

A meeting of the Board of Directors of the Washington Township Health Care District was held on Wednesday, January 11, 2017 in the Conrad E. Anderson, MD Auditorium, 2500 Mowry Avenue, Fremont, California. Director Nicholson called the meeting to order at 6:00p.m. and led those present in the Pledge of Allegiance.

CALL TO ORDER

Roll call was taken: Directors present: William Nicholson, MD; Bernard Stewart, DDS; Michael Wallace; Patricia Danielson, RHIT. Directors absent: Jacob Eapen, MD

ROLL CALL

Also present: Ed Fayen, Senior Associate Administrator; Kranthi Achanta, Chief of Medical Staff; Debbie Jackson, Service League 1st President; Dee Antonio, District Clerk

Guests: Chris Henry, Bryant Welch, Stephanie Williams, Tina Nunez, Kristin Ferguson, Mary Bowron, Albert Brooks, MD, Angus Cochran, Donald Pipkin, Lisalee Wells, Gordon Howie

Director Nicholson stated: *“Next item on the Agenda. Ordinance No. 17-01, Approving a Formal Agreement for the Private Sale of the Washington Township Health Care District Revenue Bonds, 2017 Series A. This Ordinance approves the form of Bond Purchase Contract for the negotiated sale of the Bonds to the Underwriter pursuant to the California Health and Safety Code. The Ordinance will be brought back to the Board for a second reading thereof. In addition, a Resolution approving the bond issuance and approving the form of other necessary documents will be brought for approval at a future meeting of the Board.”* Director Nicholson opened the floor to questions from members of the Board. There were no questions. Director Nicholson opened the floor to comments from members of the public. There were no comments.

COMMUNICATIONS

Director Nicholson gave the first reading of Ordinance 17-01: *“Washington Township Health Care District Ordinance No. 17-01 Approving a Formal Agreement for the Private Sale of the Washington Township Health Care District Revenue Bonds, 2017 Series A.”*

A copy of the ordinance is attached to these minutes.

Ed Fayen, Senior Associate Administrator, introduced Steven Pantilat, MD, Director of the UCSF Palliative Care Leadership Center and Director of the Palliative Care Quality Network. Dr. Pantilat presented information on what terminally ill patients want for their end of life, stating that Palliative Care is medical care focused on improving quality of life for people with serious illnesses. He noted that Palliative Care increases quality and lowers cost for the most seriously ill people. With Palliative Care, patient can experience a better quality of life, improved symptoms, higher satisfaction; they are less likely to get invasive care at the end of life. Patients that are appropriate for Palliative Care include those with serious illness, increased utilization of services, and decreased function.

EDUCATION SESSION:
PALLIATIVE CARE

Director Danielson moved for approval of the minutes of December 14 and 19, 2016.

APPROVAL OF
MINUTES OF December
14 and 19, 2016

Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Michael Wallace – aye
Patricia Danielson, RHIT – aye
Jacob Eapen, MD – absent

The motion unanimously carried.

There were no oral communications.

*COMMUNICATIONS:
ORAL*

The following written communication received from Kranthi Achanta, MD., Chief of Staff, dated November 28, 2016 requesting approval of Medical Staff Credentialing Action Items as follows:

*COMMUNICATIONS:
WRITTEN*

Appointments:

Ahmed, Sumera MD; Bederov, Igor MD; Dao, Catherine MD; Goldberg, Andrew MD; Guo, Lei MD; Mishra, Vikash MD; Navani, Annu MD; Umapathy, Krisnamurthy MD

Temporary Privileges:

Ahmed, Sumera MD; Dao, Catherine MD; Goldberg, Andrew MD; Guo, Lei MD; Mishra, Vikash MD; Umapathy, Krisnamurthy MD

Reappointments:

Chiang, Stephanie MD; Cho, Joyce MD; Eftimie, Bogdan MD; Folan, Luis MD; Lam, Lisa MD; Li, Wendie MD; Sagoo, Daljeet MD

