

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, March 9, 2016 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Wallace called the meeting to order at 6:01p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: Michael Wallace; William Nicholson, MD; Bernard Stewart, DDS; Jacob Eapen, MD; Patricia Danielson, RHIT

ROLL CALL

Also present: Nancy Farber, Chief Executive Officer; Kranthi Achanta, Chief of Medical Staff; Debbie Jackson, Service League President; Christine Flores, District Clerk

Guests: Kimberly Hartz, Ed Fayen, Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Mary Bowron, John Lee, Albert Brooks, MD, David Hayne, Angus Cochran

Nancy Farber, Chief Executive Officer introduced Vandana Sharma, MD, PhD. Dr. Sharma presented the Cancer & Breast Health Program presentation sharing history of the Washington Hospital Comprehensive Community Cancer Program (WHCCCP). The program was established in 1990 and received its 1st 3 year accreditation in 1993, followed by a 3 year accreditation in 1996 and a one-time only 4 year accreditation in 1999. In 2009, Washington Hospital received the Outstanding Achievement Award for the Cancer Genetics Program and the Sandy Amos, RN Infusion Center was opened in 2011. Dr. Sharma continued by sharing that in 2015, WHCCCP was recognized with the 3rd consecutive Outstanding Achievement Award; one of four programs to achieve this distinction among all national programs surveyed in the second half of 2015. A survey was conducted on November 5, 2015. There were 23 standards that were rated. WHCCCP excelled in all areas measured and many best practices were cited including: focusing on the patient first ethic in policies and procedures, conducting a superb Community Needs Assessment of cancer needs in Alameda County, RN Patient Navigation certifications, building a beautiful, sensitive and functional Women's Center, offering complementary and wellness services as well as a state of the art bra and wig salon.

*EDUCATION SESSION:
Cancer & Breast Health
Program*

Director Danielson moved for approval of the minutes of February 10, 22, 24, and 29, 2016.

*APPROVAL OF
MINUTES OF
FEBRUARY 10, 22, 24,
AND 29, 2016*

Director Nicholson seconded the motion.

Roll call was taken:

Michael Wallace – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Kranthi Achanta, M.D., Chief of Staff, dated February 22, 2016 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments:

Pham, Alexander, MD; Mogal, Amy Cecelia, MD; Araujo, John, PA-C; Kim, Kyong-Mee, MD

Temporary Privileges:

Araujo, John, PA-C; Pham, Mogal, Amy Cecelia, MD; Pham, Alexander, MD

Locum Tenens:

Luh, George, MD

Reappointments:

Avon, Mark, MD; Azizirad, Omeed, MD; DeGalan, Steven, MD; Dela Cruz, Rhodora, MD; Henderson, Fiona, MD; Leong, Shirley, MD; Lin, Bruce, MD; Miller, Robert, MD; Minkin, Dale, MD; Ngo, Trang, MD; Prasad, Gautam, MD; Ragi, Kashmira, MD; Tay, David, MD; Tsoi, Timothy, MD

Transfer in Staff Category:

Jha, Ritesh, MD; Miller, David, MD; Miller, Rachel, PA-C; Wang, Sean, MD; Walther, Ako, MD

Completion of Proctoring & Advancement in Staff Category:

Friday, Jamilah, MD; Gay, Andre, MD; Jha, Ritesh, MD; Lee, Samann, PA-C; Lo, Diana, MD; Sun, Yao, MD; Wang, Sean, MD; Walther, Ako, MD

Completion of Proctoring Prior to Eligibility for Advancement in Staff Category

Su, Robert, MD

Completion of Proctoring in Specific Privilege

Terry, Yusef, PA-C

New Privilege Request

Naimi, Nasrin, MD

Delete Privilege Requests

Annadurai, Bala, MD; Leong, Shirley, MD; Minkin, Dale, DDS; Terry, Yusef, PA-C

Withdrawal of Application

Cao, Ying, MD; Elahi, Foad, MD; Welty, Christopher, MD; Whitlock, Matthew, MD

Resignations:

Hortsman, Kimberly, MD; Ting, Daniel, MD; Tun, Amy, MD

Director Nicholson moved for approval of the credentialing action items presented by Dr. Achanta.

