



Washington Township Health Care District

2000 Mowry Avenue, Fremont, California 94538-1716 • (510) 797-1111

Nancy Farber, Chief Executive Officer

Board of Directors

Patricia Danielson, RHIT

Jacob Eapen, M.D.

William F. Nicholson, M.D.

Bernard Stewart, D.D.S.

Michael J. Wallace

BOARD OF DIRECTORS' MEETING

Wednesday, April 10, 2019 – 6:00 P.M.
Conrad E. Anderson, MD Auditorium

AGENDA

	PRESENTED BY:
I. CALL TO ORDER & PLEDGE OF ALLEGIANCE	Bernard Stewart Board Member
II. ROLL CALL	Dee Antonio District Clerk
III. COMMENDATION: Patricia Danielson	
IV. CONSIDERATION OF MINUTES March 7, 11, 13, 18, 25, 26, 27, and 28, 2019	<i>Motion Required</i>
V. COMMUNICATIONS	
A. Oral	
B. Written From Timothy Tsoi, MD Chief of Staff, dated March 25, 2019 requesting approval of Medical Staff Credentialing Action Items.	<i>Motion Required</i>
VI. INFORMATION	PRESENTED BY:
A. Service League Report	Ruth McGautha Service League
B. Medical Staff Report	Timothy Tsoi, MD Chief of Staff
C. Hospital Calendar	Nancy Farber Chief Executive Officer
D. Quality Report: 2019 Infection Prevention Plan	Dianne Martin, MD Mary Bowron, DNP, RN, CIC, CNL, CPHQ Chief of Quality & Resource Management

E. Finance Report

Chris Henry
Associate Administrator and
Chief Financial Officer

F. Hospital Operations Report

Nancy Farber
Chief Executive Officer

VII. ACTION

A. Consideration of Commendation for Patricia Danielson

Motions Required

B. Consideration of Applicants – Appointment to Fill Board Seat Vacancy

VIII. ADJOURN TO CLOSED SESSION

In accordance with Section 1461, 1462, 32106 and 32155 of the California health & Safety Code and Sections 54962 and 54954.5 of the California Government Code, portions of this meeting may be held in closed session.

A. Report and discussion regarding California Government Code section 54957: Personnel matters

B. Conference regarding medical audit reports, quality assurance reports and privileging pursuant to Health & Safety Code Section 32155.

C. Report involving a trade secret pursuant to Health & Safety Code section 32106

D. Conference with Legal Counsel-Anticipated Litigation pursuant to Government Code section 54956.9(d)(2)

IX. RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

Bernard Stewart
Board Member

X. ADJOURNMENT

Bernard Stewart
Board Member

A meeting of the Board of Directors of the Washington Township Health Care District was held on Thursday, March 7, 2019 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Michael Wallace; Jacob Eapen, MD
Excused: Patricia Danielson, RHIT

ROLL CALL

Also present: Ed Fayen, Senior Associate Administrator; Kimberly Hartz, Senior Associate Administrator

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:00 p.m., as the discussion pertained to personnel matters.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 8:51 p.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Stewart adjourned the meeting at 8:51 p.m.

ADJOURNMENT

Bernard Stewart
President

Michael J. Wallace
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, March 11, 2019 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Michael Wallace; Jacob Eapen, MD
Excused: Patricia Danielson, RHIT

ROLL CALL

Also present: Ed Faye, Senior Associate Administrator; Kimberly Hartz, Senior Associate Administrator

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:01 p.m., as the discussion pertained to trade secrets, personnel matters and conference with legal counsel.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 7:11 p.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Stewart adjourned the meeting at 7:11 p.m.

ADJOURNMENT

Bernard Stewart
President

Michael J. Wallace
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, March 13, 2019 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 pm and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Bernard Stewart, DDS; William Nicholson, MD, Jacob Eapen, MD; Michael Wallace; Directors absent: Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Timothy Tsoi MD, Chief of Staff; Ruth McGautha, Service League President; Dee Antonio, District Clerk

Guests: Ed Fayen, Kimberly Hartz, Chris Henry, Tina Nunez, Stephanie Williams, Robert Alfieri, Albert Brooks MD, John Lee, Kristin Ferguson, Mary Bowron, John Zubiena, David Hayne, Rob Lanci, Nick Legge, Paul Kozachenko

Also present: Carmen Agcaoili MD, Jack W. Balch, Lisel Wells, Graham Beck

Ed Fayen, Senior Associate Administrator, introduced Jack W. Balch, an original member of the Washington Township Health Care District Independent Citizens' Bond Oversight Committee, who has served as Chairperson of the Committee. Mr. Balch reported on the completion of the Citizens Bond Oversight Committee's responsibilities as the bond monies have been spent. He noted that the project came in on time and slightly under budget.

EDUCATION SESSION:
Citizens Bond Oversight
Committee Report

Nancy Farber, Chief Executive Officer, introduced Carmen Agcaoili, MD, Director of the Intensivist Program, Intensive Care Unit who gave a presentation on the January medical mission to the Philippines. She stated that several staff members from Washington Hospital accompanied her on this mission and that the hospital also donated supplies, medications, and some used equipment.

EDUCATION SESSION:
2019 Medical Mission to
the Philippines

EDUCATION SESSION: 2019 Medical Mission to the Philippines
Director Stewart stated: *Next is Item 7(a) on the Agenda. Ordinance 19-01, Approving a Formal Agreement for the Private Sale of the Washington Township Health Care District Refunding and Revenue Bonds 2019 Series A. This Ordinance approves the form of Bond Purchase Contract for the negotiated sale of the Bonds to the Underwriter pursuant to the California Health and Safety Code. The Ordinance will be brought back to the board for a second reading thereof. In addition, a Resolution approving the bond issuance and approving the form of other necessary documents will be brought for approval at a future meeting of the Board.*

FIRST READING:
ORDINANCE 19-01
Revenue Bond Series
2019

There were no questions and no comments regarding this Ordinance. Therefore, Dr. Stewart made the First Reading: WASHINGTON TOWNSHIP HEALTH CARE DISTRICT ORDINANCE NO. 19-01 APPROVING A FORMAL AGREEMENT FOR THE PRIVATE SALE OF THE WASHINGTON TOWNSHIP HEALTH CARE DISTRICT REFUNDING AND REVENUE BONDS, 2019 SERIES A.

Director Nicholson moved for approval of the minutes of February 13, 25, and 27, 2019.

APPROVAL OF
MINUTES OF February
13, 25, and 27, 2019

Director Eapen seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye

William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye
Patricia Danielson, RHIT – absent

The motion carried.

There were two oral communications. Kim Lake, Chief Nurse representative at Washington Hospital read a brief comment regarding the upcoming 2019 bargaining negotiations between the Hospital and the California Nurses Association (CNA). Lily Marquez Wing, Nurse Representative for CNA addressed the board regarding a survey that had been mailed out to them.

*COMMUNICATIONS:
ORAL*

Director Stewart stated that the Board had received a Letter of Resignation from Patricia Danielson. This will be discussed in further detail later in the meeting.

*COMMUNICATIONS:
WRITTEN*

The following written communication received from Timothy Tsoi, MD, Chief of Staff, dated February 25, 2019 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments

Chavarkar, Milan NP; Damman, Jennifer MD; Hsu, Mark MD; Hundal, Sarbjit MD; Okeigwe, Ijeoma MD; Tiglao, Lawrence MD

Temporary Privileges

Hsu, Mark MD

Reappointments – Two Year

Anderson, Steven MD; Chen, Xiaochuan MD; Ellner, Lawrence DPM; Goehner, Paul MD; Kilaru, Prasad MD; Lam, Michael MD; Laver, David DPM; Lewis, David MD; Lin, Jiin MD; Louie, Jennifer MD; Low, Kenneth MD; Nair, Anil MD; Patel, Mihir MD; Shah, Payal MD; Singh, Geeta MD; Smith, Brian MD; Spears, Robert MD; Vora, Samir MD; Wat, Norman DDS; Wilson, Vanessa MD

Reappointments – One Year

Achanta, Kranthi MD; Hung, Sammy MD; Khetrpal, Rabin MD; Larson, David MD; Lin, Horng MD; Minkin, Dale DDS

Transfer in Staff Category

Arcilla, Lida MD; Banthia, Vishal MD; Djavaheerian, Caesar MD; Fox, Alex MD; Hung, Sammy MD; Lewis, David MD; Minkin, Dale DDS; Zee, Daniel MD

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Htet, Natalie MD

Completion of Proctoring and Advancement in Staff Category

Arcilla, Lisa MD; Banthia, Vishal MD; Djavaheerian, Caesar MD

Delete Privilege Requests

Banthia, Cishal MD; Kilaru, Prasad MD

Conflict of Interest

Achanta, Kranthi MD; Anderson, Steven MD; Hundal, Sarjbit MD; Kilaru, Prasad MD; Lin Bruce Horng MD; Smith, Brian MD

Leave of Absence

Maish, Mary MD

Withdrawal of Application

Adrouny, Adour MD

Resignations

Brown, William MD; Zasslow, Milford MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Tsoi.

Director Eapen seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD – aye
Michael Wallace – aye

The motion carried.

Ruth McGautha, Service League, reported on the Service League activities, including the Annual Meeting held on February 20, 2019 and their donation to the Special Care Nursery. She noted that the Gift Shop in working with Information Services to install a new updated point-of-sales applications which will Go Live in April. This is Ms. McGautha's first Board meeting as Service League President.

*SERVICE LEAGUE
REPORT*

Dr. Timothy Tsoi reported there are 594 Medical Staff members which includes 354 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

Outreach Events included:

- February 20th – Colorectal Cancer: Foods to Eat and Avoid
- February 21st – Healthy Gut, Healthy You
- February 21st – Careers Choices in Rehabilitation and Respiratory Services
- February 22nd – First Aid Booth & Athletic Trainers at Special Olympics Basketball Tournament at Newark Memorial High School
- February 23rd – Health Fair at WTMF Foundation Newark location
- March 2nd – Strategies for Wellness event hosted by Alameda County's Commission on the Status of Women
- March 6th – How to Prevent Financial Elder Abuse/Fraud

Upcoming Health Promotions & Community Outreach Events

Health Promotions and Outreach Events will include:

- March 16th – Stroke Awareness Day
- March 19th – Advance Care Planning – Five Wishes
- March 21st – Laugh Without Leaking: Understanding Female Urinary Incontinence
- March 26th – Stop Diabetes Before It Starts
- April 3rd – Metabolic Disorders
- April 4th – Kidney Health and Diabetes
- April 9th – Stroke Prevention
- April 16th – Life After a Stroke

Bay Area Healthier Together

In the month of February, Bay Area Healthier Together's topic was the Heart Health featuring Dr. Ramin Beygui..

*HOSPITAL CALENDAR:
Bay Area Healthier
Together*

Washington Hospital Healthcare Foundation

- The Foundation will host the 34th Annual Golf Tournament at Castlewood Country Club on Thursday, May 2, 2019.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

Board of Directors Report

WTHD Board Members attended the Fremont Education Foundation's Excellence in Education Gala on February 22nd, the Deaf Plus Adult Community's *Hope Grows Here* Gala on February 23rd, and Abode Services' Journey Home Breakfast on March 1st.

*WASHINGTON
TOWNSHIP BOARD OF
DIRECTORS REPORT*

On Saturday, March 2nd, at the Annual Women of the Year Celebration at Chabot Community College, Assemblymember Bill Quirk presented Board Member Pat Danielson with the Life Achievement award for her dedication to public service and her tireless advocacy for health care in southern Alameda County.

Washington on Wheels

The WOW Mobile Clinic provided quality health care services at the TCV Food Bank and Thrift Store and the Family Resource Center in Fremont, Ruggieri Senior Center, Union City Family Center, and Our Lady of the Rosary Church in Union City, and the Viola Blythe Community Services Center and the Salvation Army in Newark. WOW also provided hearing and vision screenings for students of the Fremont Unified School District State Preschool Program. The total number of community members receiving health care from the WOW van during the month of February was 175.

