

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, March 11, 2015 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Danielson called the meeting to order at 6:01 p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken. Directors present: Patricia Danielson, RHIT; Michael Wallace; William Nicholson, MD; Bernard Stewart, DDS; Jacob Eapen, MD

ROLL CALL

Also present: Peter Lunny, Chief of Medical Staff; Debbie Jackson, Service League President; Christine Nguyen-Flores, Senior Executive Assistant

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Mary Bowron, John Lee, Albert Brooks, MD, Vera Teyrovsky

Kimberly Hartz, Senior Associate Administrator introduced Dr. Vandana Sharma, Medication Analysis Committee Chair. Dr. Sharma presented the Medication Safety presentation and shared the Medication safety outcome measurements, pre and post Electronic Health Records (EHR) Implementation, measurements of impact of EHR Implementation and the impact of EHR Implementation by Year. Dr. Sharma continued by sharing the medication error breakdown by process, including types of errors such as prescription order communication and administration. The measure of impact of distraction reduction was reported noting that contributing factors to medication errors caused by distractions include: nurses are exposed to a multitude of interruptions and distractions that affect the ability to focus and working during critical times, methods such as Medication Room Redesign and EHR Implementation are shown to reduce the impact of these environmental factors. Dr. Sharma went on to share the ranking strategies from the Most to Least Effective: Forcing Function, Automation, Standardization, and Education and shared the 1-2-3-4 Smart Strategies which include: address common infusion issues, managing and maximizing the use of alarms/alerts, making guardrail library effective, and educating frontline users.

*EDUCATION SESSION:
MEDICATION SAFETY*

Director Nicholson moved for approval of the minutes of February 11, 23, and 25, 2015.

*APPROVAL OF MINUTES
OF FEBRUARY 11, 23,
AND 25, 2015*

Director Stewart seconded the motion.

Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

There were no oral communications.

*COMMUNICATIONS
ORAL*

The following written communication received from Peter Lunny, M.D., Chief of Staff, dated February 23, 2015 requesting approval of Medical Staff Credentialing Action Items as follows:

Appointments:

Liang, Mark, MD and Sheridan, Christina, MD

Reappointments:

Achanta, Kranthi, MD; Andersen, Steven, MD; Andresen, Joseph, MD; Chen, Xiaochuan, MD; Ellner, Laurence, DPM; Goehner, Paul, MD; Habibi, Ali, MD; Hung, Sammy, MD; Khetrapal, Rabin, MD; Kilaru, Prasad, MD; Kishyama, Jeffrey, MD; Lam, Michael, MD; Larson, David, MD; Laver, David, DPM; Lee, Edwin, MD; Lewis, David, MD; Lin, Jiin, MD; Louis, Jennifer, MD; Low, Kenneth, MD; Nicholls, Ethan, MD; Singh, Geeta, MD; Smith, Brian, MD; Spears, Robert, MD; Sung, Yon, MD; Vora, Samir, MD; Wat, Norman, DDS; Wilson, Vanessa, MD; Wilson, Byron, MD

Completion of Proctoring & Advancement in Staff Category:

Kumar, Mrudula, MD and Prato, Steven, CCP

Completion of Proctoring prior to Eligibility for Advancement in Staff Category:

Reeves, Carla, CNM; Thiara, Randeep, MD; Wang, Sean, MD

New Privilege Requests:

Barrie, Stacey, MD; Calhoun, Siobhan, MD; Dai, Jing, MD; Johnson, Craig, MD; Lin, Jeff, MD; Prasad, Sudeepthi, MD; Sharma, Padmaja, MD

Resignations:

Carreon, Gloria, MD; Friedkin, Stephen, MD; Gupta, Ruchi, MD; Jamali, Amir, MD; Myint, Gerald, MD; Pflieger, Keith, CCP; Robbins, Allison, MD; Robertson, Kari, PA-C

Director Wallace moved for approval of the credentialing action items presented by Dr. Lunny.

Director Stewart seconded the motion.

Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD – aye

The motion unanimously carried.