Director Danielson seconded the motion.
Roll call was taken:

Michael Wallace – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

Debbie Jackson, Service League President presented the Service League Report. Ms. Jackson shared the newly elected board held its first monthly board meeting on March 9, 2016. The Finance Committee held its yearly budget meeting on March 7, 2016 and presented a new budget to the board of directors at their March monthly meeting. Many volunteers attended the signing of the beam for the Morris Hyman Critical Care Pavilion on March 3, 2016. In upcoming reports, a focus will be on highlighting the hours our volunteers have given to the hospital each month showing the commitment they have to volunteering at Washington Hospital. Ms. Jackson shared the total number of hours this month were 2,699.

*SERVICE LEAGUE
REPORT*

Dr. Kranthi Achanta reported there are 557 Medical Staff members.

*MEDICAL STAFF
REPORT
HOSPITAL CALENDAR:
Community Outreach*

The Hospital Calendar video highlighted the following events:

Past Health Promotions & Outreach Events

On Thursday, February 11th, Dr. Victoria Leiphart, gynecologist, presented “Menopause: A Mind-Body Connection Approach”; 24 people attended.

On Saturday, February 13th, the Washington Hospital Bioethics Committee presented a screening of the Frontline presentation of Dr. Atul Gawande’s “Being Mortal” video at the Niles Discovery Church. “Being Mortal” offers an exploration of aging, death, medicine, and contributes to the knowledge and understanding of advance health care planning.

Father Jeff Finley, Palliative Care Coordinator, facilitated a questions and answers session following the screening; 65 people attended.

On Friday, February 19th, the Washington Hospital Sports Medicine Program provided athletic trainers and hosted a first aid booth at the Tri-City area Special Olympics Basketball Tournament held at Newark Memorial High School; 262 student athletes participated in the event.

On Tuesday, February 23rd from 1:00 to 3:00 p.m., Dr. Gabriel Herscu, vascular surgeon, presented “Not a Superficial Problem: Varicose Veins and Chronic Venous Disease”; 30 people attended.

On Tuesday, March 1st, Dr. Dale Amanda Tylor, otolaryngologist, Dr. Charan Singh, neurologist, and Shelja Bansal, physical therapist, presented “Vertigo and Dizziness: What You Need to Know”; 81 people attended.

Additionally, on Tuesday, March 1st, Father Jeff Finley, Palliative Care Coordinator, presented to the Newark Optimist Club. The presentation educated participants on end of life issues related to hospice and palliative care; 23 people attended.

On Tuesday, March 8th, Shelja Bansal, physical therapist, presented "Balance and Falls Prevention"; 68 people attended.

Upcoming Health Promotions & Community Outreach Events

On Tuesday, March 15th from 6:00 to 8:00 p.m., obstetrician/gynecologists Dr. Alison Slack and Dr. Stacie Macdonald along with Dr. Mark Saleh, urologist, will be presenting "Urinary Incontinence in Women: What You Need to Know."

On Saturday, March 19th, from 10:00 a.m. to 1:00 p.m., Washington Hospital will host Stroke Awareness Day. This event screens community members for carotid artery blockage, atrial fibrillation and provides cholesterol, blood sugar and blood pressure screenings.

On Thursday, March 31st from 6:00 to 8:00 p.m., Dr. Harman Chawla, internal and geriatrics medicine, will present "Cognitive Assessment as You Age."

On Tuesday, April 5th from 6:00 to 8:00 p.m., as part of the Stroke Education Series, Dr. Ash Jain, cardiologist, and Doug Van Houten, R.N., will present "Acute Management of Stroke: Chronic Care and Stroke Rehabilitation."

On Wednesday, April 4th, as part of the Washington Sports Medicine and Washington Outpatient Rehab Center bimonthly education series, Dr. Russell Nord, orthopedic surgeon, and Kory Langwell, physical therapist, will be presenting "Prevention and Treatment of Youth Sports Injuries"

On Thursday, April 7th from 7:00 to 8:00 p.m., as part of the Diabetes Matters Series, Minh-Thu Dennen, PharmD, will be presenting, "Brown Bag Medication Review."