*WASHINGTON ON
WHEELS (W.O.W.)
MOBILE HEALTH
CLINIC*

Internet and Social Media Marketing

Washington Hospital's website serves as a central source of information for the communities the District serves and beyond. The most viewed page was Employment with 37,652 views.

*HOSPITAL CALENDAR:
Internet and Social Media
Marketing*

InHealth - Channel 78

During the month of January, Washington Hospital's cable channel 78, InHealth, aired these programs:

*HOSPITAL CALENDAR:
InHealth*

- Diabetes and Heart Health
- Aortic Valve Disease: What You Should Know About TAVR
- Colorectal Cancer and Foods to Eat and Avoid
- Voices in Health: Antimicrobial Stewardship
- February Citizens Bond Oversight Committee Meeting
- February District Board of Directors Meeting

Awards and Recognition

- Commission on Cancer: Three Year with Commendation accreditation
- Association for the Advancement of Medical Instrumentation (AAMI): 2019 Spirit of AAMI Award to Paul Kelley, Director of Biomedical and Green Initiative.

*HOSPITAL CALENDAR:
Awards and Recognition*

Employee of the Month

Maria Ezequiel joined Washington Hospital in May 2015 in Human Resources. When a staff change left a void that needed filling, Maria stepped up and skillfully began tackling new tasks.

*HOSPITAL CALENDAR:
Employee of the Month –
Maria Ezequiel*

Mary Bowron, Chief of Quality and Resource Management presented the Quality Dashboard for the quarter ending December 2018 comparing WHHS statistics to State and National benchmarks. Venous Thromboembolism: VT Prevention increased to 95% and ICU VT Prevention decreased to 99%. Stroke: Our performance was perfect for Stroke Education. Discharge Meds to Prevent Clots was slightly lower and Rehab Assessment was at benchmark this quarter. Central Line Associated Bloodstream Infections: Our infection rate was lower than predicted. C-Difficile: We were higher than predicted this quarter. We had no MRSA Bloodstream Infections this past quarter. Four out of the last six quarters we had no VRE infections, which was better than our internal benchmark. We had no infections following colon surgery which was below the predicted number of infections. We had no infections following abdominal hysterectomy which was below the predicted number of infections. Our moderate fall with injury rate was below the CalNOC benchmark for the quarter.

*QUALITY REPORT:
Quality Dashboard
Quarter Ending 12/18/18*

The National Patient Safety Goals were reviewed. The Hand Off Communication was better than the Joint Commission Goal of 90% for the last quarter, as well as over the past two years. Patient Identification was at 100% compliance in the last quarter. The Procedure Time Out was at near perfect compliance. Hand Hygiene was at 84.9%.

We had a lower percent of 30-day medicare pneumonia readmissions compared to the CMS national benchmark (10.7% versus 16.9%). 30-day CHF readmissions were higher (24.0% versus 21.7%). Our 30-day readmission rate for AMI discharges was higher than the CMS benchmark (22.7% versus 16.0%).

Chris Henry, Chief Financial Officer, presented the Finance Report for January 2019. The average daily census was 192.6 with admissions of 1,062 resulting in 5,972 patient days. Outpatient observation equivalent days were 207. The average

FINANCE REPORT

length of stay was 5.18 days. The case mix index was 1.414. Deliveries were 110. Surgical cases were 428. Joint Replacement cases were 165. Neurosurgical cases were 23. Cardiac Surgical cases were 5. The Outpatient visits were 7,845 and Emergency visits were 4,607. Total productive FTEs were 1,540.8. FTEs per adjusted occupied bed were 5.60.

Nancy Farber presented the Hospital Operations Report for February 2019. Preliminary information indicated gross revenue for the month at approximately \$182,863,000. The Average Length of Stay of 5.82 and there were 5,621 patient days. There were 361 Surgical Cases and 359 Cath Lab procedures at the Hospital. Deliveries were 113. Non-Emergency Outpatient visits were 7,212. Total FTEs per Adjusted Occupied Bed were 5.56. The Washington Outpatient Surgery Center had 418 cases and the clinics saw approximately 3,370 patients. Total Government Sponsored Preliminary Payor Mix was 74.6%, below the budget of 72.1%. Homeless Patient Total Encounters were 191 with an estimated unreimbursed cost of homeless care of \$691,472.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Eapen moved for adoption of Resolution No. 1194, which is the Resolution of the Board of Directors of Washington Township Health Care District declaring a vacancy and approving an appointment process to fill the vacancy.

*CONSIDERATION OF
RESOLUTION No. 1194
DECLARING A
VACANCY AND
APPROVING AN
APPOINTMENT
PROCESS TO FILL
VACANCY*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen for adoption of Resolution No. 1195, which is the Resolution of the Board of Directors of Washington Township Health Care District approving an amendment to the Washington Township Hospital Service League, Inc. Bylaws.

*CONSIDERATION OF
RESOLUTION No. 1995
APPROVING AN
AMENDMENT TO THE
WASHINGTON
TOWNSHIP HOSPITAL
SERVICE LEAGUE, INC.
BYLAWS*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to execute the

*CONSIDERATION OF
INTERFACES TO*

appropriate contract documents to complete the purchase of eleven Intellibridge Modules to interface with respirators for a total amount not to exceed \$29,500.00.

*RESPIRONICS TO
PHYSIOLOGICAL
MONITORS*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts to proceed with the purchase of Copier Replacement hardware for a total amount not to exceed \$48,299.43.

*CONSIDERATION OF
COPIER
REPLACEMENT*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of hardware, software, and implementation services for the Security Event Information Management System for a total amount not to exceed \$182,600.00.

*CONSIDERATION OF
SECURITY EVENT
INFORMATION
MANAGEMENT SYSTEM
- SEIM*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to enter into the necessary contracts and proceed with the purchase of the hardware, software, and implementations services of the Hitachi Vantara Video Management Platform for an amount not to exceed \$266,976.00.

*CONSIDERATION OF
HITACHI VANTARA
VIDEO MANAGEMENT
PLATFORM*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved that the Board of Directors authorize the Chief Executive Officer to execute the appropriate contract documents to complete the purchase of new Digital Security Cameras for an amount not to exceed \$54,625.00.

*CONSIDERATION OF
Analog Security Camera
Replacement*

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD - aye
Michael Wallace – aye

The motion carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Stewart adjourned the meeting to closed session at 8:11 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters, and Risk Management.

*ADJOURN TO CLOSED
SESSION*

Director Stewart reconvened the meeting to open session at 8:44 pm and reported no action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:44 pm.

ADJOURNMENT

Bernard Stewart
President

Michael J. Wallace
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, March 18, 2019 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Jacob Eapen, MD
Excused: Michael Wallace

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Ed Fayen, Senior Associate Administrator; Kimberly Hartz, Senior Associate Administrator; Chris Henry, Senior Associate Administrator; Tina Nunez, Associate Administrator; Stephanie Williams, Associate Administrator; Paul Kozachenko, Attorney; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:00 p.m., as the discussion pertained to personnel matters, trade secrets, and Conference with Legal Counsel regarding existing litigation pursuant to California Government Code Section 54956.9.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 6:30 p.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

In accordance with District Law, Policies and Procedures, Director Eapen moved for the denial of a claim received on January 16, 2019 on behalf of Ethel Barajas and that the Chief Executive Officer be directed to provide notice in accordance with government code section 94956.

CONSIDERATION OF CLAIM – ETHEL BARAJAS

Director Eapen seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD – aye
Michael Wallace – absent

The motion carried.

There being no further business, Director Stewart adjourned the meeting at 6:32 p.m.

ADJOURNMENT

Bernard Stewart
President

Michael J. Wallace
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Monday, March 25, 2019 in the Board Room, Washington Hospital, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 7:30 a.m.

CALL TO ORDER

Roll call was taken. Directors present: William Nicholson, MD; Bernard Stewart DDS; Jacob Eapen
Excused: Michael Wallace

ROLL CALL

Also present: Timothy Tsoi, MD; Kranthi Achanta, MD; Peter Lunny, MD; Jan Henstorf, MD; Albert Brooks, MD; Jeffrey Stuart, MD; John Romano, MD; Prasad Kilaru, MD; Nancy Farber, CEO

There were no oral or written communications.

COMMUNICATIONS

Director Stewart adjourned the meeting to closed session at 7:30 a.m. as the discussion pertained to Medical Audit and Quality Assurance Matters pursuant to Health & Safety Code Sections 1461 and 32155.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 8:30 a.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, the meeting was adjourned at 8:30 a.m.

ADJOURNMENT

Bernard Stewart
President

Michael Wallace
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Tuesday, March 26, 2019 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Michael Wallace; Jacob Eapen, MD
Excused:

ROLL CALL

Also present: Ed Fayen, Senior Associate Administrator; Kimberly Hartz, Senior Associate Administrator

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:01 p.m., as the discussion pertained to personnel matters.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 9:02 p.m. and reported no reportable action was taken in closed session.

RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Stewart adjourned the meeting at 9:02 p.m.

ADJOURNMENT

Bernard Stewart
President

Michael J. Wallace
Secretary

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, March 27, 2019 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Jacob Eapen, MD ; Michael Wallace
Excused:

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Kimberly Hartz, Senior Associate Administrator; Ed Fayen, Senior Associate Administrator; Chris Henry, Chief Associate Administrator; Tina Nunez, Associate Administrator; Stephanie Williams, Associate Administrator; Tim Fallon, Consultant; Graham Beck, Consultant; Paul Kozachenko, Attorney; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

Director Stewart stated: *Next is Item 6(a) on the Agenda. Ordinance 19-01, Approving a Formal Agreement for the Private Sale of the Washington Township Health Care District Refunding and Revenue Bonds 2019 Series A. This Ordinance approves the form of Bond Purchase Contract for the negotiated sale of the Bonds to the Underwriter pursuant to the California Health and Safety Code. The Ordinance was presented to the board for a first reading at its meeting on March 13, 2019. In addition, a Resolution approving the bond issuance and approving the form of other necessary documents will be brought for approval at a future meeting of the Board.*

SECOND READING
AND APPROVAL OF
ORDINANCE No. 19-01
REVENUE BONDS 2019
Series A

There were no questions and no comments regarding this Ordinance. Therefore, Dr. Stewart made the Second Reading: WASHINGTON TOWNSHIP HEALTH CARE DISTRICT ORDINANCE NO. 19-01 APPROVING A FORMAL AGREEMENT FOR THE PRIVATE SALE OF THE WASHINGTON TOWNSHIP HEALTH CARE DISTRICT REFUNDING AND REVENUE BONDS, 2019 SERIES A.

In accordance with District Law, Policies and Procedures, Director Eapen moved for approval of Ordinance No. 19-01 authorizing the formal agreement for the private sale of the Washington Township Health Care District Revenue Bonds 2019, Series A.

Director Nicholson seconded the motion.

Roll call was taken:

Bernard Stewart, DDS – aye
William Nicholson, MD – aye
Jacob Eapen, MD – aye
Michael Wallace – aye

The motion unanimously carried.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:10 p.m., as the discussion pertained to personnel matters, trade secrets, and Conference with Legal Counsel regarding existing litigation pursuant to California

ADJOURN TO CLOSED
SESSION

Government Code Section 54956.9.

Director Stewart reconvened the meeting to open session at 8:06 p.m. and reported no reportable action was taken in closed session.

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Stewart adjourned the meeting at 8:06 p.m.

ADJOURNMENT

Bernard Stewart
President

Michael J. Wallace
Secretary

DRAFT

A meeting of the Board of Directors of the Washington Township Health Care District was held on Thursday, March 28, 2019 in the Board Room, 2000 Mowry Avenue, Fremont, California. Director Stewart called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Bernard Stewart, DDS; William Nicholson, MD; Michael Wallace; Jacob Eapen, MD
Excused:

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Kimberly Hartz, Senior Associate Administrator; Ed Fayen, Senior Associate Administrator; Dee Antonio, District Clerk

There were no oral communications.