Debbie Jackson, Service League President Elect presented the Service League Report. Ms. Jackson noted the Treasurer Donna Lim will be resigning as of mid-April. Ms. Lim has been training Sidne Margolis as her replacement. The 2015 California Hospital Volunteer Leadership Conference was held February 16-19th at the Hyatt Regency Indian Wells Resort and Spa. Ms. Jackson attended the numerous development sessions, roundtable discussions and informational sessions. Ms. Jackson shared that the plans for the 60th anniversary celebrations are under way. On Wednesday, March 4th, the committee met to discuss preparations for the gala to be held on Tuesday, October 14, 2015 under the Grand White Tent from 11:00am-2:00pm.

Dr. Lunny reported there are 548 Medical Staff members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events:

On Wednesday, February 11th, Dr. Victoria Leiphart, gynecologist, presented "Mind-Body Heart Health" to employees of Boehringer Ingelheim, a manufacturer of bio pharmaceutical products; 12 people attended.

On Tuesday, February 17th, Dr. Stacie Macdonald, OBGYN presented, "Women's Health: Minimally Invasive Gynecologic Surgery"; 8 people attended.

On Wednesday, February 18th Washington Hospital participated in the Fremont Community Health and Wellness Resource Fair at Unitek College. Staff provided health education, information on various health insurance programs, and bone density screenings for osteoporosis. 14 people were screened for Osteoporosis and over 300 people attended the event.

On Friday, February 20th the Washington Hospital Sports Medicine Program provided athletic trainers and hosted a first aid booth at the Tri-City area Special Olympics Basketball Tournament held at Newark Memorial High School. Over 290 student athletes participated in the event.

On Monday, February 23rd, Vy Nguyen, occupational therapist, presented "Therapeutic Strategies for Parkinson's" for the Parkinson's Support Group at the Fremont Senior Center; 35 people attended.

On Thursday, March 5th, as part of the Diabetes Matters Series, Chungmei Shih, R.N., presented "Diabetes & Your Skin: How Uncontrolled Blood Sugar Affects Wound Healing"; 12 people attended.

Upcoming Health Promotions & Community Outreach Events

On Tuesday, March 17th, from 1 to 3:00 p.m., Dr. Michael Parmley, Internist, will be presenting, "Healthy at All Ages."

On March 21st, from 10:00 a.m. to 1:00 p.m., Washington Hospital will host Stroke Awareness Day. This event screens community members for carotid artery blockage, atrial fibrillation and provides cholesterol, blood sugar and blood pressure screenings. This event is co-sponsored by Fremont Bank.

On Thursday, April 2nd, from 7:00 to 8:00 p.m., as part of the Diabetes Matters Series, Bing Bing Zhang, R.N., will be presenting, "Gastroparesis: When Diabetes Leads to a Lazy Stomach."

On Tuesday, April 7th, from 6:00 to 8:00 p.m., as part of the Stroke Education Series, Dr. Ash Jain, cardiologist, Doug Van Houten, R.N., and Luanne Sadueste, R.N., will be presenting "Acute Management of Stroke: Chronic Care and Stroke Rehabilitation"

On Monday, April 27th from 7 to 8:30 p.m., Dr. Victoria Leiphart, Gynecologist, will be presenting, "Restoring Balance", a four-week stress reduction program.

Washington Hospital Healthcare Foundation Report

On January 26th, the Foundation held its annual meeting for trustees and members. At the meeting, trustees elected Peter Farber Szekrenyi, Anu Natarajan, and Raj Salwan to join the board of trustees. Also elected as members of the Foundation were Nina Clymer, Patti Montejano, and Captain Jared Rinetti. Rod Silveira was elected to a two-year term as President of the Foundation. At the annual meeting, trustees approved the disbursement of over \$168,000 to support a wide variety of clinical services at Washington Hospital, including cancer care, the Community Mammography Program, diabetes education, childbirth and family services, and wound care. Washington Hospital Healthcare Foundation is proud to announce that it will host the 30^h Annual Golf Tournament at Castlewood Country Club on April 27, 2014. Held in memory of long-time Fremont businessman, Gene Angelo Pessagno, the tournament promises a day of great golf and fun surprises. Tournament chair, Lamar Hinton, promises another enjoyable tournament.