On Friday, April 15th from 1:00 to 3:00 p.m., orthopedic surgeons Dr. John Dearborn and Dr. Alexander Sah will be presenting "Treatments for Knee Pain."

On Saturday April 16th from 10:00 a.m. to 2:00 p.m., Washington Hospital will host the 10th Annual Women's Health Conference. This event will feature topics such as treatment options for heartburn otherwise known as Gastro Esophageal Reflux Disease or GERD, weight management, and a heart-healthy cooking demonstration.

Washington Hospital Healthcare Foundation Report

Washington Hospital Healthcare Foundation will host the 31st Annual Golf Tournament at Castlewood Country Club on April 25th. Held in memory of long-time Fremont businessman, Gene Angelo Pessagno, the tournament promises a day of great golf and fun surprises.

The Washington Township Healthcare District Board of Directors Report

Washington Township Healthcare District Board Members attended League of Volunteers' Elegant Affaire on February 12th, the Fremont Education Foundation's

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

*HOSPITAL CALENDAR:
The Washington
Township Healthcare*

Excellence in Education Gala on February 26th and Abode Services' 9th Annual Journey Home Breakfast on March 4th.

*District Board of
Directors Report*

Washington Hospital Employee Association, W.H.E.A.

On Friday, March 4th, Kristi Caracappa, WHEA President, attended the Journey Home Breakfast, held at the Fremont Marriott. Community members joined together to learn more about programs available at Abode Services.

*HOSPITAL CALENDAR:
Washington Hospital
Employee Association,
W.H.E.A.*

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of February, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Ruggieri Senior Center in Union City and the Fremont Senior Center as well as Brier Elementary School in Fremont; total number of community members receiving healthcare at the W.O.W. Clinic during the month of February was 30.

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

Internet Marketing

There were over 29,073 visits to the hospital website in the month of February. The hospital's Employment section was the most viewed webpage with 11,330 page views, followed by the Physician Finder with 9,117 page views. The About WHHS section with 9,059 page views, the Volunteers section had 3,879 page views and the Women's Health and Pregnancy section had 1,694 page views.

*HOSPITAL
CALENDAR:
Internet Report*

InHealth - Channel 78

During the month of February, Washington Hospital's cable channel 78, InHealth, captured Diabetes Matters program named "Insulin Delivery - To Pump or Not to Pump"; a Sports Medicine Program titled "Exercise Injuries - Prevention and Treatment"; and two Health and Wellness programs called "Menopause - A Mind-Body Connection" and "Not a Superficial Problem - Varicose Veins and Chronic Venous Disease". In addition, InHealth aired the February Board of Directors Meeting; four Diabetes Matters programs called "Reading Food Labels", "What Do All Those Labs Mean?", "Diabetes Ups & Downs" and "Diabetes and Polycystic Ovary Syndrome"; three Health and Wellness programs titled "Relieving Back Pain", "The Real Impact of Hearing Loss", "Colon Cancer: What You Need to Know"; and the February Citizens' Bond Oversight Committee Meeting.

*HOSPITAL
CALENDAR:
InHealth*

Awards and Recognitions

Tammy Ballantyne was recently presented with the DAISY Award for extraordinary nurses. Tammy goes above and beyond to help the patients, families and staff with anything they need. Her extraordinary competence as an oncology nurse combined with her gentle, kind and loving presence are just a few qualities that she possesses. Tammy constantly exercises the "Patient First Ethic" that is the cornerstone of care at Washington Hospital. DAISY is an acronym for Diseases Attacking the Immune System and the award was established by the family of J. Patrick Barnes. His family established the award to honor the excellent work that nurses do every day.