COMMUNICATIONS

There were no written communications.

In accordance with Health & Safety Code Sections 32106 and California Government Code 54957, Director Stewart adjourned the meeting to closed session at 6:01 p.m., as the discussion pertained to trade secrets and personnel matters.

ADJOURN TO CLOSED SESSION

Director Stewart reconvened the meeting to open session at 11:30 p.m. and reported no reportable action was taken in closed session.

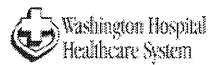
RECONVENE TO OPEN SESSION & REPORT ON CLOSED SESSION

There being no further business, Director Stewart adjourned the meeting at 11:30 p.m.

ADJOURNMENT

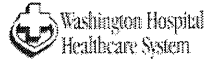
Bernard Stewart
President

Michael J. Wallace
Secretary



WASHINGTON HOSPITAL
MONTHLY OPERATING REPORT

February 2019



**WASHINGTON HOSPITAL
INDEX TO BOARD FINANCIAL STATEMENTS
February 2019**

<u>Schedule Reference</u>	<u>Schedule Name</u>
Board - 1	Statement of Revenues and Expenses
Board - 2	Balance Sheet
Board - 3	Operating Indicators



Memorandum

DATE: April 1, 2019
TO: Board of Directors
FROM: Nancy Farber
SUBJECT: Washington Hospital – February 2019
Operating & Financial Activity

SUMMARY OF OPERATIONS – (Blue Schedules)

1. Utilization – Schedule Board 3

	February <u>Actual</u>	February <u>Budget</u>	Current 12 <u>Month Avg.</u>
<u>ACUTE INPATIENT:</u>			
Average Daily Census	200.8	194.8	159.1
# of Admissions	989	1,129	987
Patient Days	5,621	5,454	4,831
Discharge ALOS	5.82	4.83	4.82
<u>OUTPATIENT:</u>			
OP Visits	7,212	6,871	7,337
ER Visits	4,221	4,549	4,199
Observation Equivalent Days – OP	131	122	161

Comparison of February acute inpatient statistics to those of the budget showed a lower level of admissions and a higher level of patient days. The average length of stay (ALOS) based on discharged days was above budget. Outpatient visits were higher than budget. Emergency Room visits were below budget for the month.

2. Staffing – Schedule Board 3

Total paid FTEs were 66.7 below budget. Total productive FTEs for February were 1,393.1, 53.6 below the budgeted level of 1,446.7. Nonproductive FTEs were 13.1 below budget. Productive FTEs per adjusted occupied bed were 4.95, 0.78 below the budgeted level of 5.73. Total FTEs per adjusted occupied bed were 5.56, 0.90 below the budgeted level of 6.46.

3. Income - Schedule Board 1

For the month of February the Hospital realized a loss of \$368,000 from operations.

Total Gross Patient Service Revenue of \$182,863,000 for February was 0.9% below budget.

Deductions from Revenue of \$144,898,000 represented 79.24% of Total Gross Patient Service Revenue. This percentage is above the budgeted amount of 78.83%, primarily due to payor mix.

Total Operating Revenue of \$38,675,000 was \$1,206,000 (3.0%) below the budget.

Total Operating Expense of \$39,043,000 was \$911,000 (2.4%) above the budgeted amount.

The Total Non-Operating Loss of \$143,000 for the month includes an unrealized loss on investments of \$141,000 and property tax revenue of \$1,439,000.

The Total Net Loss for February was \$511,000, which was \$2,178,000 less than the budgeted income of \$1,667,000.

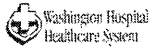
The Total Net Loss for February using FASB accounting principles, in which the unrealized loss or income on investments, net interest expense on GO bonds, and property tax revenues are removed from the non-operating income and expense, was \$631,000 compared to budgeted income of \$1,405,000.

4. Balance Sheet – Schedule Board 2

There were no noteworthy changes in assets and liabilities when compared to January 2019.

NANCY FARBER
Chief Executive Officer

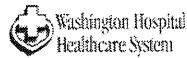
NF/CH



WASHINGTON HOSPITAL
STATEMENT OF REVENUES AND EXPENSES
February 2019
GASB FORMAT
(In thousands)

February				YEAR TO DATE				
ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.		ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
OPERATING REVENUE					OPERATING REVENUE			
\$ 130,464	\$ 142,313	\$ (11,849)	-8.3%	1	\$ 962,581	\$ 1,063,839	\$ (101,258)	-9.5%
52,399	42,185	10,214	24.2%	2	410,435	339,192	71,243	21.0%
182,863	184,498	(1,635)	-0.9%	3	1,373,016	1,403,031	(30,015)	-2.1%
(140,492)	(141,559)	1,067	0.8%	4	(1,040,112)	(1,067,060)	26,948	2.5%
(4,406)	(3,879)	(527)	-13.6%	5	(33,644)	(29,382)	(4,262)	-14.5%
(144,898)	(145,438)	540	0.4%	6	(1,073,756)	(1,096,442)	22,686	2.1%
79.24%	78.83%			7	78.20%	78.15%		
37,965	39,060	(1,095)	-2.8%	8	299,260	306,589	(7,329)	-2.4%
710	821	(111)	-13.5%	9	7,279	5,974	1,305	21.8%
38,675	39,881	(1,206)	-3.0%	10	306,539	312,563	(6,024)	-1.9%
OPERATING EXPENSES					OPERATING EXPENSES			
17,369	17,301	(68)	-0.4%	11	136,432	137,639	1,207	0.9%
7,079	6,045	(1,034)	-17.1%	12	52,241	52,638	397	0.8%
5,081	4,861	(220)	-4.5%	13	38,918	37,999	(919)	-2.4%
4,242	4,590	348	7.6%	14	36,788	37,578	790	2.1%
1,550	1,613	63	3.9%	15	13,288	13,572	284	2.1%
3,722	3,722	-	0.0%	16	25,056	26,040	984	3.8%
39,043	38,132	(911)	-2.4%	17	302,723	305,466	2,743	0.9%
(368)	1,749	(2,117)	-121.0%	18	3,816	7,097	(3,281)	-46.2%
-0.95%	4.39%			19	1.24%	2.27%		
334	312	22	7.1%	20	2,895	2,789	106	3.8%
42	-	42	0.0%	21	(358)	-	(358)	0.0%
(2,015)	(2,042)	27	1.3%	22	(9,773)	(10,211)	438	4.3%
305	316	(11)	-3.5%	23	2,112	2,085	27	1.3%
(107)	(107)	-	0.0%	24	(1,398)	(1,398)	-	0.0%
-	-	-	0.0%	25	(2,402)	(2,379)	(23)	-1.0%
1,439	1,439	-	0.0%	26	11,429	11,429	-	0.0%
(141)	-	(141)	0.0%	27	1,361	-	1,361	0.0%
(143)	(82)	(61)	-74.4%	28	3,866	2,315	1,551	67.0%
\$ (511)	\$ 1,667	\$ (2,178)	-130.7%	29	\$ 7,682	\$ 9,412	\$ (1,730)	-18.4%
-1.32%	4.18%			30	2.51%	3.01%		
\$ (631)	\$ 1,405	\$ (2,036)	-144.9%	31	\$ 714	\$ 3,866	\$ (3,152)	-81.5%
-1.63%	3.52%				0.23%	1.24%		

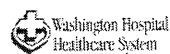
**NET INCOME (FASB FORMAT) EXCLUDES PROPERTY TAX INCOME, NET INTEREST EXPENSE ON GO BONDS AND UNREALIZED GAIN(LOSS) ON INVESTMENTS



WASHINGTON HOSPITAL
BALANCE SHEET
 February 2019
(In thousands)

SCHEDULE BOARD 2

ASSETS AND DEFERRED OUTFLOWS			February 2019	Audited June 2018	LIABILITIES, NET POSITION AND DEFERRED INFLOWS			February 2019	Audited June 2018
CURRENT ASSETS					CURRENT LIABILITIES				
1	CASH & CASH EQUIVALENTS		\$ 25,087	\$ 31,346	1	CURRENT MATURITIES OF L/T OBLIG	\$ 8,550	\$ 7,200	
2	ACCOUNTS REC NET OF ALLOWANCES		70,807	58,517	2	ACCOUNTS PAYABLE	20,453	43,344	
3	OTHER CURRENT ASSETS		12,889	11,100	3	OTHER ACCRUED LIABILITIES	44,989	53,279	
4	TOTAL CURRENT ASSETS		<u>108,783</u>	<u>100,963</u>	4	INTEREST	3,139	12,090	
					5	TOTAL CURRENT LIABILITIES	<u>77,131</u>	<u>115,913</u>	
ASSETS LIMITED AS TO USE					LONG-TERM DEBT OBLIGATIONS				
6	BOARD DESIGNATED FOR CAPITAL AND OTHER		149,661	172,782	6	REVENUE BONDS AND OTHER	224,572	231,469	
7	GENERAL OBLIGATION BOND FUNDS		43	15,355	7	GENERAL OBLIGATION BONDS	336,068	338,739	
8	REVENUE BOND FUNDS		23,971	47,409	OTHER LIABILITIES				
9	BOND DEBT SERVICE FUNDS		10,897	29,413	10	NET PENSION LIABILITY	25,348	42,389	
10	OTHER ASSETS LIMITED AS TO USE		12,238	12,161	11	WORKERS' COMP	8,614	8,118	
11	TOTAL ASSETS LIMITED AS TO USE		<u>196,810</u>	<u>277,120</u>	12	SUPPLEMENTAL MEDICAL RETIREMENT	33,734	70,252	
13	OTHER ASSETS		192,047	175,600	NET POSITION			498,211	490,528
14	NET PROPERTY, PLANT & EQUIPMENT		727,614	725,883	TOTAL LIABILITIES AND NET POSITION			<u>\$ 1,203,678</u>	<u>\$ 1,297,408</u>
15	TOTAL ASSETS		<u>\$ 1,225,254</u>	<u>\$ 1,279,566</u>	DEFERRED INFLOWS			43,763	21,603
16	DEFERRED OUTFLOWS		22,187	39,445	TOTAL LIABILITIES, NET POSITION AND DEFERRED INFLOWS			<u>\$ 1,247,441</u>	<u>\$ 1,319,011</u>
17	TOTAL ASSETS AND DEFERRED OUTFLOWS		<u>\$ 1,247,441</u>	<u>\$ 1,319,011</u>					