HOSPITAL CALENDAR:

*Washington Hospital
Foundation Report*

The Washington Township Healthcare District Board of Directors Report

Washington Township Healthcare District Board Members attended the Unitek College Ribbon Cutting and Health Fair on February 18th, the Fremont Education Foundation's Excellence in Education Gala on February 27th and Abode Services' 9th Annual Journey Home Breakfast on March 5th.

HOSPITAL CALENDAR:

*The Washington Township
Healthcare District Board
of Directors Report*

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of February, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Family Resource Center, the Fremont Senior Center, the Ruggeri Senior Center in Union City, as well as Brier Elementary School in Fremont. The total number of community members receiving healthcare at the Washington On Wheels Clinic during the month of February was 59.

HOSPITAL CALENDAR:

*Washington On Wheels
Mobile Health Van*

Washington Hospital Employee Association, WHEA

In February, WHEA conducted the annual Sock and Undie drive to benefit those at both SAVE and ABODE Services. Along with WHEA, individual hospital employees donated, socks, undergarments, diapers and personal care items to those in need. WHEA is gearing up for the first Red Cross Blood Drive of the year. It will take place on Friday March 13th from 12 pm – 6 pm in the Anderson Auditorium at Washington West. The event is open to the public.

HOSPITAL CALENDAR:

*Washington Hospital
Employee Association,
WHEA*

The Washington Hospital Employees Association is currently accepting scholarship applications for the 2015 Don Pickinpaugh Memorial Scholarship. Don Pickinpaugh was the longest serving board member on the Washington Township Health Care District Board of Directors, during his 27 year tenure; he served as Board President 5 times. This \$2,000 Scholarship Is Available For Dependents of Washington Hospital Employees.

Internet Marketing

There were over 56,740 visits to the hospital website in the month of February. The hospital's Physician Finder section was the most viewed webpage with 16,524 page views, followed by the Employment section with 11,642 page views and About WHHS for 8,625 page views. The Volunteers section had 6,698 views and the Women's Health and Pregnancy with 2,298 page views.

HOSPITAL CALENDAR:

Internet Report

InHealth - Channel 78

During the month of February, Washington Hospital's cable channel 78, InHealth, captured new programming including a Diabetes Matters program: "Diabetes & Stroke: What is the Connection?", and a Health and Wellness Program titled Women's Health: Minimally Invasive Gynecologic Surgery. In addition, InHealth aired a Health and Wellness Program titled "Knee Pain & Replacement: Advances in Surgical Techniques"; an Enterovirus D68 Public Service Announcement; the February Board of Directors' meeting; and the Citizens' Bond Oversight Committee Meeting.

*HOSPITAL CALENDAR:
InHealth*

Additional Events

On Tuesday, February 24, Washington Hospital held the Groundbreaking Ceremony for the Morris Hyman Critical Care Pavilion. More than 300 people turned out to celebrate the largest public works project in the history of the Washington Township Health Care District. Named for the founder of Fremont Bank, the new building will house a new and expanded emergency department, a state-of-the-art intensive care unit and an advanced coronary care unit. The new emergency department will be approximately four times the size of the current facility, which was built more than 50 years ago and intended to serve 16,000 patients a year.

*HOSPITAL CALENDAR:
Additional Events*

Employee of the Month

Cecelia first joined Washington Hospital in February of 2007. She has been an integral part of the Nursing Staff Office for the last eight years as a staffing clerk. She has a vast knowledge of the staffing process and tries very hard to meet the needs of each unit. Cecelia is known for her compassion and commitment to the Staffing Office. What sets her apart is her intensely personal approach to what she does. She knows all of the PCS staff and they are not just "numbers" to her. When someone has to call in sick, she expresses empathy and when there is a bereavement call, she has a supportive, genuine word or two. Cecelia's real magic comes from her ability to gather together the staff we need for each unit every day. She knows how to juggle the ever-changing staffing needs so we provide the optimal staffing for each unit.

