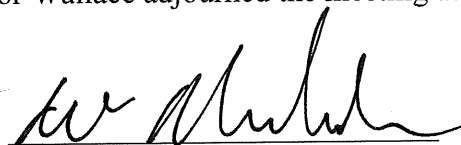
*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Wallace adjourned the meeting at 8:34 pm.

ADJOURNMENT



Michael Wallace
President



William Nicholson, MD
Secretary