**WASHINGTON HOSPITAL
OPERATING INDICATORS
February 2019**

12 MONTH AVERAGE	February						YEAR TO DATE			
	ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.			ACTUAL	BUDGET	FAV (UNFAV) VAR	% VAR.
	<u>PATIENTS IN HOSPITAL</u>									
159.1	200.8	194.8	6.0	3%	1	ADULT & PEDS AVERAGE DAILY CENSUS	160.0	168.9	(8.9)	-5%
5.3	4.7	4.4	0.3	7%	2	OUTPT OBSERVATION AVERAGE DAILY CENSUS	5.5	4.3	1.2	28%
8.8	8.5	10.6	(2.1)	-20%	3	NEWBORN NURSERY AVERAGE DAILY CENSUS	8.9	9.8	(0.9)	-9%
173.2	214.0	209.8	4.2	2%	4	TOTAL	174.4	183.0	(8.6)	-5%
3.5	5.4	5.3	0.1	2%	5	SPECIAL CARE NURSERY AVERAGE DAILY CENSUS *	3.2	4.5	(1.3)	-29%
4,831	5,621	5,454	167	3%	6	ADULT & PEDS PATIENT DAYS	38,869	41,031	(2,162)	-5%
987	989	1,129	(140)	-12%	7	ADMISSIONS-ADULTS & PEDS	7,786	8,664	(878)	-10%
4.82	5.82	4.83	0.99	20%	8	AVERAGE LENGTH OF STAY-ADULTS & PEDS	4.90	4.74	0.16	3%
	<u>OTHER KEY UTILIZATION STATISTICS</u>									
1.475	1.486	1.476	0.010	1%	9	OVERALL CASE MIX INDEX (CMI)	1.464	1.483	(0.019)	-1%
	<u>SURGICAL CASES</u>									
145	154	142	12	8%	10	JOINT REPLACEMENT CASES	1,142	1,146	(4)	0%
24	29	23	6	26%	11	NEUROSURGICAL CASES	192	217	(25)	-12%
8	8	13	(5)	-38%	12	CARDIAC SURGICAL CASES	57	86	(29)	-34%
196	170	192	(22)	-11%	13	GENERAL SURGICAL CASES	1,591	1,468	123	8%
373	361	370	(9)	-2%	14	TOTAL SURGICAL CASES	2,982	2,917	65	2%
345	359	316	43	14%	15	TOTAL CATH LAB PROCEDURES	2,811	2,625	186	7%
128	113	148	(35)	-24%	16	DELIVERIES	1,029	1,154	(125)	-11%
7,337	7,212	6,871	341	5%	17	OUTPATIENT VISITS	58,621	58,323	298	1%
4,199	4,221	4,549	(328)	-7%	18	EMERGENCY VISITS	33,471	36,136	(2,665)	-7%
	<u>LABOR INDICATORS</u>									
1,259.1	1,393.1	1,446.7	53.6	4%	19	PRODUCTIVE FTE'S	1,264.1	1,307.4	43.3	3%
180.4	171.2	184.3	13.1	7%	20	NON PRODUCTIVE FTE'S	186.8	195.7	8.9	5%
1,439.5	1,564.3	1,631.0	66.7	4%	21	TOTAL FTE'S	1,450.9	1,503.1	52.2	3%
5.68	4.95	5.73	0.78	14%	22	PRODUCTIVE FTE/ADJ. OCCUPIED BED	5.54	5.87	0.33	6%
6.50	5.56	6.46	0.90	14%	23	TOTAL FTE/ADJ. OCCUPIED BED	6.36	6.75	0.39	6%

* included in Adult and Peds Average Daily Census

**WASHINGTON TOWNSHIP HEALTH CARE DISTRICT
BOARD OF DIRECTORS
VACANCY APPLICATION**

Due: March 27, 2019 by 5:00 P.M.

NOTE: YOU MUST BE A REGISTERED VOTER RESIDING IN THE DISTRICT TO BE CONSIDERED FOR APPOINTMENT

Submit application to:

District Clerk
Washington Township Health Care District
2000 Mowry Avenue
Fremont, CA 94538
Email: dee_antonio@whhs.com

Applicant Information:

Name:	<u> Mojadedi </u>	<u> Harris </u>	<u> Mohammad </u>
	<i>Last</i>	<i>First</i>	<i>Middle</i>
Address:	<u> [REDACTED] </u>	<u> Union City </u>	<u> CA </u>
	<i>Street</i>	<i>City</i>	<i>State</i>
Home Telephone:	<u> [REDACTED] </u>	Work Telephone:	<u> [REDACTED] </u>
Email:	<u> [REDACTED] </u>	Fax:	<u> [REDACTED] </u>
Years of Residency in District:	<u> I have lived in the district for 28 years </u>		

Instructions:

Please submit this form along with your resume and a letter of interest by mail or in person to the District Clerk at the address indicated above by the deadline identified above. Your application is a public document and will be kept on file. If you have questions regarding your application, please contact the District Clerk at 510-818-7401.

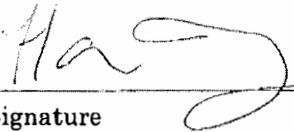
Please submit a resume, letter of interest, and conflict questionnaire (attached). Your resume and letter of interest should not exceed 5 pages each and should address the following:

- Your interest in serving as a Director
- Your experience and background in the healthcare industry
- Your history of involvement in the local community

- Your history of volunteer work for the District
- Your potential conflicts of interest which would include potential conflicts of interests of an immediate family member
- Your qualifications to serve as a Director

Please note: if you are appointed to fulfill the vacancy, you will need to file Form 700. For more information please refer to www.fppc.ca.gov.

Please sign and date your application before submitting it to the District Clerk.



Signature

03/24/2019

Date

HARRIS M. MOJADEDI

Bernard Stewart, DDS
President, Washington Hospital Healthcare System

Dear President Stewart,

I would like to express my great interest in the vacant board position with the Washington Hospital Healthcare District.

I believe that my knowledge of the district, problem-solving skills, involvement in local non-profits, as well as my experience as a local policymaker make me an ideal candidate for this vacancy.

For the past three years I have worked as a Policy Analyst at UC Berkeley, providing administrative and operational support to several critical departments such as University Health Services and our campus rape crisis center. This role has given me a firsthand experience of the nuances involved with healthcare policy implementation, and understanding of risk and compliance. Additionally, I have worked for the City of Fremont, where I have worked in various departments such as the City Manager's Office, and Community Services Department, serving as Project Specialist and Program Coordinator.

In addition to my work experience, I have over a half decade experience serving in various local non-profits and commissions in the district such as the New Haven Schools Foundation, an advisory board member for SAVE, Chair of the Union City Planning Commission, Chair of the Alameda County Human Relations Commission, and Board member for EDGE Youth Leadership Seminar.

In each of these roles I have learned about the local agencies that work directly with the Washington Hospital Healthcare District, as well as the County Social Services Agency, and State Housing agencies.

I believe that all of these experiences make me uniquely qualified to serve as Director on the Hospital Board. I am enthusiastic in my pursuit of this Board vacancy, and continue my passion of serving others. I would like to thank you in advance for your time and consideration. If you have any questions, please feel free to contact me via email at: [REDACTED]

Sincerely,
Harris Mohammad Mojadedi

HARRIS M. MOJADEDI

EDUCATION

Master of Arts, Organizational Leadership; Saint Mary's College of California, May 2016
Bachelor of Arts, Political Science; San José State University, May 2013

WORK EXPERIENCE

UNIVERSITY OF CALIFORNIA, BERKELEY-Berkeley CA

March 2016-Present

Policy Analyst II, Student Affairs Business Operations

- Directly interpret and analyze Federal, State, and UC policies
- Build strategic partnerships with 41 campus departments including University Health Services, Rape Crisis Center, Financial Aid & Scholarships Office, Career Center, Multi-Cultural Retention Centers, Student Government, Housing & Dining to ensure they receive operational support in areas of procurement, travel & events, financial services, and facilities
- Develop departmental relations strategy to campus departments and external entities
- Serve as departmental liaison to Golden Bear Orientation, which includes managing contracts, events, and communication onboarding for 9,500 newly admitted undergraduate students
- Curate financial and business policies including newsletters, publications, and website content
- Serve as member of Chancellor's Staff Advisory Committee, providing confidential advice to senior campus leadership

CITY OF FREMONT, Fremont CA

August 2015-March 2016

Project Specialist, Office of the City Manager

- Provide executive level support to city leadership team
- Build partnerships with community organizations and non-profits to support city wide philanthropy
- Serve as department liaison to key administrative areas including City Attorney's Office, Facilities, and Office of Risk Management
- Curate content for citywide website and internal intranet

Program Coordinator, Community Services Department

August 2013-July 2015

- Develop partnerships with community non-profits and local businesses to support Recreational scholarship programs
- Facilitate Summer Job Fairs and Internship opportunities
- Created curriculum for Recreational Courses and summer camps

CALIFORNIA STATE UNIVERSITY (CSU), EAST BAY- Hayward CA

July 2012-August 2013

Residence Life Coordinator Student Housing & Residence Life

- Chaired Diversity & Inclusion Committee, ensuring diversity programming for residential community
- Facilitated Social Justice training for undergraduate and graduate student populations
- Partnered with campus Office of Diversity to develop curriculum for student leadership programs
- Led student delegations to diversity conferences, including National Conference on Race and Ethnicity in Higher Education(NCORE)

HARRIS M. MOJADEDI

Community Involvement

Board Member, Asian Pacific American Democratic Caucus	02/19- present
Member, Union City General Plan Advisory Committee	01/19- present
Chair, Union City Planning Commission	08/14- present
Chair, Alameda County Human Relations Commission	08/14- present
Board Member, New Haven Schools Foundation	03/15-12/16
Advisory Board Member, SAVE	01/15-12/16
Board Member, EDGE Youth Leadership Seminar	01/14-12/16

CONFLICT QUESTIONNAIRE

Please answer the questions below to the best of your knowledge. If the answer to any of your questions is "yes," please provide an explanation of your answer on a separate page and include with your application.

"Affiliates" means the following entities or organizations: the Washington Township Hospital Development Corporation; Washington Township Medical Foundation; Washington Township Medical Group, Inc.; Washington Outpatient Surgery Center; the Washington Township Radiation Oncology Center.

"District" means the Washington Township Health Care District, which does business as Washington Hospital Healthcare System.

"Immediate family member" means, with respect to an applicant, a parent, sibling, or child (by birth, marriage, or adoption) of the applicant.

1. **Are you or an immediate family member currently employed by the District or its Affiliates? Are you or an immediate family member on staff or do you or your immediate family member provide independent contractor services to the District or its Affiliates?**

No: _____

Yes: _____

2. **Do you or an immediate family member serve as an employee, director, or officer of any individual or company that does business with the District or its Affiliates?**

No: _____

Yes: _____

3. **Do you or an immediate family member have an ownership interest (except for the ownership of stock in company that is traded on a public exchange) in any company or entity that does business with the District or its Affiliates?**

No: _____

Yes: _____

4. **Do you or an immediate family member have any personal or financial connection to any individual or company (except for the ownership of stock in company that is traded on a public exchange) engaged in the following industries:**

- Pharmaceutical
- DEMPOS (medical devices)
- Home health
- Skilled nursing

No one in my immediate family, including myself, have a personal connection any of the companies in the industry mentioned above.

**WASHINGTON TOWNSHIP HEALTH CARE DISTRICT
BOARD OF DIRECTORS
VACANCY APPLICATION**

Due: March 27, 2019 by 5:00 P.M.

NOTE: YOU MUST BE A REGISTERED VOTER RESIDING IN THE DISTRICT TO BE CONSIDERED FOR APPOINTMENT

Submit application to:

District Clerk
Washington Township Health Care District
2000 Mowry Avenue
Fremont, CA 94538
Email: dee_antonio@whhs.com

Applicant Information:

Name: YEE JEANETTE "JEANNIE"
Last First Middle

Address: [REDACTED] FREMONT, CA [REDACTED]
Street City State Zip

Home Telephone: [REDACTED] Work Telephone: [REDACTED]

Email: [REDACTED] Fax: _____

Years of Residency in District: 38 YEARS

Instructions:

Please submit this form along with your resume and a letter of interest by mail or in person to the District Clerk at the address indicated above by the deadline identified above. Your application is a public document and will be kept on file. If you have questions regarding your application, please contact the District Clerk at 510-818-7401.

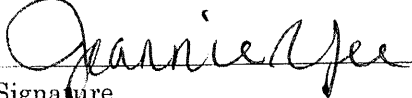
Please submit a resume, letter of interest, and conflict questionnaire (attached). Your resume and letter of interest should not exceed 5 pages each and should address the following:

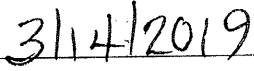
- Your interest in serving as a Director
- Your experience and background in the healthcare industry
- Your history of involvement in the local community

- Your history of volunteer work for the District
- Your potential conflicts of interest which would include potential conflicts of interests of an immediate family member
- Your qualifications to serve as a Director

Please note: if you are appointed to fulfill the vacancy, you will need to file Form 700. For more information please refer to www.fppc.ca.gov.

Please sign and date your application before submitting it to the District Clerk.