Conditional Reappointments

Ali, Zulfiqar MD

Transfer in Staff Category

Goldberg, Roger, MD

Completion of Proctoring & Advancement in Staff Category

Pham, Alexander MD

Completion of Proctoring Prior to Eligibility & Advancement in Staff Category

Amin, Nivek MD

New Privilege Requests

Agcaoili, Carmen MD; Mogalo, AmyCecilia MD

Withdrawal of Application

Jampana, Sarat MD; Bui, Lynne MD

Director Wallace moved for approval of the credentialing action items presented by Dr. Achanta.

Director Stewart seconded the motion.

Roll call was taken:

William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Michael Wallace – aye
Patricia Danielson, RHIT – aye
Jacob Eapen, MD – absent

The motion unanimously carried.

Debbie Jackson, Service League, presented the Service League Report. The Service League Annual Meeting is scheduled for February 14, 2017. Total staffing hours for the month of December: 2703 hours. The Service League has decided to continue their Toy Drive as an annual event.

*SERVICE LEAGUE
REPORT*

Dr. Kranthi Achanta reported there are 588 Medical Staff members which includes 358 active members.

*MEDICAL STAFF
REPORT*

The Hospital Calendar video highlighted the following events:

*HOSPITAL CALENDAR:
Community Outreach*

Past Health Promotions & Outreach Events

On Tuesday, December 13th, the Washington Hospital Management Staff donated hundreds of presents including bicycles, clothing and toys to Tri-City area families in need. The families were identified through OneChild. OneChild is a non-profit organization dedicated to providing disadvantaged children with new clothing and school supplies. OneChild's goal is to promote self-esteem in underprivileged children, so they may appreciate their individual worth.

During the month of December Lucy Hernandez, Community Outreach Project Manager, provided 20 hand hygiene presentations for students at Cabrillo Elementary, Chadbourne Elementary, Maloney Elementary, and Vallejo Mill Elementary schools in Fremont and Kennedy Elementary school in Newark. Information was provided on proper hand washing and hygiene to prevent infection and the spread of germs. 465 students participated.

On Thursday, January 5th, as part of the Diabetes Matters Series, Anna Mazzei, Registered Dietitian, presented, "Mindful Eating in the New Year." 25 people attended.

Upcoming Health Promotions & Community Outreach Events

On Sunday, January 15th from 8 am to noon, Washington On Wheels Mobile Health Clinic and Washington Hospital staff will host a free community flu vaccine clinic at the Our Lady of the Rosary Church in Union City.

On Thursday, January 19th, from 7 to 8:30 pm, as part of the Women Empowering Women series, Dr. Victoria Leiphart, gynecologist, will present "On Your Mark, Get Set, Goal! A Healthier You in 2017."

On Thursday, February 2nd, from 6 to 8 pm, Dr. Seema Sehgal, psychiatry, will present "Understanding Mental Health Disorders."

Also, on Thursday, February 2nd, from 7 to 8 pm, as part of the Diabetes Matters Series, Dr. Ash Jain, cardiologist, will present, "Caring for Your Heart."

On Tuesday, February 7th, from 6 to 8 pm, as part of the Stroke Education Series, Dr. Ash Jain, cardiologist, and Melissa Reyes, RN, will present, "Living with Stroke" and "Future in Diagnosis and Management."

Washington Hospital Healthcare Foundation

Washington Hospital Healthcare Foundation received two community gifts in December. On December 19th, president of Woolly Warmth, Mythri Ambatipudi, delivered a large collection of hand-knitted items for pediatric patients. Woolly Warmth is a group of volunteers who provide handmade, knitted and crocheted warm clothing to the families of newborns to keep their little ones cozy, comfortable and healthy.

On December 20th, the Leos Club of James Logan High School donated 150 holiday cards for patients at Washington Hospital. The cards were distributed to patients in the hospital during the holidays. The Leo club is the high-school affiliate of the Union City Lions Club.