*HOSPITAL
CALENDAR:
Awards and
Recognitions*

Additional Events

On Thursday, March 3, a "Topping Off" ceremony was held for the Morris Hyman Critical Care Pavilion. Hattie Hyman Hughes and representatives from the Hyman family, Washington Township Healthcare District Board of Directors, the Development Corporation, the Washington Hospital Service League, the Washington Hospital Employee Association as well as the greater Hospital community, including employees, physicians and volunteers took part in singing the final beam and watching it get placed as part of the structural framing for of the new critical care pavilion. Construction on the facility is expected to be completed in 2018.

*HOSPITAL
CALENDAR:
Additional Events*

Employee of the Month

Diana Lynn Demarta joined Washington Hospital as a surgical support tech in the operating room in 1990. Since then, she obtained her LVN license and joined the Same Day Surgery Team, where she worked for many years. In 2013, Diana joined the Nursing Service Division Team and assumed the nursing assistant role on 3 West. More recently, Diana's responsibilities have expanded to include supporting Employee Health. When asked about her experience at Washington Hospital, Diana says that the Hospital is her second home, which she loves. When not working, Diana spends time with her husband and three children. She enjoys hiking trails throughout the Bay Area or going on road trips to places like Monterey to spend time at the beach. One of Diana's greatest loves is soccer, and is proud to self-identify as a soccer mom. Diana and her family live locally in Fremont.

*HOSPITAL
CALENDAR: Employee
of the Month – Diana
Lynn Demarta*

Nancy Farber, Chief Executive Officer introduced Pattie Crome, Principal of Rona Consulting Group. Ms. Crome presented the Lean/Kaizen Report sharing the difference between conventional management and Lean leadership and discussed the essence of Lean in healthcare, leadership and cultural change, leadership commitments, and aligning the work. Ms. Crome shared surgical services results, emergency department sustained improvement, and medication management results. Ms. Crome continued and shared statements from the staff regarding the value stream target process as well as key learning from failed efforts: what are successful leaders doing; Declaration of compelling vision with metrics of success driven by customer, clarity of gap between current state and future state, Education and training of leadership, infrastructure development to support change, and model lines, just to name few.

*LEAN/KAIZEN
REPORT*

Nancy Farber, Chief Executive Officer introduced Ed Fayen, Senior Associate Administrator. Mr. Fayen presented the construction update on the parking garage and the Morris Hyman Critical Care Pavilion. Mr. Fayen shared photos of the elevators on the ground floor, welding at stair #1, the Bart Building on the North side as well as a photo of the southern and eastern elevations. Mr. Fayen continued by sharing photos of the crawl space and seismic dampener, rebar in place for slab on deck ground floor, and hangers for overhead duct at the Morris Hyman Critical Care Pavilion. Mr. Fayen also shared photos from the beam signing ceremony on March 3, 2016, followed by a site view photo as of March 4, 2016.

*CONSTRUCTION
REPORT
Construction Update*

Mary Bowron, Senior Director of Quality and Resource Management presented the Quality Dashboard Quarter Ending December 2015. Ms. Bowron reported on Core Measure Compliance which included heart failure, pneumonia, acute myocardial infarction, venous thromboembolism, stroke, surgical care improvement and hospital outpatient surgery. Ms. Bowron continued by sharing the Infection Prevention Indicators which included central line associated bloodstream infections (CLABSI), surgical site infection (SIR), C-difficile, catheter associated urinary tract infections (CAUTI), and hospital acquired MRSA bloodstream infections. The nurse sensitive indicators were also discussed: reducing hospital acquired pressure ulcers and reducing inpatient falls with injury. Ms. Bowron shared the Joint Commission National Patient Safety Goals which comprised of hand off communication, patient identification, procedure time out and hand hygiene as well as the readmission rates for Medicare pneumonia and heart failure.

*QUALITY REPORT:
Quality Dashboard –
Quarter Ending
December 2015*

Chris Henry, Chief Financial Officer, presented the Finance Report for January 2016. The average daily census was 182.5 with admissions of 1,098 resulting in 5,656 patient days. Outpatient observation equivalent days were 231. The average length of stay was 5.08 days. The case mix index was 1.548. Deliveries were 147. Surgical cases were 359. Joint Replacement cases were 133. Neurosurgical cases were 19. Cardiac Surgical cases were 9. The Outpatient visits were 6,752 and Emergency visits were 4,663. Total productive FTEs were 1,176.3. FTEs per adjusted occupied bed were 5.88.