Signature


Date

March 14, 2019

Washington Township Health Care District
Board of Directors
2000 Mowry Avenue
Fremont, CA 94538

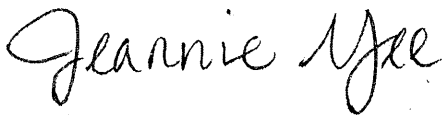
Dear Directors Stewart, Eapen, Nicholson and Wallace;

Thank you for the opportunity to submit an application for the recently-opened seat on the WTHCD Board of Directors. I understand that this would be an appointment to complete Director Danielson's term. Certainly no one can replace Pat Danielson! Her enthusiasm with community involvement and dedicated commitment to WHHS will be sorely missed.

While I feel woefully unqualified to serve alongside the four of you, my heart's desire is to be willing and available to learn what it takes to responsibly and humbly complete Pat's term in a way that would honor her and benefit the District. I hope you know that I love being a part of Washington Hospital as it's been a big part of my life; from clinical rotations as a nursing student, to delivering my two daughters here and being a volunteer these past fifteen years.

Your leadership to ensure that this District's residents have the best healthcare and resources possible is much appreciated. I would count it a privilege to support that effort as well.

Most sincerely,

A handwritten signature in black ink that reads "Jeannie Yee". The signature is written in a cursive, flowing style.

Jeannie Yee

Jeannie Yee

OBJECTIVE

To serve with an organization or governing body to ensure the continued provision of high-quality, accessible and compassionate health and wellness services for District Residents.

QUALIFICATIONS & SKILLS

Having been an active volunteer at WHHS since 2003, both in service to patients and staff as well as leadership on the Service League Board of Directors, I have promoted and practiced the "Patient First Ethic" especially as the hospital has grown in size and scope of meeting patients' needs. Also, as a WHHS Development Corporation Board member for a year, I have been exposed to the intricacies of overseeing the many other entities that keep WHHS serving the District residents.

EDUCATION

1980: Bachelor of Science in Nursing from California State University, Hayward (now East Bay)
Certified Public Health Nurse

EXPERIENCE

- 2003 to Present: Active Washington Hospital Service League Volunteer
 - Service League President (2 terms), First Vice President, Second Vice President (2 terms), Secretary (2 terms), Parliamentarian (3 terms)
 - SCN Cuddler Coordinator
 - Newborn Photography Program Coordinator
 - 2018 to Present: DEVCO Board of Directors
 - Treasurer, Secretary
 - 1995-1997: School Nurse at Christian Community Schools Fremont, CA
 - Bible Study Fellowship International
 - Discussion Group Leader
 - Childrens' Leader
 - 1995-1996 Red Cross Certified CPR and Community First Aid & Safety Instructor
 - 1980-83: Operating Room Nurse at Stanford University Hospital
-
-

CONFLICT QUESTIONNAIRE

Please answer the questions below to the best of your knowledge. If the answer to any of your questions is "yes," please provide an explanation of your answer on a separate page and include with your application.

"Affiliates" means the following entities or organizations: the Washington Township Hospital Development Corporation; Washington Township Medical Foundation; Washington Township Medical Group, Inc.; Washington Outpatient Surgery Center; the Washington Township Radiation Oncology Center.

"District" means the Washington Township Health Care District, which does business as Washington Hospital Healthcare System.

"Immediate family member" means, with respect to an applicant, a parent, sibling, or child (by birth, marriage, or adoption) of the applicant.

1. **Are you or an immediate family member currently employed by the District or its Affiliates? Are you or an immediate family member on staff or do you or your immediate family member provide independent contractor services to the District or its Affiliates?**

No: X

Yes: _____

2. **Do you or an immediate family member serve as an employee, director, or officer of any individual or company that does business with the District or its Affiliates?**

No: X

Yes: _____

3. **Do you or an immediate family member have an ownership interest (except for the ownership of stock in company that is traded on a public exchange) in any company or entity that does business with the District or its Affiliates?**

No: X

Yes: _____

4. **Do you or an immediate family member have any personal or financial connection to any individual or company (except for the ownership of stock in company that is traded on a public exchange) engaged in the following industries: NO**

- Pharmaceutical
- DEMPOS (medical devices)
- Home health
- Skilled nursing

- Your history of volunteer work for the District
- Your potential conflicts of interest which would include potential conflicts of interests of an immediate family member
- Your qualifications to serve as a Director

Please note: if you are appointed to fulfill the vacancy, you will need to file Form 700. For more information please refer to www.fppc.ca.gov.

Please sign and date your application before submitting it to the District Clerk.



Signature

3/20/19

Date

Letter of Interest – Washington Hospital Board of Directors

Interest in serving as a director

My name is Dr. Preeti Kumar and I am local Fremont Dentist who owns a dental office in Newark. I am very interested in becoming a member of the Washington Hospital Board for a variety of reasons.

Experience and background in healthcare industry

- Prior to owning the practice, I worked in Western Dental Offices and managed them. As a result of those experiences, I have a keen understanding of the role and function of Administration, and spent many hours working with staff to develop comprehensive systems that provided our staff and patients with quality care while maximizing cost savings not only to the staff, but to the corporation as well.
- In my capacity in both private and corporate practice, I worked closely with staff and our management to brainstorm ideas, listen to the needs of our patients, and work collaboratively toward a common goal.
- I believe in the power of a group process, and understand the importance of bringing a representative group of stakeholders to the table to develop goals and long-term strategic planning. I am a collaborative person by nature and enjoy the synergy that comes about from a dynamic group process.

History of involvement in local community

- Newark Chamber of Commerce
 - Currently serving on Executive Board
 - President Elect for year 2019
 - Leading new healthcare initiative by Chamber to create awareness in the community
- American Dental Association - Member of California Dental Association / Alameda County Dental Society
- In person I also support by running and fund raising marathons for
 - Relay for Life
 - ORD organization of rare disease
- Financially, I have ongoing monthly contribution to
 - Shriners hospital

- Lighthouse Hospice
- Animal shelter program
- Human trafficking and very various other causes which support women and children

History of volunteer work for the district

- Done several pro-bono cases for the underprivileged in the community
- Given several presentations regarding dental diseases in elderly age groups
- Given several interactive presentations to children in elementary school to bring dental awareness
- I strongly support many causes and also always want to help in spirit, in person and financially. I have volunteered in
 - Meals on Wheels program
 - Life elder care friendly visitor program
- Distribute free Dental Hygiene kits on Sundays to the homeless

Qualifications to serve as a director

- In addition, I am a dentist by training, so I bring an additional layer of expertise to the table that I believe will be beneficial to Washington Hospital.
- I understand the challenges, but also the opportunities that are inherent with, policies and regulations as it relates to better functioning of Hospital and thereby we can help more people qualitatively and quantitatively.
- Due to my active involvement in the local community as stated above, I believe I can be very effective being actively involved with the Washington Hospital Administration. I want to be part of the solution, and the best way that I see is to serve as a Director. With this role, I could put myself out there more by being involved in committees and other service opportunities.
- Finally, I believe that it is vital to the Washington Hospital to have a mother and local resident be represented on committees and be invested in the decisions that are being made relative to our health and welfare.
- If I am selected for the committee, I will be diligent about that responsibility and will do my level best to make positive and meaningful contributions.

Thank you for your consideration of my nomination.

CONFLICT QUESTIONNAIRE

Please answer the questions below to the best of your knowledge. If the answer to any of your questions is "yes," please provide an explanation of your answer on a separate page and include with your application.

"Affiliates" means the following entities or organizations: the Washington Township Hospital Development Corporation; Washington Township Medical Foundation; Washington Township Medical Group, Inc.; Washington Outpatient Surgery Center; the Washington Township Radiation Oncology Center.

"District" means the Washington Township Health Care District, which does business as Washington Hospital Healthcare System.

"Immediate family member" means, with respect to an applicant, a parent, sibling, or child (by birth, marriage, or adoption) of the applicant.

1. Are you or an immediate family member currently employed by the District or its Affiliates? Are you or an immediate family member on staff or do you or your immediate family member provide independent contractor services to the District or its Affiliates?

No:

Yes: _____

2. Do you or an immediate family member serve as an employee, director, or officer of any individual or company that does business with the District or its Affiliates?

No:

Yes: _____

3. Do you or an immediate family member have an ownership interest (except for the ownership of stock in company that is traded on a public exchange) in any company or entity that does business with the District or its Affiliates?

No:

Yes: _____

4. Do you or an immediate family member have any personal or financial connection to any individual or company (except for the ownership of stock in company that is traded on a public exchange) engaged in the following industries:

- Pharmaceutical
- DEMPOS (medical devices)
- Home health
- Skilled nursing



Dr. Preeti Kumar

Cedar Dental Care
(next to Newpark Mall)



Email: 

www.cedardentalcare.com

Objective

To be a part of a practice where my skill set and philosophy of patient care will help to grow the practice in the way that is congruent with the vision of the team.

To bring "wow" factor to the practice through excellence of service, communication and effective treatment planning.

To make a positive difference in the lives of children, youth and adults by offering the highest-quality dental care in a private-office atmosphere.

To be part of a team of professional, educated, honest, compassionate and committed employees, and aim to improve patient health, appearance, self-confidence and overall quality of life.

Summary

17 Years working in the field, I have a keen sense about patient needs, advanced treatment techniques, enthusiasm to update my skills, I am a team player, highly organized, excel in all environments, I possess the ability to create, present and deliver excellent treatment plans for patients.

Dental Skills

- Spear education: Taken several courses for smile design and rehabilitation of worn out dentition.
- Mini residency in supra gingival minimally invasive dentistry.
- Orthodontics: Two year residency in traditional orthodontics and Invisalign provider since 2008.
- Pediatric Dentistry: Performed all procedures with children as young as 3 year old with behavior therapy.
- Root canals: Performed molar and anterior root canals with rotary instruments (Thermofill Protaper and GT system).
- Veneers: Smile design with 4-6 unit veneers.
- Crown and Bridge: Treatment planned for multiple crown and bridge procedure to patient satisfaction.
- Onlay: Performed comfortably with accurate case selection.
- Surgical Extractions with socket preservation: Performed complicated molar extractions and socket preservation.
- Dentures: Complete and removable dentures delivered.

Experience

2013-present: Business owner of boutique dental practice - Cedar Dental Care

2009-2013: Associate Dentist in a Private Practice - San Francisco Bay Area

2002-2009: Western Dental - San Francisco Bay Area

Managing Dentist: 4 years doing treatment planning for all patients and developed an ongoing relationship with the patients with emphasis on patient education, oral care and recall visits. Managed 20-30 employees and taught the team to function as one unit with functional arms. I was also part of a core team at management level, where I learned the most important aspects to manage and run a profitable dental office, with strong emphasis on case acceptance.

Associate Dentist: Extensive experience in restorative and cosmetic treatments, with special interest in prosthetic dentistry, crown, bridge, veneer preparations and root canals. I was part of a team of very advanced and experienced dentists and specialists, where I had a chance to learn and perform all types of easy to complicated prosthetic, surgical, implant and endodontic procedures.

Education

California Board Certification 2002

K.L.E. Dental College, India 1999

Other Skills

Sales skills: Averaging \$100,000 sales skills through effective treatment planning and good communication and patient education

- Eager to learn new things and progress faster
- Very healthy working relationship with office staff
- Excellent patient communication skills to achieve patient comfort level
- Capability of working under pressure and multitasking
- Confidence in facing the challenges in the assigned work

Languages: English, Hindi, Spanish

Professional Associations

- Newark Chamber of Commerce
 - Currently serving on Executive Board and President Elect for year 2019
 - Leading new healthcare initiative by Chamber to create awareness in the community
- American Dental Association - Member of California Dental Association / Alameda County Dental Society

Voluntary Work

- Done several pro-bono cases for the underprivileged in the community
- Given several presentations regarding dental diseases in elderly age groups
- Given several interactive presentations to children in elementary school to bring dental awareness
- Distribute free Dental Hygiene kits on Sundays to the homeless

**WASHINGTON TOWNSHIP HEALTH CARE DISTRICT
BOARD OF DIRECTORS
VACANCY APPLICATION**

Due: March 27, 2019 by 5:00 P.M.