The trustees of the Foundation thank these groups for contributing gifts that benefits the patients of Washington Hospital.

On Thursday, December 15th, the Washington Township Healthcare District Board members attended the Newark Chamber of Commerce Holiday Luncheon.

Washington On Wheels Mobile Health Clinic, W.O.W.

During the month of September, the Washington On Wheels Mobile Health Clinic (W.O.W.) continued to serve community members at the Fremont Family Resource Center, the Fremont Senior Center and the Ruggieri Senior Center in Union City.

The total number of community members receiving health care from the Washington On Wheels Clinic during the month of December was 23.

Internet Marketing

There were 21,420 visits to the hospital website in the month of September. The hospital's Employment section was the most viewed webpage with 21,850 page views, followed by the Physicians section with 9,543 page views and the About WHHS section with 8,262 page views. The Volunteers section had 2,749 page views and the Patients & Visitors section had 2,704 page views.

InHealth - Channel 78

During the month of December, Washington Hospital's cable channel 78, InHealth, captured new programming including a Sports Medicine Program called "Why Does My Shoulder Hurt?"

In addition, InHealth aired the December Board of Directors meeting.

*HOSPITAL CALENDAR:
Washington Hospital
Foundation Report*

*HOSPITAL CALENDAR:
District Board of
Directors Report*

*HOSPITAL CALENDAR:
Washington On Wheels
Mobile Health Van*

*HOSPITAL
CALENDAR:
Internet Report*

*HOSPITAL
CALENDAR:
InHealth*

Employee of the Month

Health Insurance Information Coordinator, Kristi Caracappa, is January's Employee of the Month. Kristi is an individual that consistently exemplifies the Patient First Ethic philosophy through all her work here at Washington Hospital. Kristi joined Washington Hospital as the Health Insurance Information Coordinator in 2012 and prior to that worked as a contractor for us in that role. She has helped countless community members on navigating the complicated world of insurance benefits. She just finished a very busy period of time – open enrollment with the Medicare community members. She demonstrates patients and a willingness to help individuals through the complicated maze. This is further validated through the community health and wellness seminars that she puts on and the evaluations highlight her expert knowledge; it reassures many patrons they are receiving non-bias quality insurance advice. Kristi goes beyond our community. She is dedicated to our fellow employees by serving as WHEA president for the past two years. Also for the last two years she has provided the leadership and logistics as the Employee Recognition Dinner coordinator. Her attention to detail and execution is impressive. Her colleagues describe her as a “team player;” an “I will find you an answer” colleague. She always has a pleasant demeanor with her clients and anyone else she comes into contact with. She is the first to ask someone if they need help if they appear lost – regardless of her busy schedule.

*HOSPITAL
CALENDAR: Employee
of the Month – Kristi
Caracappa*

Mr. Fayen introduced Robert Alfieri, Chief of Facilities, who presented the construction update on the Morris Hyman Critical Care Pavilion. Mr. Alfieri shared photos of the exterior metal panels and glazing on the north side and southeast corner, pulling wires for low voltage systems on the ground floor, power distribution equipment on the ground floor electrical room, drywall in progress on the first floor ED area, primer sealer on drywall on the first floor north, testing the plumbing and piping systems in progress, the metal ceiling panel installation above the landscape garden on the third floor east side, the sheathing around the south exterior courtyard third floor, terrace area north end of the third floor, the duct and hydroponic piping starting in the penthouse, and the exterior plaster on the penthouse east wall, ending with a view of the construction site.