FINANCE REPORT

Ms. Farber presented the Hospital Operations Report for February. There were 1,030 patient admissions resulting in 4,884 patient days. Preliminary information indicated inpatient revenue for the month of February at approximately \$167,100,000; government sponsored patient revenue made up 71.4% of total gross revenue. Non-Emergency Outpatient visits were 6,789. There were 328 surgical cases at the Hospital and 386 Cath Lab procedures. The clinics saw approximately 3,842 patients. FTEs per Adjusted Occupied Bed were 6.25.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Danielson moved the Chief Executive Officer be authorized to proceed with the purchase of five (5) Neurosurgical Drills in an amount not to exceed \$247,279.00. This item was not approved in the FY16 Capital Asset Budget.

*APPROVAL OF NEURO
DRILLS*

Director Nicholson seconded the motion.
Roll call was taken:

Michael Wallace – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Danielson moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the hardware, software, and implementation services for increased data storage for Electronic Health Information Growth, for a total amount not to exceed \$220,469.00. This is an approved project in the 2016 Capital Budget.

*APPROVAL OF
INCREASED DATA
STORAGE FOR
ELECTRONIC HEALTH
INFORMATION
GROWTH*

Director Nicholson seconded the motion.
Roll call was taken:

Michael Wallace – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Danielson moved the Chief Executive Officer be authorized to enter into the necessary contracts to proceed with the purchase of implementation services of the Clinical Quality Metric Software for a total amount not to exceed \$103,404.00. This is an approved item in the 2016 IS Capital Budget.

*APPROVAL OF
CLINICAL QUALITY
METRIC SOFTWARE*

Director Nicholson seconded the motion.
Roll call was taken:

Michael Wallace – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Danielson moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of implementation services of the Perinatal Clinic Electronic Health Record Build for a total amount not to exceed \$149,460.00. This is an approved line item in the FY 2016 Capital Budget.

*APPROVAL OF
PERINATAL CLINIC
ELECTRONIC HEALTH
RECORD BUILD*

Director Nicholson seconded the motion.
Roll call was taken:

Michael Wallace – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

Director Danielson moved for adoption of Resolution No. 1164, which is the Resolution of the Board of Directors of Washington Township Health Care District authorizing the Chief Executive Officer to enter into agreement with the Principal Financial Group regarding certain retirement benefits.

Director Nicholson seconded the motion.
Roll call was taken:

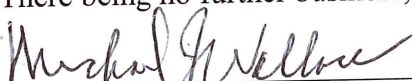
Michael Wallace – aye
William Nicholson, MD - aye
Patricia Danielson, RHIT – aye
Bernard Stewart, DDS - aye
Jacob Eapen, MD - aye

The motion unanimously carried.

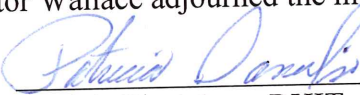
In accordance with Health & Safety Code Sections 1461, 1462, and 32106 and Government Code Section 54954.6(h). Director Wallace adjourned the meeting to closed section at 8:33p.m. as the discussion pertained to Hospital trade secrets, human resources matters and risk management.

Director Wallace reconvened the meeting to open session at 9:13p.m. and reported no action was taken in closed session.

There being no further business, Director Wallace adjourned the meeting at 9:14p.m.



Michael Wallace
President



Patricia Danielson, RHIT
Secretary

*ADOPTION OF
RESOLUTION NO. 1164
AUTHORIZING CHIEF
EXECUTIVE OFFICER
TO ENTER INTO
AGREEMENT WITH
THE PRINCIPAL
FINANCIAL GROUP
REGARDING CERTAIN
RETIREMENT
BENEFITS*

*ADJOURN TO CLOSED
SESSION*

*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

ADJOURNMENT