NOTE: YOU MUST BE A REGISTERED VOTER RESIDING IN THE DISTRICT TO BE CONSIDERED FOR APPOINTMENT

Submit application to:

District Clerk
Washington Township Health Care District
2000 Mowry Avenue
Fremont, CA 94538
Email: dee_antONIO@whhs.com

Applicant Information:

Name: SHARMA RAKESH CHAUD
Last First Middle

Address: [REDACTED] FREMONT, CA [REDACTED]
Street City State Zip

Home Telephone: [REDACTED] Work Telephone: [REDACTED]

Email: [REDACTED] Fax: _____

Years of Residency in District: 32

Instructions:

Please submit this form along with your resume and a letter of interest by mail or in person to the District Clerk at the address indicated above by the deadline identified above. Your application is a public document and will be kept on file. If you have questions regarding your application, please contact the District Clerk at 510-818-7401.

Please submit a resume, letter of interest, and conflict questionnaire (attached). Your resume and letter of interest should not exceed 5 pages each and should address the following:

- Your interest in serving as a Director
- Your experience and background in the healthcare industry
- Your history of involvement in the local community

- Your history of volunteer work for the District
- Your potential conflicts of interest which would include potential conflicts of interests of an immediate family member
- Your qualifications to serve as a Director

Please note: if you are appointed to fulfill the vacancy, you will need to file Form 700. For more information please refer to www.fppc.ca.gov.

Please sign and date your application before submitting it to the District Clerk.

RC Sharma
Signature

March 22, 2019
Date

From:

Rakesh Sharma

March 22, 2019

[REDACTED]

[REDACTED]

[REDACTED]

To:

Board of Directors

Washington Township Health Care District

2000 Mowry Avenue

Fremont, CA 94538

Dear Honorable Board of Directors,

I would like to be considered as a candidate for the appointment to the Board of Directors for Washington Township Health Care District. I believe that I do have all the qualifications needed to serve on the Board. Attached is my Board of Director vacancy application along with the required documents.

Please let me know if you have a question or need more information.

Thank you.

Sincerely,



Rakesh Sharma

[REDACTED]

Enclosures

RESUME - Brief

NAME: RAKESH SHARMA

CITY OF RESIDENCE: Fremont for last 32 years

EDUCATION:

- High School from D. S. Inter College, Aligarh, India
- Pre-University from Aligarh University, Aligarh, India
- Pre-Medical (Pre-Med) from Aligarh University, Aligarh, India
- Bachelor of Science (B.Sc.) from Aligarh University, India
- Master of Science (M.S.) from Aligarh University, India
- Master of Philosophy (M.Phil.) from Aligarh University, Aligarh, India
- Doctor of Philosophy degree in clinical Biochemistry from JN Medical College, Aligarh University, India.

PROFESSIONAL EXPERIENCE:

- **Research Institute of Nuclear Medicine and Biology, Hiroshima Japan. 1977-1979.** Worked on Radiation induced cancers and Aging process. Published papers in International Journals on these subjects.
- **University of Texas at Dallas, Richardson, TX. 1979-1980.** Worked on DNA repair mechanisms. Published papers in International Journals on these subjects.
- **Department of Radiology, Stanford University School of Medicine and Stanford University, Palo Alto, CA. 1980-1998.** Worked in Radiation, Cancer Biology and Chemotherapeutic drug resistance. Published papers in International Journals on these subjects.
- **Saba University School of Medicine, Saba, the Netherlands Antilles. 1998-1999.** Associate Professor and Chair, Department of Clinical Biochemistry. Taught Medical Students.

ABOUT ME, MY INVLOVEMENT IN THE LOCAL COMMUNITY,
VOLUNTEER WORK IN THE DISTRICT AND
MY EXPERIENCE RELEVANT TO THE HEALTH CARE FIELD

I was born in India and got married in 1976. In 1977, I left for Japan on a Japanese Government Scholarship and worked at the Research Institute of Nuclear Medicine and Biology in Hiroshima. There, I conducted research on the effect of radiation on carcinogenesis and aging. In 1979, I came to the USA to work at the University of Texas at Dallas. I lived in Plano, Texas for about a year and half, after which time I accepted a job as a researcher in the Radiology Department of Stanford University School of Medicine and moved to California. I worked for Stanford University for about 18 years. My last full time job in academia was teaching medical students at a Saba University School of Medicine in the Caribbean, where I was Chair and Associate Professor of Clinical Biochemistry.

I have been a Fremont resident for over 32 years. Our younger daughter, Nitasha Sharma was born at the Washington Hospital in Fremont and attended Mission San Jose Elementary School, Hopkins Junior High School, and Mission San Jose High School. Both of our daughters are MD. Nitasha is a Surgical Resident at San Joaquin General Hospital and our older daughter, Wada is going to start her Internal Medical Residency in June, 2019 at San Joaquin General Hospital. My wife Ranjana Sharma is a family physician in Fremont. From 2002 to 2010, I served as Planning Commission for the City of Fremont. As a Fremont Planning Commissioner, I participated in developing the General Plan 2030, supported businesses and affordable housing, protected our city's scenic hills, and helped revitalize our historic districts.

I have had the honor of serving my community as:

- Planning Commissioner, City of Fremont, 2002 to 2010.
- President of Niles Rotary (Fremont), 2010-2011.
- Board Member of the Ohlone College Foundation, 2011 to present.
- Chair and Member of the Ohlone College Bond Oversight Committees, for last many years.

- In 2007, my wife, Ranjana Sharma and I Co-Chaired Washington Hospital's "TOP HAT" fund raiser dinner.
- Founding President of Indo-Americans for Better Community - an organization that has donated over \$800,000 to local charities including the Washington Hospital Foundation.
- Indo-American Chamber of Commerce Board Member, for many years.
- Life ElderCare Board Member, 2013 to 2017.
- Member of the Board of Trustees of the American Association of Physicians of Indian Origin.
- Board Member of local YMCA.
- President and Board Member, Mission Heights HOA, Fremont, CA. For many years.

Currently, I have honor to serve on the following community Organizations:

- President/CEO, Indo-Americans for Better Community, a 501 (C3) organization.
- Chair, Ohlone College Foundation.
- Board Member (Re-appointed), Ohlone College Citizen's Oversight Committee for Measure G.
- Board Member, Tri-City Salvation Army.
- Treasurer, Heritage Heights HOA, Fremont, CA

For more than last 10 years, I also deliver Meals on Wheels to seniors on a weekly basis, volunteer for the Fremont "Adopt-A-Street" Program, and help feed the hungry.

For many years, I was very much-involved organizing AAPIO health fairs. AAPIO Health Fairs were always supported by Washington Hospital. My doctorate degree is from J. N. Medical College and Hospital. I worked at Nuclear Medicine Research institute in Hiroshima, Japan. I came to California to work at Department of Radiology at Stanford Medical Center. My wife, Ranjana Sharma and two daughters are MD. I also part-time managed my wife's medical office practice. All my academic life, I have been in and around medical/hospital environment. I understand how the health care system works.

In short, my well-rounded perspective and life-long career in biomedical research and teaching, in combination with tenures on multiple governing bodies, affords me a strong understanding how healthcare industry works. If appointed, I will work with my fellow Board Members to help hospital provide best health care it can to its local community.

CONFLICT QUESTIONNAIRE

Please answer the questions below to the best of your knowledge. If the answer to any of your questions is "yes," please provide an explanation of your answer on a separate page and include with your application.

"Affiliates" means the following entities or organizations: the Washington Township Hospital Development Corporation; Washington Township Medical Foundation; Washington Township Medical Group, Inc.; Washington Outpatient Surgery Center; the Washington Township Radiation Oncology Center.

"District" means the Washington Township Health Care District, which does business as Washington Hospital Healthcare System.

"Immediate family member" means, with respect to an applicant, a parent, sibling, or child (by birth, marriage, or adoption) of the applicant.

1. **Are you or an immediate family member currently employed by the District or its Affiliates? Are you or an immediate family member on staff or do you or your immediate family member provide independent contractor services to the District or its Affiliates?**

No: X Yes: _____

2. **Do you or an immediate family member serve as an employee, director, or officer of any individual or company that does business with the District or its Affiliates?**

No: X Yes: _____

3. **Do you or an immediate family member have an ownership interest (except for the ownership of stock in company that is traded on a public exchange) in any company or entity that does business with the District or its Affiliates?**

No: X Yes: _____

4. **Do you or an immediate family member have any personal or financial connection to any individual or company (except for the ownership of stock in company that is traded on a public exchange) engaged in the following industries:**

- Pharmaceutical
- DEMPOS (medical devices)
- Home health
- Skilled nursing

NO

**WASHINGTON TOWNSHIP HEALTH CARE DISTRICT
BOARD OF DIRECTORS
VACANCY APPLICATION**

Due: March 27, 2019 by 5:00 P.M.

NOTE: YOU MUST BE A REGISTERED VOTER RESIDING IN THE DISTRICT TO BE CONSIDERED FOR APPOINTMENT

Submit application to:

District Clerk
Washington Township Health Care District
2000 Mowry Avenue
Fremont, CA 94538
Email: dee_antonio@whhs.com

Applicant Information:

Name:	Chan	Steven	Dana
	<i>Last</i>	<i>First</i>	<i>Middle</i>
Address:	████████████████████	Fremont, CA	████████
	<i>Street</i>	<i>City</i>	<i>State</i>
Home Telephone:	████████████████████	Work Telephone:	████████████████████
Email:	████████████████████	Fax:	████████████████████
Years of Residency in District:	34 years		

Instructions:

Please submit this form along with your resume and a letter of interest by mail or in person to the District Clerk at the address indicated above by the deadline identified above. Your application is a public document and will be kept on file. If you have questions regarding your application, please contact the District Clerk at 510-818-7401.

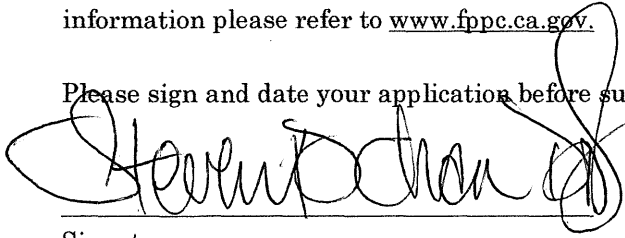
Please submit a resume, letter of interest, and conflict questionnaire (attached). Your resume and letter of interest should not exceed 5 pages each and should address the following:

- Your interest in serving as a Director
- Your experience and background in the healthcare industry
- Your history of involvement in the local community

- Your history of volunteer work for the District
- Your potential conflicts of interest which would include potential conflicts of interests of an immediate family member
- Your qualifications to serve as a Director

Please note: if you are appointed to fulfill the vacancy, you will need to file Form 700. For more information please refer to www.fppc.ca.gov.

Please sign and date your application before submitting it to the District Clerk.



Signature

3.17.19

Date

CONFLICT QUESTIONNAIRE

Please answer the questions below to the best of your knowledge. If the answer to any of your questions is "yes," please provide an explanation of your answer on a separate page and include with your application.

"Affiliates" means the following entities or organizations: the Washington Township Hospital Development Corporation; Washington Township Medical Foundation; Washington Township Medical Group, Inc.; Washington Outpatient Surgery Center; the Washington Township Radiation Oncology Center.

"District" means the Washington Township Health Care District, which does business as Washington Hospital Healthcare System.

"Immediate family member" means, with respect to an applicant, a parent, sibling, or child (by birth, marriage, or adoption) of the applicant.

1. Are you or an immediate family member currently employed by the District or its Affiliates? Are you or an immediate family member on staff or do you or your immediate family member provide independent contractor services to the District or its Affiliates?

No:

Yes: _____

2. Do you or an immediate family member serve as an employee, director, or officer of any individual or company that does business with the District or its Affiliates?