*CONSTRUCTION
REPORT
Construction Update*

Mr. Fayen introduced Mary Bowron, Senior Director of Quality & Resource Management who presented the Washington Hospital Surgical Site Infection Prevention program. A surgical site infection is an infection that occurs after surgery in the part of the body where surgery took place within 30 post-operative days or within 90 days if an implant has been placed. It was noted that under CMS' Hospital Acquired Condition Reduction Program, the lowest performing hospitals (bottom 25% nationwide) lose 1% of all Medicare payments for a given fiscal year and are scored on Patient Safety and Infection Control. SSIs account for 20% of all national healthcare-associated infections and costs associated with SSIs are estimated to be \$10B nationally. Ms. Bowron reviewed Washington Hospital's focus on quality monitoring and the focus by the Infections Prevention Committee on increasing safety and decreasing surgical site infection rates. Over the past two years, Washington Hospital's surgical site infection rate has been lower than expected with a significantly lower infection rate as of January 2016. Washington

*QUALITY REPORT:
Surgical Site Infection
Prevention*

Hospital has scored among the top percent of national hospitals for hospital-acquired conditions with no penalties accrued for all three years of the program. Washington Hospital was in the top 30% of hospitals throughout the nation for low (colon and hysterectomy) surgical site infection rates.

Chris Henry, Chief Financial Officer, presented the Finance Report for November 2016. The average daily census was 145.3 with admissions of 950 resulting in 4,358 patient days. Outpatient observation equivalent days were 232. The average length of stay was 4.58 days. The case mix index was 1.495. Deliveries were 145. Surgical cases were 403. Joint Replacement cases were 137. Neurosurgical cases were 25. Cardiac Surgical cases were 13. The Outpatient visits were 6,833 and Emergency visits were 4,212. Total productive FTEs were 1,234.1. FTEs per adjusted occupied bed were 6.87.

FINANCE REPORT

Mr. Fayen presented the Hospital Operations Report for December 2016. Preliminary information indicated inpatient revenue for the month of December at approximately \$130,300,000. The Average Length of Stay of 4.77 and there were 5,311 patient days. There were 368 Surgical Cases and 352 Cath Lab procedures at the Hospital. Deliveries for November were 146. Non-Emergency Outpatient visits were 6,426. FTEs per Adjusted Occupied Bed were 6.10. The Washington Outpatient Surgery Center had 516 cases and the clinics saw approximately 3,902 patients.

*HOSPITAL
OPERATIONS REPORT*

In accordance with District Law, Policies and Procedures, Director Stewart moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the software and professional services for a total amount not to exceed \$125,691.

*APPROVAL OF THE
TISSUE TRACKCORE*

Director Danielson seconded the motion.

Roll call was taken:

William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Michael Wallace – aye
Patricia Danielson, RHIT – aye
Jacob Eapen, MD – absent

The motion unanimously carried.

In accordance with District Law, Policies and Procedures, Director Stewart moved the Chief Executive Officer be authorized to enter into the necessary contracts and proceed with the purchase of the software and professional services for a total amount not to exceed \$122,159.

*APPROVAL OF DATA
LOSS PREVENTION*

Director Wallace seconded the motion.

Roll call was taken:

William Nicholson, MD - aye
Bernard Stewart, DDS - aye
Michael Wallace – aye

Patricia Danielson, RHIT – aye
Jacob Eapen, MD – absent

The motion unanimously carried.

In accordance with Health & Safety Code Sections 1461, 1462 and 32106 and Government Section 54954.5(h) Director Nicholson adjourned the meeting to closed session at 7:26 pm, as the discussion pertained to Hospital trade secrets, Human Resources matters and Risk Management.


*ADJOURN TO CLOSED
SESSION*

Director Nicholson reconvened the meeting to open session at 7:59 pm and reported no action was taken in closed session.

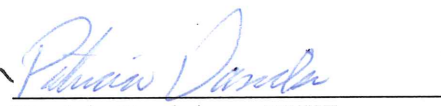
*RECONVENE TO OPEN
SESSION & REPORT ON
CLOSED SESSION*

There being no further business, Director Nicholson adjourned the meeting at 7:59 pm.

ADJOURNMENT



William Nicholson, MD
President



Patricia Danielson, RHIT
Secretary