*HOSPITAL CALENDAR:
Employee of the Month –
Cecilia Salinas*

Ms. Hartz introduced Ed Fayen, Senior Associate Administrator. Mr. Fayen presented a construction update regarding the parking garage and the Morris Hyman Critical Care Pavilion. Mr. Fayen shared that drills are on site and the drilling for the foundation for the garage has started. This will be the base upon which the first floor of the garage will sit; it is about 2/3 of the way through the process. Mr. Fayen shared photos of the Bart island modifications for fence realignment and removal of curb and gutter that made parking spots in the BART area. The sidewalk along Bart Way for residents walking to and from the Bart station stayed intact; there is a section that has been removed but they can comfortably cut over on a crosswalk that is already there. The date of completion for the garage is still February 2016. Mr. Fayen continued by providing an update on The Morris Hyman Critical Care Pavilion. Mr. Fayen shared photos of the Make Ready – Fire Line and the Make Ready – Fast Track Slab Demo. Rudolph and Sletten is currently involved with the Trade Bidding Phase. The Project Team's efforts are focused on completing the final phase of Value Engineering aimed at closing the budget gap.

*CONSTRUCTION
REPORT
Construction Update*

Mary Bowron, Senior Director of Quality and Resource Management presented the Quality Dashboard Quarter Ending December 2014. Ms. Bowron reported on Core Measure Compliance which included heart failure, pneumonia, acute myocardial infarction, venous thromboembolism, stroke, surgical care improvement and hospital outpatient surgery. Ms. Bowron continued by sharing the Infection Prevention Indicators which included central line associated bloodstream infections (CLABSI), surgical site infection (SIR), C-difficile, catheter associated urinary tract infections (CAUTI), and hospital acquired MRSA bloodstream infections. The nurse sensitive indicators were also discussed: reducing hospital acquired pressure ulcers and reducing inpatient falls with injury. Ms. Bowron shared the Joint Commission National Patient Safety Goals which comprised of hand off communication, patient identification, procedure time out and hand hygiene as well as the readmission rates for Medicare pneumonia and heart failure.

*QUALITY REPORT
Quality Dashboard –
Quarter Ending December
2014*

Chris Henry, Chief Financial Officer, presented the Finance Report for January 2015. The average daily census was 183.5 with admissions of 1,178 resulting in 5,690 patient days. Outpatient observation equivalent days were 263. The average length of stay was 4.92 days. The case mix index was 1.440. Deliveries were 147. Surgical cases were 356. Joint Replacement cases were 117. Neurosurgical cases were 23. Cardiac Surgical cases were 12. The Outpatient visits were 7,687 and Emergency visits were 5,164. Total productive FTEs were 1,108. FTEs per adjusted occupied bed were 5.47.

FINANCE REPORT

Ms. Hartz presented the Hospital Operations Report for February. There were 987 patient admissions with an average daily census of 175. This was lower than the budget of 1,021 admissions. Preliminary information indicated inpatient revenue for the month of February at approximately \$120, 500,000; 56.5 was Medicare and 16.8% was Medi-Cal, for a total of 73.3% in government program revenue. There were 139 deliveries in the Hospital resulting in 270 baby days. There were 308 surgical cases at the Hospital and 611 cases at the Outpatient Surgery Center. The Emergency Room saw 4,407 patients. The clinics saw approximately 3,410 patients. FTEs per Adjusted Occupied Bed were 5.52.

*HOSPITAL OPERATIONS
REPORT*

In accordance with District Law, Policies and Procedures, Director Eapen moved for approval of the Medical Executive Committee proposed Allied Health Manual.

*APPROVAL OF ALLIED
HEALTH MANUAL*

Director Nicholson seconded the motion.

Roll call was taken:

Patricia Danielson, RHIT – aye
Michael Wallace - aye
William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Eapen moved for approval of the Medical Executive Committee proposed Nurse Practitioner – Medicine privilege form.

*APPROVAL OF NURSE
PRACTITIONER –
MEDICINE PRIVILEGE
FORM*

Director Nicholson seconded the motion.

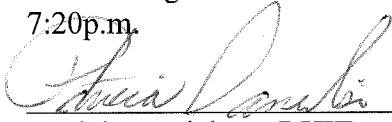
Roll call was taken:

- Patricia Danielson, RHIT – aye
- Michael Wallace - aye
- William Nicholson, MD - aye
- Bernard Stewart, DDS - aye
- Jacob Eapen, MD - aye


The motion unanimously carried.

There being no further business, Director Danielson adjourned the meeting at 7:20p.m.

ADJOURNMENT



Patricia Danielson, RHIT
President



Bernard Stewart, DDS
Secretary