No:

Yes: _____

3. Do you or an immediate family member have an ownership interest (except for the ownership of stock in company that is traded on a public exchange) in any company or entity that does business with the District or its Affiliates?

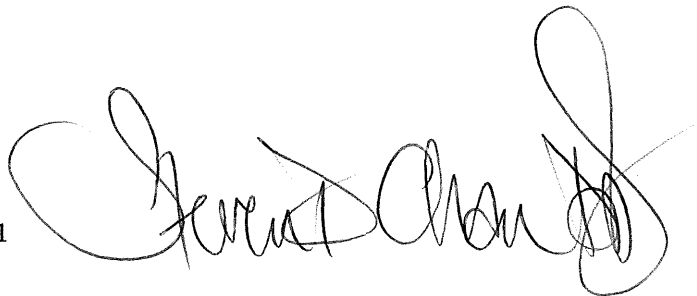
No:

Yes: _____

4. Do you or an immediate family member have any personal or financial connection to any individual or company (except for the ownership of stock in company that is traded on a public exchange) engaged in the following industries:

- Pharmaceutical
- DEMPOS (medical devices)
- Home health
- Skilled nursing

No





**STEVEN CHAN, D.D.S.
PEDIATRIC DENTISTRY**

RE: Vacancy on the WHHS Board of Directors

Members of the Board:

Please consider my application to fill the vacancy on the WHHS Board of Directors.

I believe I have had - the leadership experiences, the business experiences, the healthcare industry experiences and political relationships in the CA legislature - that can be of benefit to the Board - and pursuit of the District mission.

Experience and background in the healthcare industry

1. President of the *California Dental Association (CDA)*.
I also served on CDA's subsidiary boards: a malpractice company, an insurance brokerage company, an endorsed products company, a Political Action Committee, Founder of the CDA Foundation (\$24M), Rotunda Partners LLC - a real estate and bldg. mgmt. company (\$39M & \$55M Class A bldgs.)
2. President of the *California Society of Pediatric Dentistry (CSPD)*
3. President of the *American College of Dentists (ACD)*.
Dentistry's national honor society. I'm the 3rd one from CA and 1st Asian American - who was privileged to serve - in the 100 yr. history of the College.
4. Appointed to the *Dental Board of CA (DBC)*.
Elected: Executive Committee Mbr.
I am the second one from Southern Alameda County in the history of the DBC.

History of involvement in the local community

1. *City of Fremont Library Commission*
2. *Citizen's Bond (A) Oversight Committee (\$150M)* - constructing the new Newark campus and Student Service Center building. Chaired for 3 years
3. *Alameda County Civil Grand Jury* - Chaired a subcommittee investigating a municipal government, two school districts, a community college district, and the Alameda County Hospital District.

4. *Formation of the General Plan 2030 – City of Fremont*
5. *Fremont Library Foundation, Fremont Chamber of Commerce Foundation, Washington Hospital Foundation*
6. *South Bay Chinese Club, Citizens for a Better Community – Life member*
7. Various political campaigns including various local Congressional, State Senate, State Assembly candidates, bond issues, municipal funding issues, Campaign to elect Suzanne Chan for City Council (2008, 2012), Campaign to elect Suzanne Chan for Ohlone College Trustee (2018)
8. *50th Anniversary of the City of Fremont – Steering Committee*

History of volunteer work for the District

1. Washington Hospital Medical Staff.
I am the longest serving dentist on the medical staff – approx. 34 years.
2. Moderator for two public forums sponsored by Washington Hospital
**Both moderator appointments were non-physician by design.
 - a. Health Care Reform – Clinton era. Threatened government takeover.
 - b. Threatened acquisition of Washington Hospital by Columbia Healthcare.
(We filled a tent!)
3. Top Hat. Co-chaired event twice: “All Shook Up” and “Asian Splendor”
We transformed the fundamental model of the Top Hat event.
4. Co-Founder. WHHS - Community Health Resource Library (CRL).
 - a. Member: Formation of the Library model Committee
 - b. Member: Content resources for the CRL Committee
 - c. Donor: Special collection on dentistry: references and profession path
5. Washington Hospital Foundation: Community outreach & Speaker’s Bureau.
6. Washington Hospital Health Fairs (with Southern Alameda Co. Dental Soc.)

Conflicts of interests

I have reviewed the Conflict Questionnaire. I do not believe - I or my wife Suzanne, have any of the four identified areas of conflicts of interest.

I further do not believe that there are conflicts of interest with my appointment to the Dental Board of California or my wife’s elected position as a Trustee for Ohlone College and the Washington Township Health District.

Qualifications to serve as a Director

- Please see attached Curriculum vitae)
- I believe my various leadership positions in healthcare organizations have afforded me experiences to see macro views of the U.S. healthcare system.
- I believe my history with leadership positions – can offer the Board - a seasoned practitioner with governance experiences. I've learned how navigate in the public sector, the non-profit sector, and the corporate worlds.
- As the leader of an organization, I've been in positions to speak on behalf of that group. A key leadership skill is communication in various medium.
- I am a student of the subject of leadership. I was selected into a Leadership Institute at the *Kellogg Graduate School of Management*. The curriculum is based on their Executive MBA curriculum. It was a great life experience.
- I believe my experiences in business operations - on the *CDA subsidiaries*, on the *Ohlone Bond Oversight Committee*, and the *Alameda County Civil Grand Jury* – is likely commensurate with the scale of operations with the District.
- Early in my career, I previously served on the attending teaching staffs at *Children's Hospital (Oakland)* and *Highland Hospital*, the courtesy staff at *St. Rose Hospital* and courtesy/consultant staff at *Kaiser Hospital (Fremont, Hayward)*. My knowledge base as a dentist with hospitals is perhaps broader than the majority of my colleagues in our geographic range.
- Political relationships are a part of life - when a family member (spouse) is a *publically elected official*. Informal channels through relationships in the political spheres can be valuable. It takes time to learn the processes of negotiating public policy and/or lobbying on behalf of an organization.

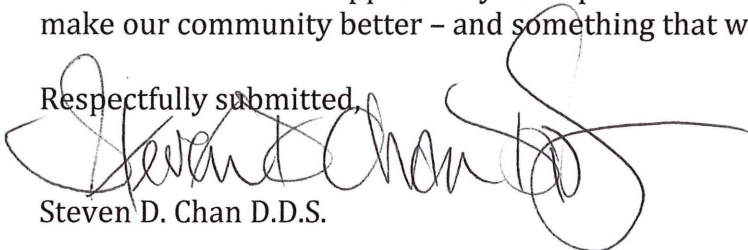
Epilogue

I would welcome to serve the opportunity to serve the District – in a broader context and on a broader scale. In leadership, moving the big picture – is *fun* part.

I would welcome the opportunity to be part of something bigger – something to make our community better – and something that will last long after I've gone.

Respectfully submitted,

Steven D. Chan D.D.S.




Qualifications to serve as a Director

- Please see attached Curriculum vitae)
- I believe my various leadership positions in healthcare organizations have afforded me experiences to see macro views of the U.S. healthcare system.
- I believe my history with leadership positions – can offer the Board - a seasoned practitioner with governance experiences. I've learned how navigate in the public sector, the non-profit sector, and the corporate worlds.
- As the leader of an organization, I've been in positions to speak on behalf of that group. A key leadership skill is communication in various medium.
- I am a student of the subject of leadership. I was selected into a Leadership Institute at the *Kellogg Graduate School of Management*. The curriculum is based on their Executive MBA curriculum. It was a great life experience.
- I believe my experiences in business operations - on the *CDA subsidiaries*, on the *Ohlone Bond Oversight Committee*, and the *Alameda County Civil Grand Jury* – is likely commensurate with the scale of operations with the District.
- Early in my career, I previously served on the attending teaching staffs at *Children's Hospital (Oakland)* and *Highland Hospital*, the courtesy staff at *St. Rose Hospital* and courtesy/consultant staff at *Kaiser Hospital (Fremont, Hayward)*. My knowledge base as a dentist with hospitals is perhaps broader than the majority of my colleagues in our geographic range.
- Political relationships are a part of life - when a family member (spouse) is a *publically elected official*. Informal channels through relationships in the political spheres can be valuable. It takes time to learn the processes of negotiating public policy and/or lobbying on behalf of an organization.

Epilogue

I would welcome to serve the opportunity to serve the District – in a broader context and on a broader scale. In leadership, moving the big picture is the *fun* part.

I would welcome the opportunity to be part of something bigger – something to make our community better – and something that will last long after I've gone.

Respectfully submitted,

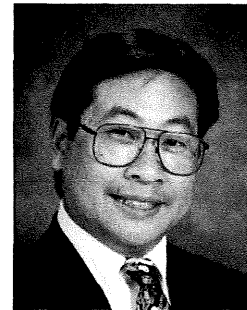
Steven D. Chan D.D.S.

Curriculum Vitae

Steven Dana Chan, D.D.S.

Office Address:

[Redacted Office Address]



Residence:

[Redacted Residence Address]

Personal:

Birthdate: [Redacted]

Wife: Suzanne (former Vice Mayor/Council: Fremont)

Children: Scott Terrance Chan
Tracy Patrick Chan

Education:

University of California, Los Angeles	
Degree: Bachelor of Arts (Zoology)	1969 - 1973
Georgetown University	
Degree: Doctor of Dental Surgery	1974 - 1978
Martin Luther King Jr./L.A. County Hospital	
Certificate: General Practice (Hospital) Residency	1978 - 1979
Martin Luther King Jr./L.A. County Hospital	
Certificate: Pedodontic (Pediatric Dentistry) Residency	1979 - 1981
Kellogg School of Management at Northwestern University	2004 - 2006
American Academy of Pediatric Dentistry Foundation	
Leadership Institute	

Academic Positions:

Attending Staff, Highland General Hospital (Oakland)	1983 - 1988
University of California, San Francisco, Assistant Clinical Professor	1983 - 1990
Attending/Teaching Staff, Children's Hospital (Oakland)	1983 - 1990

Hospital Appointments

Washington Hospital (Fremont), Medical staff	1985 - present
Kaiser Permanente Hospital (Hayward/Fremont), Medical staff	2009 - 2012

Professional Association Memberships:

American Dental Association	American College of Dentists
California Dental Association	International College of Dentists
Southern Alameda County Dental Society	Academy of Dentistry International
American Academy of Pediatric Dentistry	Pierre Fauchard Academy
California Society of Pediatric Dentistry	Delta Sigma Delta Dental Fraternity
California Association of Library Trustees	American Association of Dental Editors
and Commissioners	American Academy of Pediatrics
American Society of Association Executives	

Professional Honors:

Fellowship: American College of Dentists (Life member 2016)	1990
Fellowship: Academy of Dentistry International	1991
Fellowship: American Academy of Pediatric Dentists (Life member 2016)	1991
Fellowship: Pierre Fauchard Academy (Life member 2016)	1992
Fellowship: International College of Dentists (Life member 2016)	1993

Professional Honors:

Citizens for a Better Community, Citizen of the Year	2001
Douglas R Franklin Distinguished Service Award (Southern Alameda County Dental Society)	2004
Asian Business Alliance Business Owner of the Year Award	2012
Asian Pacific Islander American Public Affairs Business Leader of the Year Award	2012
Wilfred Fleming Distinguished Service Award – Northern CA American College Dentists	2017

Other Citations

Congressional Record	Congressman Mike Honda	2015
Congressional Record	Congressman Eric Swalwell	2015
Recognition	Congressman Ted Lieu	2015
Recognition	U.S. Senator Dianne Feinstein	2015
Recognition	California State Treasurer John Chiang	2015
Recognition	California State Controller Betty Yee	2015
Resolution	California State Board of Equalization Fiona Ma	2015
Resolution	California State Senate Bob Wieckowski	2015
Recognition	California Commission on Asian Pacific Islander Affairs	2015
Proclamation	City of Fremont – Mayor Bill Harrison	2015
Congressional Record	Congressman Pete Stark	2001
Congressional Record	Congressman Pete Stark	2010
Congressional Record	Congressman Pete Stark	2012
Recognition	Congressman Eric Swalwell	2013
Recognition	State Senator Bruce McPherson	2001
Recognition	State Senator Liz Figueroa	2002
Recognition	State Senator Majority Leader Ellen Corbett	2013
Recognition	Assembly John Dutra	2012
Recognition	Assembly Wilma Chan	2001
Recognition	Assembly Mary Hayashi	2012
Proclamation	Mayor Bob Wasserman -- City of Fremont	2012
Proclamation	Mayor Gus Morrison -- City of Fremont	2002
Resolution	Ohlone College – Chair Bond Oversight Committee	2011
Resolution	Ohlone College – Chair Bond Oversight Committee	2008
Recognition	Fremont Unified School District: Partner in Education	1990
Recognition	Fremont Unified School District: Science Fair Sponsor, Judge	1989, 1990
Recognition	Washington Hospital Foundation – Top Hat Chair – Founder, Community Resource Library	1997,1998

Professional Offices:

	Years of Service
<u>American Dental Association</u>	
Alternate Delegate	1987, 1988, 1990 -1994
Delegate	1995 - 2005
ADA Grassroots Team Leader	1994 - Present
Reference Committee HOD (Budget & Business)	1998
Table Clinic Judge (Annual Session)	1998
Member, ADA Foundation Reserve Investment Oversight Committee	2013 - current
Life Member	2016
<u>California Dental Association</u>	
Host, Scientific Sessions Table Clinic Judge	1988 - 1992
Council on Dental Health	
Vice Chairman	1990 - 1992
State Chairman, National Children’s Dental Health Month	1990
Consultant/Author, Committee on the Young Dentist	1990
Content Reviewer, CDA Journal	1991 - 2005
Trustee, Southern Alameda County	1991 - 1997
Member, Screening Committee	1996
Member, State Practice Act/Sunset Review Committee	1996
Member, Ad Hoc Diversity Steering Committee	1997 - 1998
Member, Committee to Study Component Electronic Network	1997
Member, Long Range Planning	1994, 1997
Treasurer	1997 – 1999
Chairman, CDA Company-wide Pension Plan Oversight Committee	1997 -- 1998
Member - Executive Committee	1997 - 2003

Professional Offices:

California Dental Association

Member, Finance Committee (Chairman: 1997 – 1999)	1997 - 1999, 2001 – 2002
Chair, CDA Company-Wide 401(K) Plan Oversight Committee	1998 - 1999
Member, Ad Hoc Committee on Leadership Development	1998
Member, Ad Hoc Committee on Sunset Review Policy	1998
Member, Executive Director Search Committee III	1998
Chairman, Ad Hoc Committee on CDA Charities	2000
Chairman, Ad Hoc Leadership Conference Committee	2000
Member, Strategic Planning Committee	2000 - 2002
Member, CDA Company-wide Executive Compensation Committee	2001
Member, Council on Legislation	2001 - 2003
Member, Committee to Review the Executive Director (Chairman: 2002)	2001 - 2003
Chairman, Interdisciplinary Affairs Committee	2002
Chairman, Thirteenth District Caucus	2002
Member: Sig Abelson - ADA Speaker Campaign;	
Eugene Sekiguchi ADA President-elect Campaign	2002
President	2002
Consultant, Executive Director Search Committee	2002 – 2003
Member, Leadership Development Committee	2008 – 2010
Member, Interdisciplinary Affairs Committee	2011 – 2012
Delegate, CDA House of Delegates	1986 – 1991, 2004, 2012, 2013
Life Member	2016

Cal D PAC – An IRC 527 - Political Action Committee

Member: Board of Directors, Executive Committee	2002 - 2003
---	-------------

CDA Charitable Trust – An IRC 501(C)3 Company

Chairman	2000
----------	------

CDA Foundation – An IRC 501(C)3 Company

Chairman, Formation Committee	2000-2001
President, Board of Directors	2001
Chairman	2003

CDA Holding Company, Inc. – A For-Profit subsidiary company

Member, Board of Directors (Compensation Committee 2000, 2001)	1997 - 1998, 2000 - 2003
Vice Chairman	2002

CDA Relief Fund – An IRC 501(C)3 Company

Chairman	1997 - 1999
----------	-------------

CDA Research Fund Committee – An IRC 501(C)3 Company

Chairman	2000
----------	------

The Dentists Company – A For Profit Subsidiary Company (Endorsed Products)

Member, Board of Directors (Nominating Committee)	1997 - 1998
---	-------------

The Dentists Company Insurance Services – For Profit Subsidiary (Insurance/Finance Services)

Member, Board of Directors (Subcommittee on New Project Development)	1997 - 1998
--	-------------

The Dentists Company Management Services/Rotunda Partners LLC (Building Mgmt/Real Estate)

Member, Board of Directors	2000
Chairman	2002

Southern Alameda County Dental Society

Board of Directors	1984 – 1997, 2004 -- 2006
President	1987
Chair: Public/Professional Relations; Parliamentarian; Chair: Long Range Pln.	1989, 1993 - 1996
Delegate, CDA House of Delegates	1986 – 1991, 2004, 2012, 2013
CDA Trustee	1991 - 1997
Grassroots/PAC Liaison to State Senator Bill Lockyer	

Professional Offices:

Southern Alameda County Dental Society

Grassroots/PAC Liaison

State Senator Liz Figueroa/Assemblyman John Dutra	1994
Congressman Pete Stark, Congressman Mike Honda,	1994 – 2013
Congressman Eric Swalwell	2013 - 2017
Editor (Editorial Board: 2005 - 2008)	1994 – 1996
Chair: Bylaws/Long Range Planning; Director Emeritus	2004 – 2005
Treasurer	2006

Academy of Dentistry, International (An international dental honor society)

Vice Regent, California 2000 – 2010

American Academy of Pediatric Dentistry

Fellow	1991
Member, Council on Communications	2001 - 2003
Consultant, Council on Governmental Affairs	2001 – 2003
Member, AAPD Foundation Leadership Institute	2004 -- 2006
Member, Expert Panel, National Symposium on Prevention of Oral Disease	2005
Life Member	2016

American College of Dentists (A national dental honor society)

Board of Directors, Northern California Section	1994 - present
Chairman, Northern California Section	2004
Regent, District 7 (California, Hawaii, Nevada, Arizona, New Mexico)	2009 – 2013
Member, Bylaws Committee,	2009 - 2012
Member, Communications Committee (Chair 2013)	2009 – 2013
Member, Finance Committee	2009 – 2013
Member, Public Relations/Image Committee	2009 – 2010
Member, Awards Committee (Chair 2013)	2009 – 2013
Member, Ad hoc Digital Communications/social media	2013
Editorial Content Reviewer	2009 - present
Vice President	2013 – 2014
President-elect	2014 – 2015
President	2015 -2016
President (American College of Dentists Foundation)	2016 -2017
Life Member	2016

California Society of Pediatric Dentistry

Board of Directors (Grad Student Liaison, Missing Children, Editorial Board)	1988 - 1997
Chairman, Professional Outreach Programs/Public Relations	1993 - 1995
Chairman, Legislative Committee; CDA Liaison	1994 - 1996
Treasurer	1996 – 1997
Member, Committee on Leadership Development	2005 - 2013
Member, Committee on Executive Director and Society Admin/Operations	2005 - 2007
Member, Executive Director Search Committee	2007 – 2008
Treasurer	2008 – 2010
Chair, Executive Director, Society Operations Transition	2008 – 2009
Chairman, Finance Committee	2008 - 2010
Chair, Annual Meeting; 2011	2008 – 2010
Chairman, Non Dues Revenue	2009 – 2010
Vice President	2010 – 2011
President-elect	2011-- 2012
President	2012 – 2013
Chair, Governance and Administration Committee	2013

California Society of Pediatric Dentistry Foundation

Trustee 2011 – 2013

Western Society of Pediatric Dentistry

Trustee 2011 – 2013

Professional Offices:

<u>California State Board of Dental Examiners</u> Expert Consultant	1991 – 1998
<u>Pierre Fauchard Academy (An international dental honor society)</u> Chairman, Northern California Section (Executive Board 1993 – 1997) Life Member	1995 – 1997 2016
<u>Dental Board of California</u> Member. Appointed by CA Governor Brown Legislative and Regulatory Committee Anesthesia Committee Access to Care (Vice Chair) Enforcement (Vice Chair) Substance Abuse Awareness Secretary/Executive Committee	2016 – 2020 2017, 2018 2017, 2018 2018 2018 2018 2019-2020

Community Service:

South Bay Chinese Club: Scholarship Foundation Chairman (Board of Directors 1987 – 2000)	1987 - 1996
Citizens for a Better Community (An Asian/American Advocacy Group) Board of Directors/Legislative Liaison Master of Ceremonies: 13 th Annual Spring Celebration Spring Celebration Steering Committee	1990 – 1996 2005 2005 - 2008
Fremont Chamber of Commerce: Scholarship Foundation Trustee	1990 - 1995
Fremont Library Commission: Commissioner	1993 - 1996
Washington Healthcare Systems (Hospital) Community Relations/Public Forums – Moderator (Health Care Reform, Hospital District Acquisition) Community Health Resource Library Formation Committee Dental Service	1994, 1999 1996 – 1997 1985 - Present
Washington Hospital Foundation Community Relations; Speakers Bureau “Top Hat” (Annual Fundraiser Event) Chairman	1996 - 1997 1997
Celebrate Fremont: The 50 th Birthday Celebration of the City of Fremont Steering Committee	2005 – 2006
Measure L (City Utility Tax): Steering Committee	2006
City of Fremont: Trade Mission to Shanghai, China	2008
Ohlone Community College: Measure A Bond Oversight Committee Vice Chair: 2006 – 2008 Chair: 2008 - 2010	2006 - 2010
Outreach Committee: City of Fremont General Plan 2030	2007 – 2010
Campaign to Elect Suzanne Chan, Fremont City Council Steering Committee	2008, 2012
Alameda County Grand Jury Chair: Committee on Education and Administration	7/2014 – 6/2015
Campaign to Elect Suzanne Chan – Ohlone College Trustee	8/18 - 11/18



Memorandum

DATE: March 26, 2019
TO: Nancy Farber, Chief Operating Officer
FROM: Ed Fayen, Senior Associate Administrator
SUBJECT: Budget for Pre Op Testing Project

The Pre-Op testing service is currently provided in the basement of the CJR for the CJR patients and the second floor of the 2500 building for all other patients. The delivery of services varies, depending on where the services are delivered. At the CJR all testing modalities come to the patients. At the 2500 building, the patients are sent from Pre-Op testing after their interviews and are directed to the first floor of the 2500 building for the various remaining tests.

In order to standardized the service of Pre-Op testing and to place it close to the Center for Joint Replacement where most patients that receive services are located, and to make the appearance of our facilities more professional to all Pre-Op patients, we propose placing Pre-Op testing services on the first floor of the Hospital in the space that is currently a "Cardiac Conference Room and Operating Room Offices."

The following is an outline of the budget estimate to complete the project:

I. Construction	
Actual Construction Estimate	\$542,720
Equipment Fees	\$91,000
Subtotal	\$633,720
II. Consulting Services	
Design & Consulting Fees	\$114,947
OSHPD Fees	\$10,734
Project Management Fees	\$97,745
Testing & Inspection Fees	\$36,500
Subtotal	\$259,926
GRAND TOTAL	\$893,646

This project was budgeted in the FY19 Capital Project Budget for \$400,000. The additional funds will be traded out from another project.

In accordance with District Law, Policies and Procedures, I request that the Board of Directors adopt Resolution #1196 to approve the Budget for the Pre-Op Testing Project which includes the authorization for the completion of construction documents by the hospital's architects and authorization for the Secretary of the Board of Directors to publicly advertise for firms to pre-qualify to bid for this project.